

Regular Meeting Minutes

A Meeting of the Board of Education of the Scotia-Glenville Central School was held in the Cafeteria of the Middle School, in said district on November 10, 2025.

President Talbot called the meeting to order at 6:00 p.m.

Present: Boucher Furnish, Carbone, Roberts, H.Talbot, K. Talbot, Torelli, Singh, Superintendent Swartz and Business Manager Giaquinto. (Ms. Carbone was present virtually for Regular meeting from Vista Drive).

Absent:

MOVED by K. Talbot, SECONDED by Singh, that the Board adjourn to Executive Session in order to discuss matters related to negotiations of Administrative Contract.

ROLL CALL
AYES: 6
NOES: 0
MOTION CARRIED

The Board adjourned to Executive Session at 6:00 p.m. and returned to Open Session at 7:28 p.m.

Assistant Superintendent of Curriculum and Instruction Arket, Student Board Member Lape and District Clerk Smith were present during the Open Session

Pledge of Allegiance

Hearing/Privilege of the Floor

None

Employee of the Month Presentation for October

The Board acknowledged Laura McLear as the Employee of the Month for October.

Superintendent’s Comments (Susan Swartz, Superintendent)

Superintendent Swartz gave an update to the Board on the Reimagining Our Schools initiative. After a brief discussion, the majority of the Board agreed they were prepared to close/repurpose an elementary building.

Reports/Update: Legislative Liaison ♦ PTA Council ♦ Audit Committee ♦ Board of Education Policy Committee ♦ Board of Education Goals ♦ Budget

Legislative Liaison- Ms. Boucher Furnish reported on changes being made by the NYS Board of Regents.

PTA Council- Mr. Roberts reported on upcoming meetings and events being held at the schools.

Audit Committee- The Medicaid Audit is underway; Risk Assessment will commence in January.

Policy Committee- The Board discussed different ways to update Board policies.

Board Goals- no report

Budget- no report

Student Liaison - Mr. Lape discussed recent student accomplishments at the High School.

Discuss and Adopt 2025/2026 BOE Goals

The Board discussed their 2025-2026 Goals and will bring three goals back for adoption at the next meeting.

Accept First Fiscal Projection for 2025-2026

MOVED by Roberts, SECONDED by K. Talbot, that the Board of Education accept the First Fiscal Projection for 2025-2026 with the supporting Revenue and Budget Status Reports and Summary Variance Analysis and Fund Balance Projection Report, as submitted. (This report is contained as Appendix A to these minutes).

ROLL CALL

AYES: 7

NOES: 0

MOTION CARRIED

Resolution: Accept the Report of the Tax Collector

MOVED by Roberts, SECONDED by Boucher Furnish that the Board of Education approve the Resolution, dated November 10, 2025, to accept the Report of the Tax Collector and that the lists of delinquent tax items be certified to the Office of the County Treasurer of the respective counties, as submitted. (This resolution is contained as Appendix B to these minutes).

ROLL CALL

AYES: 7

NOES: 0

MOTION CARRIED

Resolution: Increase Debt Service Reserve Fund

MOVED by K. Talbot, SECONDED by Torelli, that the Board of Education adopt the Resolution, dated November 10, 2025, regarding authorizing the decrease in

undesignated fund balance (A909) by \$52,413.86 and increase the Debt Service Reserve Fund (A888) by \$52,413.86, for payment of outstanding debt service obligations, as submitted. (This resolution is contained as Appendix C to these minutes).

ROLL CALL

AYES: 7

NOES: 0

MOTION CARRIED

Approve Memorandum of Agreement By and Between Scotia-Glenville Central School District and Scotia-Glenville Secretarial Association

MOVED by Singh, SECONDED by K. Talbot, that the Board of Education approve the Memorandum of Agreement By and Between the Scotia-Glenville Central School District and Scotia-Glenville Secretarial Association regarding a stipend for the 2025-2026 school year in the amount of \$6,500.00 for Camie Barnett, Executive Secretary I (Pupil Personnel Department), in recognition of duties assumed to ensure the District's compliance and accurate reporting of Medicaid claims information, effective July 1, 2025 through June 30, 2026, as submitted. (This agreement is contained as Appendix D to these minutes).

ROLL CALL

AYES: 7

NOES: 0

MOTION CARRIED

Approve Memorandum of Agreement By and Between Scotia Central School District and Scotia-Glenville Teachers' Association

MOVED by Boucher Furnish, SECONDED by Roberts, that the Board of Education approve the Memorandum of Agreement by and Between Scotia Central School District and Scotia-Glenville Teachers' Association, effective July 1, 2025, and further authorized the Superintendent to sign the Memorandum of Agreement, as submitted. (This agreement is contained as Appendix E to these minutes).

ROLL CALL

AYES: 7

NOES: 0

MOTION CARRIED

MOVED by Singh, SECONDED by K. Talbot, that the Board of Education approve the following two items:

Request to Establish the Scotia-Glenville High School "Play That Beat" Dance Club

Approve the request to establish the Scotia-Glenville High School "Play That Beat" Dance Club, as submitted. (This request is contained as Appendix F to these minutes).

Request to Establish the Scotia-Glenville High School Chess Club

Approve the request to establish the Scotia-Glenville Chess Club, as submitted. (This request is contained as Appendix G to these minutes).

ROLL CALL

AYES: 7

NOES: 0

MOTION CARRIED

Resolution: Accept Gift and Donation the Charlton Fire Department

MOVED by Roberts, SECONDED by Torelli, that the Board of Education approve the Resolution, dated November 10, 2025, regarding accepting and appropriating a donation from the Charlton Fire Department, to be applied to the Glen-Worden PTA-Nicholas Criscone Memorial Scholarship, in the amount of \$300, as submitted. (This resolution is contained as Appendix H to these minutes).

ROLL CALL

AYES: 7

NOES: 0

MOTION CARRIED

Resolution: Approve authority for Board of Education Members to Approve Appointments of Hearing Officers

MOVED by K. Talbot, SECONDED by Roberts, that the Board of Education appoints and authorizes its President, or in their absence its Vice President, to approve the appointment the appointment of Impartial Hearing Officer Nancy Lederman in a special education impartial hearing pursuant to the Board's compensation policy and pursuant to the Regulations of the Commissioner of the New York State Education Department section 200.5(j)(3)(ii). (This resolution is contained as Appendix I to these minutes).

ROLL CALL

AYES: 7

NOES: 0

MOTION CARRIED

Resolution: Approve IHO Appointment

MOVED by K. Talbot, SECONDED by Roberts, that the Board of Education approve the appointment of Impartial Hearing Officer Nancy Lederman in a special education impartial hearing pursuant to the Board's compensation policy and pursuant to the Regulations of the Commissioner of the New York State Education Department section 200.5(j)(3)(ii). (This resolution is contained as Appendix J to these minutes).

ROLL CALL
AYES: 7
NOES: 0
MOTION CARRIED

MOVED by Carbone, SECONDED by K. Talbot, that the Board of Education accept/approve the following items:

Communications

- a. Accept the letter of resignation for retirement purposes of Jill Busman, Secretary to the Superintendent (District Office), effective c.o.b. December 31, 2025, with appreciation for her service to district, as submitted. (This letter is contained as Appendix K to these minutes).
- b. Accept the letter of resignation of Charlene Tebbano, Teacher Assistant (High School), effective c.o.b. October 17, 2025, with appreciation for her service to the district. (This letter is contained as Appendix L to these minutes).
- c. Accept the letter of resignation of Kristen Rossler, Executive Secretary I (Glen-Worden), effective c.o.b. November 14, 2025, with appreciation for her service to the district. (This letter is contained as Appendix M to these minutes).
- d. Approve the medical leave of absence for Lindsay Gerke, from December 5, 2025 – June 30, 2026.
- e. Approve the medical leave of absence for Daniele Zizzo, from October 17, 2025 – February 27, 2026
- f. Approve the medical leave of absence for Kelly Marsh, from November 4, 2025 – November 25, 2025

Report of Superintendent

a. **Staffing**

1. Approve the appointment of Leah Lapczenski as Special Education Substitute Teacher (Middle school), effective December 15, 2025, through June 30, 2026, with the 2025- 2026 salary to be at the rate of \$53,363 (Step 6).
2. Approve the appointment of Jude McQueen as substitute Art Teacher (Sacandaga Elementary), effective November 10, 2025, through January 26, 2026, with 2025-2026 annual salary to be at the per diem rate of \$311.45 (Step 12) for days worked.

3. Approve the part-time appointment of Brian McKeon as Special Education Teaching Assistant (High School), effective November 3, 2025, with 2025-2026 salary to be at the rate of \$20.03/hour (Step 3). Mr. McKeon has Teaching Assistant Level I certification.
4. Approve the placement of Jamie Stark (SUNY Oneonta – Childhood Education Major) as Student Teacher (Sacandaga) to work with Pamela Hotaling, effective January 20, 2026, through March 13, 2026.
5. Approve the appointment of Larry Quinn as Special Education substitute (Middle School), effective October 27, 2025, through November 13, 2025, with 2025-2026 annual salary to be at the per diem rate of \$311.45(Step 12) for days worked.
6. Approve the appointment of Justine Powers as Teacher Aide (Glen-Worden), in accordance with Civil Service Rules and Regulations, effective October 29, 2025, through June 25, 2026, with 2025-2026 salary to be at the rate of \$15.50/hour, 6.25 hours/day with 30 minutes a week planning time, 31.75 hours/week.
7. Approve the increase in the base salary for Cathleen Smith of \$5000 for handling the additional duties and responsibilities as Secretary to the Superintendent, effective November 10, 2025, through June 30, 2026, in accordance with Civil Service Rules and Regulations, as submitted. (This document is contained as Appendix N to these minutes).
8. Approve the probationary appointment of Doodnauth Thakurdial as General Maintenance Mechanic (Buildings and Grounds), in accordance with Civil Service Rules and Regulations, effective November 10, 2025, with 2025-2026 salary to be at the rate of \$29.81/hour, 8 hours/day, 12 month.
9. Approve Amy Cremo for an intramural supplemental appointment to run the Sacandaga running club for the 2025-2026 school year at the rate set forth in the collective bargaining contract.
10. Approve Sean Schreiner as High School Athletic Contest Chaperone (primarily as basketball clock/scoreboard operators) for the 2025-2026 school year, effective November 11, 2025, at the rate set forth in the collective bargaining contract.
11. Approve the following staff as Homecoming Dance chaperones at the 2025-2026 chaperone rate:

Andrew Biittig	Sophia Caprara	Michele Doane
Jennifer Duane	Lois Hendrickson	Julie Nejman
Joyce Semerad	Kytrena Vedder	

- 12. Approve the following supplemental appointments for the 2025-2026 school year:

Margaret Healy – Health Coordinator – Stipend \$3300

- 13. Approve the 2025 PSAT Exam stipends for the individuals on the attached list, as submitted. (This list is contained as Appendix O to these minutes).
- 14. Approve the appointment of the following individuals as Music Department Chaperones for the 2025-2026 school year, at the rate set forth in collective bargaining contracts:

Jessica Crisci
John Prylo

Cheryl Ferraro

Chad Ploss

- 15. Approve the following individuals as Volunteer Helpers for the Sacandaga Elementary Drama Club:

Amy Marlette
Jaqueline Benoit

Nicole Seelow
Melissa Peterson

Jessica Serrano

- 16. Approve the following individuals as Unified Sports Chaperones for the 2025-2026 school year, at the rate set forth in collective bargaining contracts:

David Aldi

Joyce Semerad

Katrina Vedder.

- 17. Approve the following 2025-2026 winter coaching appointments:

Ice Hockey – Merged Team

Varsity Coach – John O’Donnell

Varsity Volunteer – Jim Archibald

Varsity Volunteer – Andrew Swayne

- 18. Approve the updated hours on the attached list of Bus Drivers and Transportation Aides, effective November 10, 2025, with no change in hourly rate, as submitted. (This list is contained as Appendix P to these minutes).
- 19. Approve the attached updated list of substitutes for the 2025-2026 school year, as submitted. (This list is contained as Appendix Q to these minutes).

Routine Business

a. Placements of Children with Disabilities

Accept the Placements of Children with Disabilities as recommended by the Committee on Special Education in their reports dated November 10, 2025.

ROLL CALL
AYES: 7
NOES: 0
MOTION CARRIED

b. Budget Transfer - Oct. 2025

President Talbot noted receipt of the Budget Transfers, (These reports are contained as Appendix R to these minutes).

Other Business

The Board discussed the following items:

- 2024/2025 Energy Analysis
- The Board of Education retreat
- EV Busses
- District Walk Zones

Hearing/Privilege of the Floor for the Board of Education Meeting

None

MOVED by K. Talbot, SECONDED by Singh, that the meeting be adjourned.

ROLL CALL
AYES: 7
NOES: 0
MOTION CARRIED

The meeting adjourned at 8:49 p.m.



Cathleen Smith, District Clerk