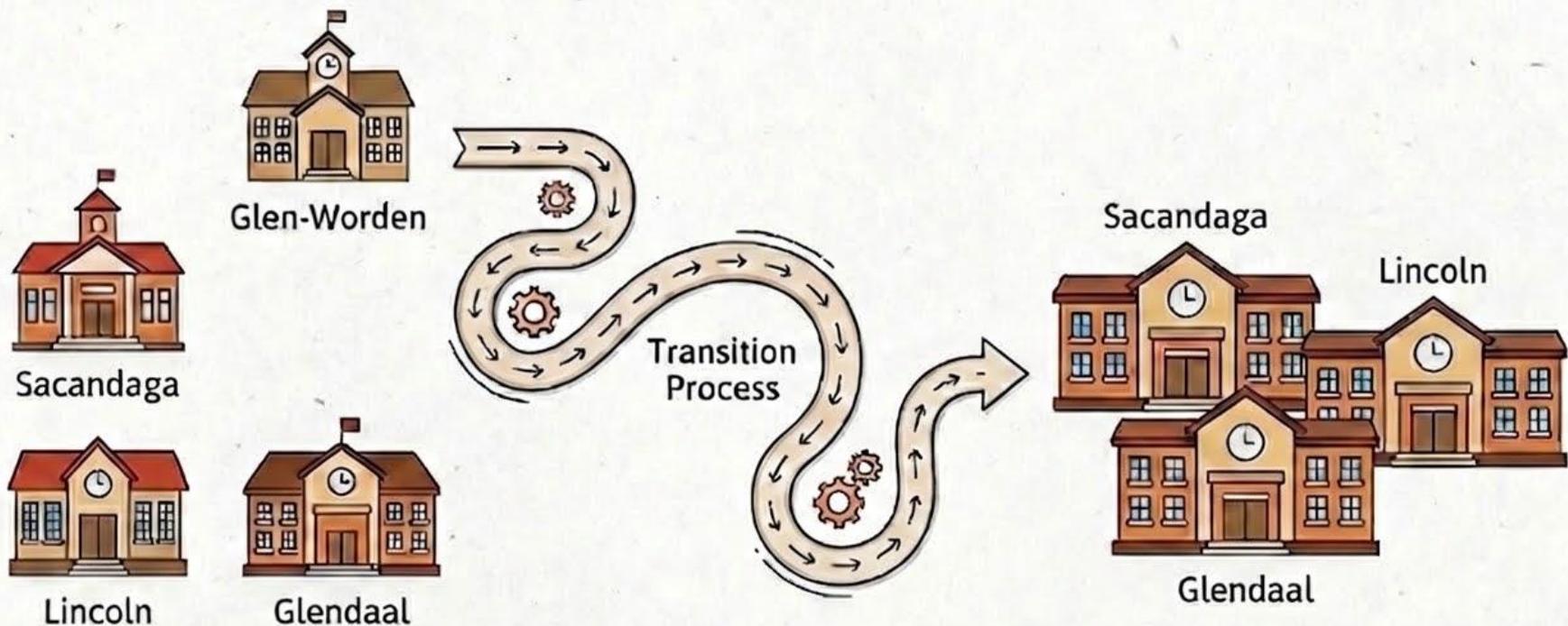


Timeline for Transition
from
Four Elementary Schools
to
Three Elementary Schools

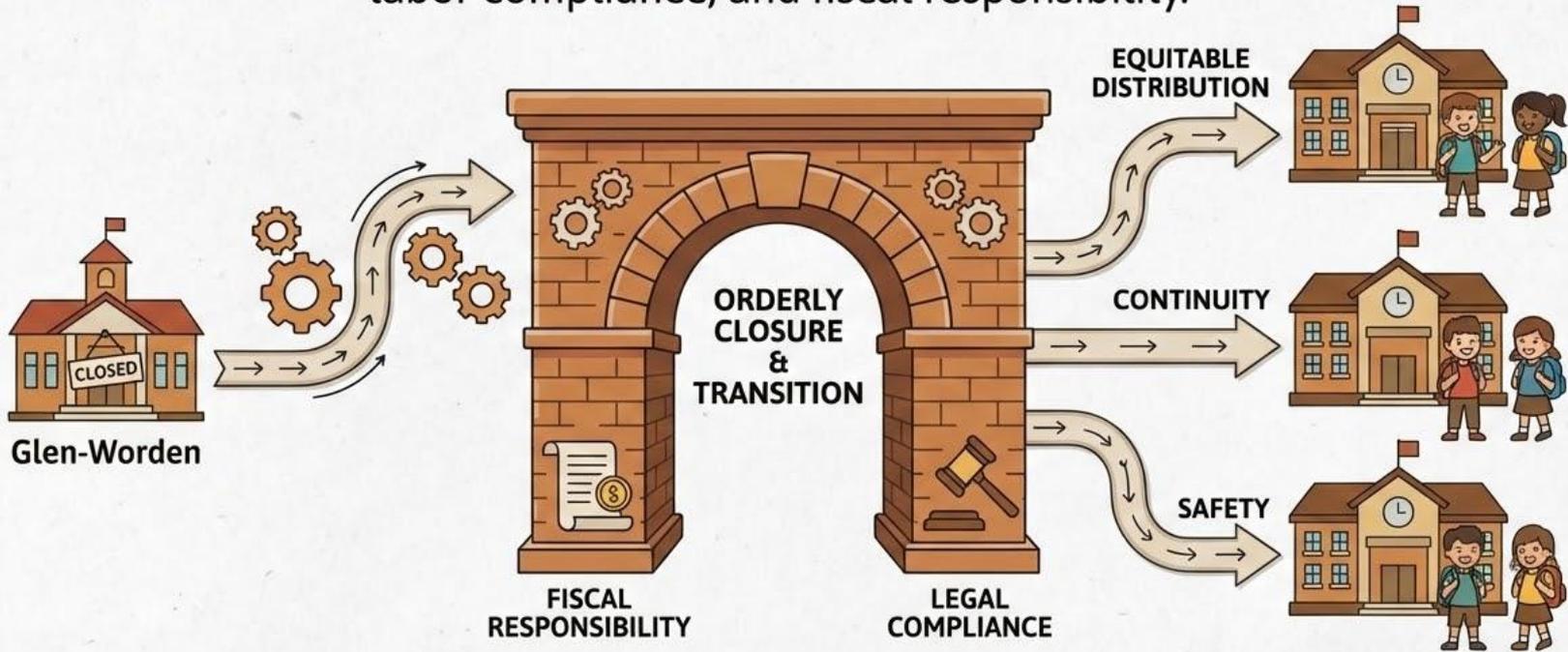
February 23, 2026



Timeline for Transitioning from Four to Three Elementary Schools

Goal for Process

The overarching goal for this process is to implement an **orderly, legally compliant closure of Glen-Worden Elementary School**, ensuring equitable distribution of students and special programs, continuity of instruction, staff and student safety, labor compliance, and fiscal responsibility.



Board Authorization & Legal Compliance

July 1, 2025 - March 31, 2026

Governance & Legal

- Board adopts ROS charge (July 28, 2025)
- Work Groups formed and meeting (September - December)
- Public forums (December 11, 2025 & January 22, 2026)
- Documentation of educational and fiscal rationale
- Board action authorizing closure (February 9, 2026)
- Consultation with district counsel (Ongoing)
- SED reporting if required (On or about March 13, 2026)
- Bi-Weekly Communication by ROS Communications Work Group (March 1 Start)
- Meet with Y Care Director

Phase 1 - Planning and Staffing Alignment

February 9, 2026 - March 15, 2026

Labor Relations

- Identify employees potentially faced with reductions in force
- District and association leadership meet with identified employees
- Staff assignment conversation / process slated to begin on March 2

Student Placement

February 9, 2026 - May 1, 2026

Students

- Determine general education enrollment at receiving schools (Parent / Guardian notification on, or before, March 31)
- Consider current SWAP requests (on or before March 31)
- As CPSE and CSE annual reviews continue, determine student placement based upon programming needs and proposed program locations including (completed by June 1 or as early as CPSE / CSE meeting completion):
 - DS, DS 1, and DS 2 to Glendaal
 - Co-Teaching and 15:1:1 to Lincoln
 - Co-Teaching to Sacandaga
- Resource Room, Consultant Teacher Services, Related Services will be provided per IEP recommendations

Student Placement Continued

February 9, 2026 - May 1, 2026

Students

- English as a New Language to Sacandaga (Determined by annual assessment and new enrollments throughout spring and summer)
- Determine new attendance boundaries and flex zones based upon incoming K students without siblings, special needs, or ENL needs (Complete by April 30)

Phase 2 - Planning & Staffing

March 2, 2026 - April 30, 2026

- Initiate placement discussions aligned with contractual requirements; determine certificated staff school assignments for 2026 - 2027
- Initiate placement discussions aligned with contractual requirements; determine non-certificated staff school assignments for 2026 - 2027
- Final Board action on staff reductions
- Reasonable Assurance Letters distributed
- Finalize building disposition or repurposing plan

Student and Family Transition Activities

April 1, 2026 - September 11, 2026

Staff and Student Transition Planning Work Group Suggestions

- **April/May**- Off campus community event for all families; consider a fenced in location
- **May/June**- Closure/time capsule event (start planning early)
- **Early June**- District wide open house event at the building that will close for a final walkthrough
- **End of June**- “moving up” will continue in all buildings as we have always done. Students and staff will get the opportunity to meet with their new classes prior to the last day of school.
- **End of June**- Closure event for school that is closing to celebrate and process; offer something different for the staff who will be cut
- **End of August**- Orientation events at 3 remaining buildings
- **September**- Welcome event for 3 remaining buildings

Packing Up, Logistics for Moving

May 1, 2026 - July 30, 2026

- Classroom Assignments confirmed and distributed (mid-May)
- Development of a move logistics calendar including: (IT and B&G - by May 31)
 - Packing Up Classrooms
 - Plan for moving instructional materials to new locations (July 2026)
 - Plan for unboxing materials; setting up classrooms (July 2026)
 - Plan for redistribution of IT resources (July 2026)
- Transfer of Cumulative Files (June 30, 2026)
- Update of SIS (July 30)

Transportation

March 1, 2026 - April 30, 2026

- Route modeling based upon realigned enrollment
- Draft revised bus schedules
- Work with Transpar to determine attendance boundaries for incoming kindergarten students (no siblings) and flex zones
- Review of walk zones for student enrollment alignment
- Contact DOT about creation of a school speed zone on Sacandaga Road (Mid-March)

Transportation Continued

August 20, 2026

- Finalize routes
- Conduct dry runs (as needed)
- Parent / guardian communication of pick-up times