

**Scotia-Glenville Central School District  
District Office**



**Monday, November 10, 2025**

**6:00 PM – Entertain a Motion to go into Executive Session**

**7:00 PM – Regular Meeting**

**Middle School Cafeteria &  
Virtually 20 Vista Drive**

**<https://meet.google.com/kst-aipg-oig>**

**Scotia-Glenville Mission Statement**

***The Scotia-Glenville Central School District is committed to providing an environment which allows students to realize their full potential and thus prepares them for life in an ever-changing world. In the tradition of excellence, Board of Education, administration, staff, parents, business and community members will continue to ensure that our educational system fulfills the needs of our students.***

**AGENDA - Revised**

- 1. Roll Call: Boucher Furnish, Carbone, Feinberg, Roberts, Singh, H. Talbot, K. Talbot, Torelli**
- 2. Pledge of Allegiance**
- 3. *Employee of the Month*: Presentation of October's Award: Laura McLear**
- 4. Hearing/Privilege of the Floor for the Board of Education Meeting**

In accordance with Policy #1230, privilege of the floor will be extended at this time to any person in attendance. The time allowed, protocol and procedures are outlined in the "Welcome to a Meeting of the Board of Education" brochure

- 5. Superintendent's Comments (Susan M. Swartz, Superintendent of Schools)**

**Update from Reimagining our Schools Committee**

- 6. Reports/Update: Legislative Liaison  PTA Council  Audit Committee  Board of Education Policy Committee  Board of Education Goals  Budget**

**7. Discuss and Adopt 2025/2026 BOE Goals**

**8. Accept First Fiscal Projection for 2025-2026**

Superintendent's Recommendation: That the Board of Education accept the First Fiscal Projection for 2025-2026 with the supporting Revenue and Budget Status Reports and Summary Variance Analysis and Fund Balance Projection Report, as submitted.

**9. Resolution: Accept the Report of the Tax Collector**

Superintendent's Recommendation: That the Board of Education approve the Resolution, dated November 10, 2025, to accept the Report of the Tax Collector and that the lists of delinquent tax items be certified to the Office of the County Treasurer of the respective counties, as submitted.

**10. Resolution: Increase Debt Service Reserve Fund**

Superintendent's Recommendation: That the Board of Education adopt the Resolution, dated November 10, 2025, regarding authorizing the decrease in undesignated fund balance (A909) by \$52,413.86 and increase the Debt Service Reserve Fund (A888) by \$52,413.86, for payment of outstanding debt service obligations, as submitted.

**11. Approve Memorandum of Agreement By and Between Scotia-Glenville Central School District and Scotia-Glenville Secretarial Association**

Superintendent's Recommendation: That the Board of Education approve the Memorandum of Agreement By and Between the Scotia-Glenville Central School District and Scotia-Glenville Secretarial Association regarding a stipend for the 2025-2026 school year in the amount of \$6,500.00 for Camie Barnett, Executive Secretary I (Pupil Personnel Department), in recognition of duties assumed to ensure the District's compliance and accurate reporting of Medicaid claims information, effective July 1, 2025 through June 30, 2026, as submitted.

**12. Approve Memorandum of Agreement By and Between Scotia Central School District and Scotia-Glenville Teachers' Association**

Superintendent Recommendation: That the Board of Education approve the Memorandum of Agreement by and Between Scotia Central School District and Scotia-Glenville Teachers' Association, effective July 1, 2025, and further authorized the Superintendent to sign the Memorandum of Agreement, as submitted.

**13. Request to Establish the Scotia-Glenville High School "Play That Beat" Dance Club**

Superintendent's Recommendation: That the Board of Education approve the request to establish the Scotia-Glenville High School "Play That Beat" Dance Club, as submitted.

#### **14. Request to Establish the Scotia-Glenville High School Chess Club**

Superintendent's Recommendation: That the Board of Education approve the request to establish the Scotia-Glenville Chess Club, as submitted.

#### **15. Resolution: Accept Gift and Donation the Charlton Fire Department**

Superintendent's Recommendation: That the Board of Education approve the Resolution, dated November 10, 2025, regarding accepting and appropriating a donation from the Charlton Fire Department, to be applied to the Glen-Worden PTA-Nicholas Criscone Memorial Scholarship, in the amount of \$300, as submitted.

#### **16. Resolution: Approve authority for Board of Education Members to Approve Appointments of Hearing Officers**

Superintendent's Recommendation: That the Board of Education appoints and authorizes its President, or in their absence its Vice President, to approve the appointment the appointment of Impartial Hearing Officer Nancy Lederman in a special education impartial hearing pursuant to the Board's compensation policy and pursuant to the Regulations of the Commissioner of the New York State Education Department section 200.5(j)(3)(ii).

#### **17. Resolution: Approve IHO Appointment**

Superintendent's Recommendation: That the Board of Education approve the appointment of Impartial Hearing Officer Nancy Lederman in a special education impartial hearing pursuant to the Board's compensation policy and pursuant to the Regulations of the Commissioner of the New York State Education Department section 200.5(j)(3)(ii).

### **17. Communications**

- a. Superintendent's Recommendation:** That the Board of Education accept the letter of resignation for retirement purposes of Jill Busman, Secretary to the Superintendent (District Office), effective c.o.b. December 31, 2025, with appreciation for her service to the district, as submitted.
- b. Superintendent's Recommendation:** That the Board of Education accept the letter of resignation of Charlene Tebbano, Teacher Assistant (High School), effective c.o.b. October 17, 2025, with appreciation for her service to the district.
- c. Superintendent's Recommendation:** That the Board of Education accept the letter of resignation of Kristen Rossler, Executive Secretary I (Glen-Worden), effective c.o.b. November 14, 2025, with appreciation for her service to the district.
- d. Superintendent's Recommendation:** That the Board of Education approve the medical leave of absence for Lindsay Gerke, from December 5, 2025 – June 30, 2026

- e. Superintendent's Recommendation: That the Board of Education approve the medical leave of absence for Daniele Zizzo, from October 17, 2025 – February 27, 2026
- f. Superintendent's Recommendation: That the Board of Education approve the medical leave of absence for Kelly Marsh, from November 4, 2025 – November 25, 2025

## **18. Report of Superintendent**

### **a. Staffing**

- 1. Superintendent's Recommendation: That the Board of Education approve the appointment of Leah Lapczenski as Special Education Substitute Teacher (Middle school), effective December 15, 2025, through June 30, 2026, with the 2025- 2026 salary to be at the rate of \$53,363 (Step 6).
- 2. Superintendent's Recommendation: That the Board of Education approve the appointment, of Jude McQueen as substitute Art Teacher (Sacandaga Elementary), effective November 10, 2025, through January 26, 2026, with 2025-2026 annual salary to be at the per diem rate of \$311.45 (Step 12) for days worked.
- 3. Superintendent's Recommendation: That the Board of Education approve the part-time appointment of Brian McKeon as Special Education Teaching Assistant (High School), effective November 3, 2025, with 2025-2026 salary to be at the rate of \$20.03/hour (Step 3). Mr. McKeon has Teaching Assistant Level I certification.
- 4. Superintendent's Recommendation: That the Board of Education approve the placement of Jamie Stark (SUNY Oneonta – Childhood Education Major) as Student Teacher (Sacandaga) to work with Pamela Hotaling, effective January, 20, 2026 through March 13, 2026.
- 5. Superintendent's Recommendation: That the Board of Education approve the appointment, of Larry Quinn as Special Education substitute (Middle School), effective October 27, 2025, through November 13, 2025, with 2025-2026 annual salary to be at the per diem rate of \$311.45(Step 12) for days worked.
- 6. Superintendent's Recommendation: That the Board of Education approve the appointment of Justine Powers as Teacher Aide (Glen-Worden), in accordance with Civil Service Rules and Regulations, effective October 29, 2025, through June 25, 2026, with 2025-2026 salary to be at the rate of \$15.50/hour, 6.25 hours/day with a 30 minutes a week planning time, 31.75 hours/week.
- 7. Superintendent's Recommendation: That the Board of Education approve the increase in the base salary for Cathleen Smith of \$5000 for handling the additional duties and responsibilities as Secretary to the Superintendent, effective November 10, 2025, through June 30, 2026, in accordance with Civil Service Rules and Regulations, as submitted.

8. Superintendent's Recommendation: That the Board of Education approve the probationary appointment of Doodnauth Thakurdyal as General Maintenance Mechanic (Buildings and Grounds), in accordance with Civil Service Rules and Regulations, effective November 10, 2025, with 2025-2026 salary to be at the rate of \$29.81/hour, 8 hours/day, 12 month.
9. Superintendent's Recommendation: That the Board of Education approve Amy Cremo for an intramural supplemental appointment to run the Sacandaga running club for the 2025-2026 school year at the rate set forth in the collective bargaining contract.
10. Superintendent's Recommendation: That the Board of Education approve Sean Schreiner as High School Athletic Contest Chaperone (primarily as basketball clock/scoreboard operators) for the 2025-2026 school year, effective November 11, 2025, at the rate set forth in the collective bargaining contract.
11. Superintendent's Recommendation: That the Board of Education approve the following staff as Homecoming Dance chaperones at the 2025-2026 chaperone rate:

|                |                  |               |
|----------------|------------------|---------------|
| Andrew Biittig | Sophia Caprara   | Michele Doane |
| Jennifer Duane | Lois Hendrickson | Julie Nejman  |
| Joyce Semerad  | Kytrena Vedder   |               |

12. Superintendent's Recommendation: That the Board of Education approve the following supplemental appointments for the 2025-2026 school year:

Margaret Healy – Health Coordinator – Stipend \$3300

13. Superintendent's Recommendation: That the Board of Education approve the 2025 PSAT Exam stipends for the individuals on the attached list, as submitted.
14. Superintendent's Recommendation: That the Board of Education approve the appointment of the following individuals as Music Department Chaperones for the 2025-2026 school year, at the rate set forth in collective bargaining contracts:

|                |                |            |            |
|----------------|----------------|------------|------------|
| Jessica Crisci | Cheryl Ferraro | Chad Ploss | John Prylo |
|----------------|----------------|------------|------------|

15. Superintendent's Recommendation: That the Board of Education approve the following individuals as Volunteer Helpers for the Sacandaga Elementary Drama Club:

|                   |                  |                 |
|-------------------|------------------|-----------------|
| Amy Marlette      | Nicole Seelow    | Jessica Serrano |
| Jacqueline Benoit | Melissa Peterson |                 |

**16. Superintendent's Recommendation:** That the Board of Education approve the following individuals as Unified Sports Chaperones for the 2025-2026 school year, at the rate set forth in collective bargaining contracts:

David Aldi

Joyce Semerad

Katrina Vedder.

**17. Superintendent's Recommendation:** That the Board of Education approve the following 2025-2026 winter coaching appointment:

**Ice Hockey – Merged Team**

Varsity Coach – John O'Donnell

Varsity Volunteer – Jim Archibald

Varsity Volunteer – Andrew Swayne

**18. Superintendent's Recommendation:** That the Board of Education approve the updated hours on the attached list of Bus Drivers and Transportation Aides, effective November 10, 2025, with no change in hourly rate, as submitted.

**19. Superintendent's Recommendation:** That the Board of Education approve the attached updated list of substitutes for the 2025-2026 school year, as submitted.

**19. Routine Business**

**a. Placements of Children with Disabilities**

**b. Budget Transfer - Oct. 2025**

**20. Other Business**

**2024/2025 Energy Analysis**

**21. Hearing/Privilege of the Floor for the Board of Education Meeting**

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*The Board may adjourn to Executive Session in order to discuss matters relating to personnel and/or negotiations.*