

**Scotia-Glenville Central School District
District Office**



**Monday, December 22, 2025
6:30 PM – To Entertain a Motion to go into Executive Session
7:00 PM – Regular Meeting
Middle School
Cafeteria**

Scotia-Glenville Mission Statement

The Scotia-Glenville Central School District is committed to providing an environment which allows students to realize their full potential and thus prepares them for life in an ever-changing world. In the tradition of excellence, Board of Education, administration, staff, parents, business and community members will continue to ensure that our educational system fulfills the needs of our students.

AGENDA

1. Roll Call: Boucher Furnish, Carbone, Lape, Roberts, Singh, H. Talbot, K. Talbot, Torelli

2. Pledge of Allegiance

3. Hearing/Privilege of the Floor for the Board of Education Meeting

In accordance with Policy #1230, privilege of the floor will be extended at this time to any person in attendance. The time allowed, protocol and procedures are outlined in the *“Welcome to a Meeting of the Board of Education”* brochure.

4. Superintendent’s Comments (Susan M. Swartz, Superintendent of Schools) •

RoS Discussion – Financial Review and Grade Level Configuration

5. Adopt the Grade Level Configuration of three (3) K-5 Elementary Schools for the 2026/2027 school year.

Superintendent’s Recommendation: That the Board of Education adopt the Grade Level Configuration of three K-5 Elementary Schools for the 2026/2027 school year.

- 6. Approve the Shared Services Agreement by and between the Boards of Education of the Guilderland Central School District and the Scotia-Glenville Central School District for transportation of students.**

Superintendent's Recommendation: That the Board of Education approve the Shared Services Agreement for 2025-2026 at no cost to the district, as submitted.

- 7. Resolution: Award Contracts for the Scotia-Glenville School District 2024 Capital Improvement Project – Controls and Security Solutions.**

Superintendent's Recommendation: That the Board of Education approve the Resolution and award the contract for Controls to Technical Building Services, Inc., an approved NYS OGS vendor for controls work under OGS Contract Number PT68868, in the amount of \$238,850.00, and also award the contract for Security to Day Automation, an approved NYS OGS vendor for security solutions and building automation work under OGS contract number PT68783, in the amount of \$98,564.42, as submitted.

- 8. Resolution: Award Contract for the Scotia-Glenville School District 2025 Capital Outlay Project – Gym Hoop and Wall Padding Replacement at the High School.**

Superintendent's Recommendation: That the Board of Education approve the Resolution and award the contract for Gym Hoop and Padding Replacement to Facilities Equipment and Services, Inc., an authorized local dealer for the Sourcewell awarded contractor for athletic equipment, Porter Athletics (Sourcewell contract 050924-PTA), in an amount not to exceed \$90,000.00, as submitted.

- 9. Resolution: Accept a Donation to be applied to the Mary Moran-Raymond Memorial Scholarship**

Superintendent's Recommendation: That the Board of Education approve the Resolution dated December 22, 2025, to accept the donation of \$100 from Warren and Beverly Geisler, to be applied to the Mary Moran-Raymond Memorial Scholarship, as submitted.

- 10. Resolution: Accept a Donation to be applied to the Dorothy Burbank Scholarship**

Superintendent's Recommendation: That the Board of Education approve the Resolution dated December 22, 2025, to accept the donation of \$500 from Lincoln School PTA, to be applied to the Dorothy Burbank Scholarship, as submitted.

- 11. Resolution: Accept a Donation to be applied to the Carolyn Gerdin Scholarship**

Superintendent's Recommendation: That the Board of Education approve the Resolution dated December 22, 2025, to accept the donation of \$500 from Lincoln School PTA, to be applied to the Carolyn Gerdin Scholarship, as submitted.

- 12. Resolution: Accept a Donation to be applied to the SGHS Secretarial Association Scholarship**

Superintendent's Recommendation: That the Board of Education approve the Resolution dated December 22, 2025, to accept the donation of \$400 from the Secretarial Association through their walk-a-thon fundraiser, to be applied to the SGHS Secretarial Association Scholarship, as submitted.

13. Resolution: Accept Gift and Donation from Upstate Images

Superintendent's Recommendation: That the Board of Education approve the Resolution, dated December 22, 2025, regarding accepting and appropriating a commission check from Upstate Images to the Middle School as part of their fall picture program, in the amount of \$1,855.47, as submitted.

14. Resolution: Accept Gift and Donation from Upstate Images

Superintendent's Recommendation: That the Board of Education approve the Resolution, dated December 22, 2025, regarding accepting and appropriating a commission check from Upstate Images to the Athletic Department as part of their fall picture program, in the amount of \$98.00, as submitted.

15. Resolution: Accept Gift and Donation from Upstate Images

Superintendent's Recommendation: That the Board of Education approve the Resolution, dated December 22, 2025, regarding accepting and appropriating a commission check from Upstate Images to Glendaal Elementary as part of their fall picture program, in the amount of \$1,185.07, as submitted.

16. Approve Revised Board of Education Policy #1500 – Public Use of School Facilities

Superintendent's Recommendation: That the Board of Education approve the revised Board of Education Policy # 1500–Public Use of School Facilities, as submitted.

17. Communications

- a. Superintendent's Recommendation: That the Board of Education accept the resignation of Tahiesha Williams Roberts, Cleaner (Middle School), effective c.o.b. December 30, 2025, with appreciation to her service to the district.
- b. Superintendent's Recommendation: That the Board of Education accept the letter of resignation for retirement purposes of Alyssa LaPointe (Moffre), Teacher (High School), effective c.o.b. September 22, 2026, with appreciation to her service to the district.
- c. Superintendent's Recommendation: That the Board of Education accept the letter of resignation for retirement purposes of Christopher Crounse, Teacher (High School), effective c.o.b. June 30, 2026, with appreciation to his service to the district.
- d. Superintendent's Recommendation: That the Board of Education accept the letter of resignation for retirement purposes of Lise Williams, Guidance Counselor (High School), effective c.o.b. June 30, 2026, with appreciation to her service to the district.
- e. Superintendent's Recommendation: That the Board of Education accept the letter of resignation for retirement purposes of Amy Lyons, Teacher (Middle School), effective c.o.b. August 20, 2026, with appreciation to her service to the district.

18. Report of Superintendent

a. Staffing

- 1) Superintendent's Recommendation: That the Board of Education approve the appointment of Bonnie Mortensen-Szczerba as Monitor (Glen-Worden), in accordance with Civil Service Rules and Regulations, effective December 22, 2025, through June 25, 2026, with the 2025-2026 salary to be at the rate of \$15.50/hour, 3 hours/day, 15 hours/week.
- 2) Superintendent's Recommendation: That the Board of Education approve the appointment of Lukas Manz as Teacher Aide (High School), in accordance with Civil Service Rules and Regulations, effective January 1, 2025, through June 25, 2026, with the 2025-2026 salary to be at the rate of \$16/hour, 6.5 hours/day plus 30-minute planning time, 33 hours/week.
- 3) Superintendent's Recommendation: That the Board of Education approve the appointment of Jessica La Malfa as Teacher Aide (Sacandaga), in accordance with Civil Service Rules and Regulations, effective December 22, 2025, through June 25, 2026, with the 2025-2026 salary to be at the rate of \$15.50/hour, 6.25 hours/day plus 30-minute planning time, 31.75 hours/week.
- 4) Superintendent's Recommendation: That the Board of Education approve the appointment of Sarah Hoffmann and Reece Constantine as Tutors for up to 15 hours combined from December 24, 2025, through January 4, 2026, at the collective bargaining rate.
- 5) Superintendent's Recommendation: That the Board of Education approve the appointment of Therese Brigham as Tutor for up to 15 hours from December 24, 2025, through January 4, 2026, at the Capital Region Tutors rate.
- 6) Superintendent's Recommendation: That the Board of Education approve the appointment of the following 2025-2026 winter coaching appointments, effective December 11, 2025:

Boys Basketball

JV Volunteer Coach

Melvin Corker

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- 7) Superintendent's Recommendation: That the Board of Education approve the list of substitutes for the 2025-2026 school year, as submitted.

19. Routine Business

a. Placements of Children with Disabilities

b. Treasurer's Report – November 2025

c. BOE Minutes – Oct 6, 2025, Oct 20, 2025 & Nov 10, 2025

20 Other Business

21. Hearing/Privilege of the Floor for the Board of Education Meeting

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The Board may adjourn to Executive Session in order to discuss matters relating to personnel and/or negotiations.