

**Board of Education Meeting - July 28,  
2025**

**Child Nutrition Program as presented by:**

**HMB Consultants, LLC**

**Jessie Fennicks, Consultant**

**Jim Bigley, Consultant**

**Scotia-  
Glenville  
Central  
School  
District**

# 2024-25 NYS Child Nutrition Contract

- ▶ This 2024-25 School Year was the first year that the entire district was enrolled in Community Eligibility Provision, or CEP, which entitled every student to one free breakfast and one free lunch meal daily. This is building off of your status from the 2023-24, where 4 of your buildings enrolled in CEP as of Dec. 1, 2023 and the other two were subsidized by the C-Fund to offer the same benefits, one free breakfast and one free lunch, to every student.
- ▶ This program will continue into the 2025-26 SY, ensuring meals are available to every student regardless of household income and with no negative impact on the district financials.
- ▶ The BOE most recently extended the one year contract with Chartwells for another year at the established NY/NJ CPI-U rate of 3.4%. This contract may be extended a total of four annual renewals before being required to bid the contract once again.





# Participation Comparison

The attached participation reports reflect the daily Breakfast and Lunch participation by school for this past 2024-25 SY compared to the prior 2023-24 SY.

You will see that overall breakfast meals have increased by 5.24%, with a 1.48% increase from Dec 2023-June 2024 as most of the buildings enrolled in CEP in Dec of 2023.

At lunch, participation increased by an average of 8.99% across the two years, with a 5.93% increase from Dec 2023-June 2024.





# Financial Standings

- ▶ Mr. Giaquinto and his office monitor the impact of outsourcing the CN program to Chartwells on a monthly basis to ensure a healthy C-Fund is maintained.
- ▶ Chartwells is contractually required to ensure that a return of at least \$40K is seen by the district yearly to cover internal C-Fund expenses. Chartwells has exceeded this guaranteed return through their operations every year of the current contract, and we see no reason to not expect this to continue.





# Reimbursement Rates

- ▶ 2024-25 Reimbursements were as follows
  - ▶ Breakfast @ Lincoln, Sacandaga, MS = \$2.9413
  - ▶ Breakfast @ Glendaal, Glen Worden, HS = \$2.4713
  - ▶ Lunch @ all Schools = \$4.5799
- ▶ 2025-26 Reimbursement PREDICTIONS
  - ▶ Breakfast @ Lincoln, Sacandaga, MS = \$3.0295
  - ▶ Breakfast @ Glendaal, Glen Worden, HS = \$2.5454
  - ▶ Lunch @ all schools = \$4.7173





# Wellness Policy Updates

- ▶ The Wellness Committee met several times throughout the 2024-25 SY, with conversations focused on compliant fundraisers, student feedback, and professional development days.
- ▶ Scott Stowell, your FSD from Chartwells for the district, is working with some contacts to develop a virtual student survey that we hope to roll out fall of 2025 to more efficiently glean feedback.

# Contract Compliance in 2024-25

- ▶ During the 2024-25 School Year, HMB Consultants performed an onsite self-review of each school as well as a contract compliance audit.
  - ▶ The self-reviews are required by the USDA as part of the Healthy, Hunger-Free Kids Act of 2012 and shall be completed by the District's designee, and not Chartwells.
- ▶ Through onsite visits and observations of the breakfast and lunch programs, HMB Consultants assessed areas for improvements and recognized successes.
- ▶ It's a pleasure to see that the breakfast meals continue to be strong with the Breakfast in the Classroom format. Although started during the Pre-Covid era, it continues to be a huge help for students who begin their day with a nutritious breakfast.

# Contract Compliance con't

- ▶ We have recommended portion sizes be increased at the middle and high schools for some of the entrées to be complaint with contract minimums, and Mr. Stowell and his staff were quick to make the necessary adjustments.
- ▶ Staffing challenges were still in existence last year, with some new team members not lasting more than their training period. It was encouraging to see that interest was expressed for some positions, however, and the hope is for Chartwells to retain all the existing staff for the upcoming year and fill the last few remaining open positions before the start of the 2025-26 year.
- ▶ We also praised the variety of fresh produced seen at the elementary schools in particular, as almost every day exceeded the daily minimums stated in the contract.

# Reviews

- ▶ Menus:

- ▶ We reviewed each month's menus prior to publication to ensure compliance with all Healthy, Hunger-Free Kids Act Requirements and those specific to the Scotia-Glenville CSD. Our suggestions were implemented each month, as Mr. Stowell adapted to the USDA and contract requirements.

- ▶ Communications:

- ▶ It was great to see that the Daily Memo we suggested in previous years remains in place and serves as a reminder each day of the menu items to be served, the portion sizes of all items and any internal communication that may be needed to be disseminated to the outlying Chartwells staff members.



# Summary

Overall, the District has a Child Nutrition Program is meeting the needs of the students and parents.

The Chartwells staff are cordial to all and strive to please each student, while meeting the USDA & NYSED requirements.

We feel that with more interaction with the students and building leadership there may be areas that would help increase meal participation especially at the secondary level.

We at HMB Consultants, value our relationship with the District in providing contract compliance oversight and look forward to a great 2025-26 School Year.

We'd be happy to take any questions.

