

July 10, 2025

Superintendent Swartz  
900 Preddice Parkway  
Scotia, NY 12302

Dear Ms. Swartz,

I am writing to inform you of my resignation from my current position as a first grade teacher at Glen-Worden Elementary School effective July 31, 2025.

I would like to thank you for the opportunity to teach at Scotia-Glenville. I am truly grateful for the past 15 years I spent at Glen-Worden. My students, their families, and my coworkers have left a lasting impact on me and have helped me grow exponentially as an educator. I will always carry the lessons and relationships I've gained here with great pride. I sincerely wish you all nothing but the best in the future.

With gratitude,  
Tracy Ehlinger