

Regular Meeting

A Regular Meeting of the Board of Education of the Scotia-Glenville Central School was held in the Cafeteria of the Middle School, in said district on August 12, 2024.

President H. Talbot called the meeting to order at 7:01 p.m.

Present: Carbone, Orr, Roberts, H. Talbot, K. Talbot, Superintendent Swartz, Assistant Superintendent for Curriculum and Instruction Arket, Business Manager Giaquinto, District Clerk Busman

Absent: Boucher Furnish and Singh

PLEDGE OF ALLEGIANCE

HEARING/PRIVILEGE OF THE FLOOR FOR BOARD OF EDUCATION MEETING

None

SUPERINTENDENT'S COMMENTS (SUSAN M. SWARTZ, SUPERINTENDENT OF SCHOOLS)

Superintendent Swartz recognized the conflict of our October 21st Board of Education meeting and the NYSSBA Annual Convention (October 22-24). District Clerk Busman will be contacting each member to ask their intension of attending the convention before a decision is made on the board meeting.

Superintendent Swartz also let the board members know that letters to the parents of 5th graders at Glen-Worden Elementary giving them the option of relocating their child had been mailed out. As of this evening, district office had received one request. Superintendent Swartz was going to contact the parent to discuss.

REPORTS/UPDATE: LEGISLATIVE LIAISON PTA COUNCIL AUDIT COMMITTEE BOARD OF EDUCATION POLICY COMMITTEE BOARD OF EDUCATION GOALS BUDGET

Legislative Liaison – No report

PTA – First meeting is September 25

Audit Committee – Meeting will be in October

Policy Committee – Ms. Carbone acknowledged that Policies 7000 – 9000 were complete. Policies 4000 – 6999 had to be worked on yet.

Board of Education Goals – Please submit your SMART goals to Superintendent Swartz

ACCEPT THE FISCAL REPORT FOR 2023-2024

MOVED by Orr, SECONDED by Roberts, that the Board of Education accept the Final (4th) Fiscal Report for 2024 with the supporting Revenue and Budget Status Reports and Summary Revenue, Expense and Fund Balance, as submitted. (This list is contained as Appendix A to these minutes).

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

MOVED by Carbone, SECONDED by K. Talbot, that the Board of Education approve the following items:

APPROVE CLASSROOM RENTAL AND ANCILLARY SERVICES AGREEMENT WITH BOCES

That the Board of Education approve the classroom rental and ancillary services agreement with Capital Region BOCES for 2024-2025, and authorize the President of the Board of Education to execute same, as submitted. (This agreement is contained as Appendix B to these minutes).

APPROVE DISTANCE LEARNING CLASSROOM RENTAL AGREEMENT WITH BOCES

That the Board of Education approve the Distance Learning Classroom Rental Agreement for the lease of two classrooms, with the annual rent of \$1,000 per classroom, with Capital Region BOCES for 2024-2025, and authorize the President of the Board of Education to execute same, as submitted. (This agreement is contained as Appendix C to these minutes).

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

ADOPT THE FOOTHILLS COUNCIL CONSTITUTION AND BY-LAWS

MOVED by Roberts, SECONDED by Orr, that the Board of Education approve the new Foothills Council Constitution and By-Laws, as submitted. (This constitution is contained as Appendix D to these minutes).

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

RESOLUTION: ACCEPT AND APPROPRIATE GIFT AND DONATION FROM VARIOUS COMMUNITY MEMBERS IN MEMORY OF NICHOLAS CRISONE

MOVED by Carbone, SECONDED by Roberts, that the Board of Education approve the resolution, dated August 12, 2024, to accept and appropriate donations from various community members in memory of Nicholas Crisone for the purpose of supporting the Science Fair, in the amount of \$300.00, and Odyssey of the Mind, in the amount of \$575.00, as submitted. (This resolution is contained as Appendix E to these minutes).

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

RESOLUTION: APPOINT INTERIM ADMINISTRATOR FOR THE DISTRICT

MOVED by K. Talbot, SECONDED by Roberts, that the Board of Education approve the Resolution to appoint Ann Comley, per diem Interim Administrator for the District, commencing August 13, 2024, in accordance with the agreement dated August 13, 2024, as submitted and authorize the President of the board to execute the same. (This resolution is contained as Appendix F to these minutes).

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

RESOLUTION: INCREASE REPAIR RESERVE FUND

MOVED by K. Talbot, SECONDED by Carbone, that the Board of Education approve the Resolution, dated August 12, 2024, regarding authorizing the decrease in the undesignated fund balance (A909) by up to \$250,000 and increase the Repair Reserve Fund (A882) by up to \$250,000, for the 2024-2025 fiscal year, as submitted. (This resolution is contained as Appendix G to these minutes).

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

Superintendent Swartz tabled the appointment of the Volunteer Varsity Assistant Football coach in item #27. MOVED by Carbone, SECONDED by K. Talbot, that the Board of Education approve/accept the following items:

COMMUNICATIONS

- a. Accept the resignation of Kim Insogna as Teacher Aide (Glen-Worden Elementary), effective c.o.b. August 16, 2024, with appreciation to her service to the District.
- b. Accept the letter of resignation for retirement purposes of Kim Morgan, 6th Grade Social Studies Teacher (Middle School), effective December 31, 2024, with appreciation to her service to the district, as submitted. (This resignation is contained as Appendix H to these minutes).

- c. Accept the letter of resignation of Susan Gutmaker, Teaching Assistant (Glendaal), effective c.o.b. August 31, 2024, with appreciation to her service to the district, as submitted. (This resignation is contained as Appendix I to these minutes).

REPORT OF SUPERINTENDENT

a. Staffing

- 1) Approve the probationary appointment of Jennifer Perretta, Reading Teacher (Lincoln Elementary), effective September 1, 2024 through August 31, 2028, with the 2024-2025 salary to be at the rate of \$54,963 (Step 6 +M). Ms. Perretta has Initial certification in Literacy Birth – Grade 6.
- 2) Approve the part-time appointment, .1 FTE, of Amy Norris as Music Teacher (Glendaal Elementary), effective September 1, 2024 through August 31, 2025, with 2024-2025 annual salary to be at the rate of \$9,950.50 (.1 FTE of Step 23 +M). Ms. Norris has Permanent certification.
- 3) Approve the part-time appointment, .6 FTE, of Leslie Nuzzo as Art Teacher (Sacandaga Elementary), effective September 1, 2024 through August 31, 2025, with 2024-2025 annual salary to be at the rate of \$37,412.40 (.6 FTE of Step 11 +M). Ms. Nuzzo has Professional certification.
- 4) Approve the part-time appointment of Mary Crandall as Teaching Assistant (Glendaal Elementary), effective September 1, 2024 through August 31, 2025, with 2024-2025 salary to be at the rate of \$20.13/hour plus longevity, 6.25 hours/day, 31.25 hours/week. Ms. Crandall has Level III Teaching Assistant certification.
- 5) Approve the part-time appointment of Heather Marlette as Teaching Assistant (Sacandaga Elementary), effective September 1, 2024 through August 31, 2025, with the 2024-2025 salary to be at the rate of \$19.26/hour, 5.75 hours/day, 28.75 hours/week. Ms. Marlette has Level I Teaching Assistant certification.
- 6) Approve the part-time appointment of Heather Slover as Teaching Assistant (Glen-Worden Elementary), effective September 1, 2024 through August 31, 2025, with the 2024-2025 salary to be at the rate of \$19.26/hour, 6.5 hours/day, 32.5 hours/week. Ms. Slover has Level I Teaching Assistant certification.
- 7) Approve the appointment of Fallon Blanchard* as Teacher Aide (Sacandaga Elementary), in accordance with Civil Service Rules and Regulations, effective September 1, 2024 through June 26, 2025, with the 2024-2025 salary to be at the rate of \$15.00/hour, 6.25 hours/day, plus an additional 30 minutes each week for team planning, 31.75 hours/week.
- 8) Approve the appointment of Kali Wadsworth* as Teacher Aide (Sacandaga Elementary), in accordance with Civil Service Rules and Regulations, effective September

1, 2024 through June 26, 2025, with the 2024-2025 salary to be at the rate of \$15.00/hour, 6.25 hours/day, 31.25 hours/week.

- 9) Approve the appointment of Amanda Bennice* as Teacher Aide (Glen-Worden Elementary), in accordance with Civil Service Rules and Regulations, effective September 1, 2024 through June 26, 2025, with the 2024-2025 salary to be at the rate of \$15.00/hour, 6.25 hours/day, 31.25 hours/week.
- 10) Approve Ayden Keith* as an IT Intern, effective August 19, 2024 through December 31, 2024, with no remuneration.
- 11) Approve the provisional appointment of Emily Wells as Executive Secretary I (Department of Physical Education/Athletics), in accordance with Civil Service Rules and Regulations, effective August 13, 2024, with the 2024-2025 salary to be at the rate of \$18.25/hour, 7.5 hours/day, 12 months.
- 12) Approve the probationary appointment of Christine Crescenzi* as Accounts Payable/Assistant Payroll Clerk (District Office), in accordance with Civil Service Rules and Regulations, effective August 13, 2024, with the 2024-2025 salary to be at the rate of \$40,000 pro-rated, 8 hours/day, 12 month.
- 13) Approve the following employees for summer curriculum work at the rate of \$210.00/day for each full day of service this summer:
- | | | | |
|----------------|----------|-------------------|----------|
| Megan Gilligan | 1.5 days | Sarah Herzog | 1.5 days |
| James Krogh | 1.5 days | Jennifer Perretta | 1 day |
| Julia Pyzik | 1 day | Lauren Scavullo | 1 day |
- 14) Approve Candi Bordell for up to four summer days at 1/200th of her 2023-2024 annual salary for each full day of service as NYSITELL Administration and INL Initial Identification.
- 15) Approve Kali Wadsworth for summer TCIS Training at the rate of \$15.00/hour, 7 hours/day, 4 days.
- 16) Retroactively appoint the following Teaching Assistants as Substitute Teachers for the 2024 Learning Leaps Program, effective July 15, 2024 through August 9, 2024, at the salary rate of \$120.99/day:
- | | | |
|-------------------|------------------|----------------|
| Kim Beck | Sheryl Borwick | Stephanie Cook |
| Erin Hoffman | Heather Marlette | Laxmi Singh |
| Danielle Woodbeck | | |
- 17) Approve Kristen Schell and Natasha Sweet to participate in summer CSE meeting, at the rate of 1/7 of their 2023/2024 contractual day rate.

- 18)** Retroactively approve Kayla Gatta as Clerical Substitute (Senior High School), effective July 1, 2024 through August 30, 2024, for up to 10 days, at the rate of \$15.00/hour.
- 19)** Retroactively approve Amanda Comstock as ESY Program Secretary, effective July 8, 2024 through August 16, 2024, at the rate of \$16.55/hour.
- 20)** Retroactively approve James McCullough as a Substitute for Buildings and Grounds, in accordance with Civil Service Rules and Regulations, effective August 6, 2024, at his hourly retirement rate of \$33.25/hour.
- 21)** Retroactively approve Teshale Kelly* as a seasonal Substitute Supplemental Help (Buildings and Grounds), in accordance with Civil Service Rules and Regulations, effective July 1, 2024, at the rate of \$19.62/hour.
- 22)** Approve the following supplemental appointments and their stipend for 2024-2025:

Department Chairpersons

Christina Lipp	Foreign Language	\$3,300
Lance Keating	Industrial Arts	\$3,300
Michael Parks	Business Education	\$3,300
Laurel Campbell	Family & Consumer Sciences	\$3,300
Elizabeth Fawcett	Head Librarian	\$3,300
Dana Zeppieri	Guidance	\$3,300
Jaime Muscato	Reading	\$1,650
Brendan Swider	Reading	\$1,650

- 23)** Approve the following stipends for the 2024-2025 school year:

a) School Psychologist

Amy Abotto	Lincoln Elementary	\$3,000
Cheryl Buckley-Hickey	Glendaal Elementary	\$3,000
Jessica Lamphere	Middle School	\$3,000
Kelly Marsh	Glen-Worden Elementary	\$3,000
Shay Prins	Senior High School	\$3,000
Lindsay Seager	Sacandaga Elementary	\$3,000

b) Guidance Counselors

Jessica Balch	Senior High School	\$3,000
Lucia Dixon	Middle School	\$3,000
David Langdon	Senior High School	\$3,000
Tim O'Connell	Middle School	\$3,000
Dianna Rumph	Middle School	\$3,000
Lise Williams	Senior High School	\$3,000
Dana Zeppieri	Senior High School	\$3,000

c) School Social Worker

Tracy Clark	Glendaal Elementary	\$3,000
Jacqueline Cubano	Glen-Worden Elementary	\$3,000
Erica Cullen	Lincoln Elementary	\$3,000
Susan Daniels	Sacandaga Elementary	\$3,000
Danielle Ferguson	Senior High School	\$3,000
Brittany Rickard	Senior High School	\$3,000
Pamela Smith-Lyle	Middle School	\$3,000

24) Approve the following Senior High School supplemental appointments for collateral duties for the 2024-2025 school year:

<u>Activity/Club Name</u>	<u>Name</u>	<u>Stipend</u>
Art Club	Kristin Bodden	\$ 975.58
BASIC	Christine Carusone	No Stipend
Choralaires	Jessica Crisci	\$1,482.81
DECA	TBA	\$1,482.81
Drama Club Advisor	Michael Camelo	\$ 818.10
Fall Play Director/Producer	Michael Camelo	\$1,572.80
FBLA	Mike Parks	\$1,482.81
Fellowship of Christian Athletes	Christine Carusone	No Stipend
French Club & French Travel Club	Margo Kelly	\$ 975.58
Freshman Class Advisor	TBA	\$ 530.74
Game Club	Nate Swiecicki	No Stipend
German Club & German Travel Club	Glen Reynolds	\$ 975.58
High School Yearbook	Damian Croucher	\$3,089.35
High School Yearbook Financial	Nancy Cousins	\$ 969.45
Jazz Band	John Prylo	\$ 17.77/hr.
Journalism Club (Magazine Club)	Kerry Saati	\$1,315.10
Junior Class Advisor	Julie Nejman	\$ 751.63
Junior Class Advisor	Jenna White	\$ 751.63
National English Honor Society	Kerry Saati	\$1,020.10
National Honor Society	Chelsea Murphy	\$1,124.89
Pride Club	Jessica Balch	No Stipend
Pride Club	Pat Zeman	No Stipend
Senior Class Advisor	Katie Jahn	\$1,111.60
Senior Class Advisor	Christina Lipp	\$1,111.60
SGHS Science Club	Jeff Grizzaffi	No Stipend
Ski Club	Andrea DeMento	\$ 487.79
Ski Club	Amber Szady	\$ 487.79
Sophomore Class Advisor	TBA	\$ 743.45
Spanish Club & Spanish Travel Club	Katie Jahn	\$ 975.58
Spring Music Director	Jessica Crisci	\$1,257.83
Spring Stage Director/Producer	Michael Camelo	\$2,065.70
Student Senate	Kerry Piaggione	\$ 657.55
Student Senate	Joyce Semerad	\$ 657.55

Tartan Band	John Prylo	\$1,482.81
Tartan Mart	Kayla Gatta	\$1,383.61
Tri-M	John Prylo	No Stipend
Varsity Club	Jamian Rockhill	No Stipend
Young Entrepreneurs	Joy Barcome	\$ 206.04

- 25) Approve the following Middle School supplemental appointments for collateral duties for the 2024-2025 school year:

<u>Activity/Club Name</u>	<u>Name</u>	<u>Stipend</u>
Art Club	Margaret Zarnofski	\$ 975.58
Drama Club	Laurel Campbell	\$ 549.66
Drama Club	Andrea O'Malley	\$ 549.66
Drama Club Student Advisor	Lilia White	No Stipend
Dungeons and Dragons	Nate Swiecicki	\$ 206.04
FCCLA	Brianna Thomas	\$ 741.41
FCCLA	Jenna White	\$ 741.41
FCCLA MS Student Advisor	TBD	No Stipend
Game Club	Pam Lyle	No Stipend
Game Club	Lucia Dixon	No Stipend
GIVE	Marika Tierney	No Stipend
GIVE Student Advisor	Dylan Springer	No Stipend
Leadership Club	Jamian Rockhill	No Stipend
LEGO Club	Tim O'Connell	No Stipend
Libra-tory Club	Deb Byrne	No Stipend
Libra-tory Club Student Advisor	Logan Filak	No Stipend
Modern Band	Susan Weisman	No Stipend
MSBC	Kevin McCann	\$ 714.07
MSBC	Emily Taft	\$ 714.07
National Jr. Honor Society	TBD	\$ 602.33
NJHS Student Advisor	Zoey Langridge	No Stipend
Pride Club	Kristy Rosa	No Stipend
Ski Club	Kevin McCann	\$ 333.89
Ski Club	Julie Myers	\$ 333.89
Ski Club Student Advisor	Annie Bednarek	No Stipend
Student Council	Susan Klein	\$ 657.55
Student Council	Cheryl Reed	\$ 657.55
Student Council Student Advisor	Tomas Baumgarten	No Stipend
Yearbook	Kimberly Beck	\$1,686.31
Yearbook Student Advisor	TBD	No Stipend

- 26) Approve the relocation of the attached list of employees, effective September 1, 2024, with no change in salary, as submitted. (This list is included as Appendix J to these minutes).

- 27) Approve the following individual for 2024-2025 Fall sports coaching appointment

Cross Country

Modified Micah Hughes Step 2 \$1,805

- 28) Approve the appointment of the following as Senior High Athletic Contest Chaperones for 2024-2025, at the rate set forth in collective bargaining contracts:

Lorice Bolde	Deb Byrne	Kathleen Curtiss
Michele Doane	Paul Eversley	Robert Leto
Terri McKenzie	Julie Nejman	Jamie Schaffer
Mary Schmidt	Joyce Semerad	Lisa Smith
Kim Weiss	Emily Wells	Danielle Woodbeck

- 29) Approve the attached list of substitutes for the 2024-2025 school year, as submitted.
- 30) Approve the following Fine Arts supplemental appointment for collateral duties for the 2024-2025 school year:

<u>Activity/Club Name</u>	<u>Name</u>	<u>Stipend</u>
Elementary Band	Rachel Ciotoli	\$ 17.77/hour
Elementary Strings	Rachel Ciotoli	\$ 17.77/hour
Elementary Strings	Cheryl Ferraro	\$ 17.77/hour
Elementary Strings	Amy Norris	\$ 17.77/hour
Middle School Chorus	Jessica Crisci	\$ 17.77/hour
Middle School Jazz Band	Chad Ploss	\$ 17.77/hour

- 31) Approve the provisional appointment of Francesca Cowdrey as Executive Secretary I (High School), in accordance with Civil Service Rules and Regulations, effective August 19, 2024, with the 2024-2025 salary to be at the rate of \$18.25/hour, 8 hours/day, 12 months.
- 31) Approve Nora Edgar as an Occasional AV Student Worker for the 2024-2025 school year, at the rate of \$15.00/hour.

ROUTINE BUSINESS

a. Placements of Children with Disabilities

Accept the Placement of Children with Disabilities as recommended by the Committee on Special Education and the committee on Pre-school Special Education in their reports dated July 8, 2024 and July 22, 2024.

b. Minutes: July 22, 2024

ROLL CALL
AYES: 5

NOES: 0
MOTION CARRIED

OTHER BUSINESS

Ms. Carbone spoke about trying to preserve the Beukendaal School building located at the Bus Garage. She reached out to the Scotia/Schenectady Historian to research what it would take to place the building placed on the historic registry.

Superintendent Swartz added that any restoration to the Beukendaal School would not be eligible for state aid, leaving the cost to the taxpayers. Superintendent Swartz said additional information about the impact of repairing/restoring the building will be shared at the next board meeting.

Ms. Orr asked about the status of the district's phone policy. Assistant Superintendent Arket has a team in place working on the policy. At this time, there will be no changes for the 2024-2025 school year.

Ms. Carbone asked about starting the school year without reviewing the Codes of Conduct for each school. Superintendent Swartz relayed that the previous years' codes would be followed until the September 9th board meeting where there would be a public hearing to discuss the new codes.

Superintendent Swartz gave an update on hiring. She had a final candidate for the Business Teacher position, but still need to hire for one special education position and a few teaching assistants.

Mr. Roberts congratulated the success of the Learning Leaps program.

HEARING /PRIVILEGE OF THE FLOOR FOR THE BOARD OF EDUCATION MEETING

Linda Kalasinski, 332 Rockland Road, has worked as a substitute teacher for the district for 17 years. Ms. Kalasinski stated that she thought the schools' sub rate was too low.

MOVED by K. Talbot, SECONDED by Carbone, that the meeting be adjourned

ROLL CALL
AYES: 5
NOES: 0
MOTION CARRIED

The meeting adjourned at 7:30 p.m.

Jill Busman, District Clerk