

WHAT: Health and Safety Committee
WHEN: Tuesday, March 5, 2024
TIME: 3:30PM – 4:30PM
WHERE: Scotia-Glenville High School Room B2

Agenda

Time	What	Who
3:30 – 3:40	Welcome and Review Agenda	Jon Van Alstyne
3:40 – 3:55	<p style="text-align: center;">Items:</p> <p>NOC Room</p> <ul style="list-style-type: none"> • Update (see photos below) <p>Playground inspections</p> <ul style="list-style-type: none"> • Planned for Wednesday, April 3 • Concerns? <p>Radio Checks</p> <ul style="list-style-type: none"> • Emergency radio checks to (once again) start March 6 <p>Trainings/Exercises</p> <ul style="list-style-type: none"> • Any buildings interested in tabletop exercises? • Stop the Bleeding training • Potential other trainings 	Jon Van Alstyne
3:55 – 4:10	<p>Building Condition Survey update</p> <ul style="list-style-type: none"> • Presented to Board of Education on January 22 <p>Building Proposition in May</p> <ul style="list-style-type: none"> • Contains health and safety related components <p>Workplace Violence Prevention Act update</p> <p>2023-2024 Safety Projects</p> <ul style="list-style-type: none"> • Glen Worden generator (April) • Glen Worden parking lots, sidewalks (March bid) <p>Electronic Door System</p> <ul style="list-style-type: none"> • Spring 2024 	Drew Giaquinto
4:10 - 4:20	Health & Safety topic	Peter Bednarek
4:20 – 4:30	Round Table	All

Meeting Minutes

March 5, 2024

Attendees: Jeremy Ecker, Michelle Arreola, Thomas Melander, Pete Zwack, Dennis Cooper, Peter Bednarek, Ben Sequeria, Brooke Keith, Dianna Rumpf, Marcella Tebbano, Rachel Frederick, Drew Giaquinto, Susan Swartz

Agenda Items

NOC Room (Jon Van Alstyne)

- The NOC Room in the middle school was cleaned and the wooden shelving was replaced with thick plastic shelving. All non-IT related items were removed. The entire room was wiped down (sanitized). The filters on the Liebert air unit were replaced as well. Air quality testing will be conducted during the warmer months to ensure humidity levels remain low.

Playground Inspections (Jon Van Alstyne)

- Playground inspections will be conducted on Wednesday, April 3rd. There were no concerns expressed during this meeting regarding current playground conditions.

Radio Checks (Jon Van Alstyne)

- Radio checks on the district emergency channel will begin on Wednesday, March 6th. They will be conducted once a month, likely the first Wednesday of the month.

Training/Exercises (Jon Van Alstyne)

- Tabletop exercises were discussed, and it was mentioned by the SROs that tabletop exercises are conducted at the building level. Stop the Bleed training was offered, and the SROs also mentioned that this training has occurred in the past as they are both instructors. CPR training was discussed as Jon Van Alstyne is an instructor, but BOCES has not approved the training yet.

Traffic/Signage/Crosswalks (Jeremy Ecker)

- Lighted signs will be placed around Sacandaga (Seeley St and Wren St). This was made possible through ARPA funds. Thomas Melander, Traffic Safety Engineer from the town/village, was introduced to discuss road and sidewalk conditions between Sacandaga and the high school. No parking signs around Sacandaga was also discussed. They would be installed by the town.

Building Condition Survey Update (Drew Giaquinto)

- Every five years an architect is required to inspect the school to identify areas where capital projects may need to occur. This was just completed, and a priority one assessment was approved by the board for a May proposition of a \$12.5 million dollar capital project. This project will address several matters regarding safety. All school vestibules will be enhanced for security. Lincoln will be getting a new heating system. Sidewalk and HVAC work will be completed at the high school. If the capital project is approved, construction should start the following summer.

Workplace Violence Prevention Act Update (Drew Giaquinto)

- The first reading of the policy occurred during the Board of Education meeting last night. A second reading will occur next week. Needham Risk Management is assisting the district with performing an assessment and each building will have a safety committee to review the workplace violence report and the results of the assessment. HR, faculty, and unions will have an active role in developing this plan.

Safety Projects (Drew Giaquinto)

- Using CARES Act money, a generator and electrical upgrade project began a year ago at Glen Worden. A pad was laid and by April the generator and switch should be delivered. This summer, Glen Worden's parking lot will be redone, and sidewalk work performed. This Spring, door contacts will be installed which will notify school personnel if an exterior door is left ajar.

Health and Safety Topic/Sun Safety (Peter Bednarek)

- Recently met with a group called "Cancer Prevention in Action." They work out of St. Mary's Hospital in Amsterdam and their mission is to prevent cancer by assisting in instituting policies for organizations. One of their main focuses is sun safety. If a school develops policies on sun safety, the group is frequently able to provide resources through grants and other means to assist in sun safety. Some examples include sunscreen dispensers, sunshades, or easy-up tents. Discussion amongst the committee was had and it was decided to invite the group to a future health and safety meeting.

Round Table

Building Security (Michelle Arreola)

- Vestibule security was discussed, and Susan mentioned that she would like vestibules to be discussed at the building level. Camera access availability for dispatch and the police department after 9-1-1 is called was also mentioned. This would provide live feed during an emergency. A discussion on labeling parking lots for emergency responders also occurred. This could potentially eliminate confusion for responders as to which parking lot to access. An update to the "adjoining door upstairs" was requested as it has a faulty lock. Peter and Dennis mentioned that it is on the list of updates to occur.

Next meeting: Wednesday, April 10, 2024.