

**WHAT:** Health and Safety Committee  
**WHEN:** Wednesday, April 10, 2024  
**TIME:** 3:30PM – 4:30PM  
**WHERE:** Scotia-Glenville High School Room B2

*Agenda*

Time	What	Who
3:30 – 3:40	Welcome and Review Agenda	Jon Van Alstyne
3:40 – 4:05	<p style="text-align: center;"><b>Items:</b></p> <p><b>Cancer Prevention in Action of Fulton, Montgomery, and Schenectady Counties</b></p> <ul style="list-style-type: none"> <li>• Sun Safety</li> <li>• Presented by Desiree Marcellino, Program Coordinator</li> </ul> <p><b>Playground inspections</b></p> <ul style="list-style-type: none"> <li>• Postponed from previous date</li> </ul> <p><b>American Red Cross</b></p> <ul style="list-style-type: none"> <li>• Site survey/inspection at high school for potential shelter</li> </ul> <p><b>State Education regulation changes</b></p> <ul style="list-style-type: none"> <li>• 7/31/24 – “Trauma informed” drills</li> <li>• 7/31/25 – SHELL changing (secure lockout)</li> </ul> <p><b>Trainings</b></p> <ul style="list-style-type: none"> <li>• Recently conducted trainings for facilities staff</li> </ul>	Jon Van Alstyne
4:05 – 4:10	<p><b>Workplace Violence Prevention</b></p> <ul style="list-style-type: none"> <li>• Presentation</li> </ul>	Jill Bush
4:10 – 4:30	<b>Round Table</b>	All

**Next Meeting: Wednesday, May 8<sup>th</sup>, 2024**

# Meeting Minutes

**April 10, 2024**

**Attendees:** Ben Sequeira, Drew Giaquinto, Jill Bush, Michelle Arreola, Peter Zwack, Desiree Marcellino, Victoria Pickett, Jeremy Ecker, Dianna Rumpf, Marcella Tebbano, John Geniti, Jamian Rockhill, Dennis Cooper, Tonya Federico, Peter Bednarek, Kim Weiss, Brenda Tessier

## Agenda Items

Cancer Prevention in Action of Fulton, Montgomery, and Schenectady Counties (Jon Van Alstyne, Desiree Marcellino, Victoria Pickett)

- Desiree Marcellino and Victoria Pickett from St. Mary's Hospital were introduced to discuss "Cancer Prevention in Action." Their program is grant-funded through the New York State Department of Health and is aimed at supporting local cancer prevention and risk reduction. They expressed interest in working with the Scotia-Glenville Central School District to promote sun safety and cancer screening through policy. This is typically done at no cost to the district. The school district would enact a "sun safety policy" which would allow Cancer Prevention in Action to provide services (ex. sunscreen dispensers, pop-up tents, shades, education, etc.) to the district for outdoor events. A discussion was had regarding the district's inability to administer sunscreen as it is considered a medication. Further discussion was had, and it was determined that members of the committee were interested in potentially moving forward with Cancer Prevention in Action.

Workplace Violence Prevention (Jill Bush, Drew Giaquinto)

- Recent legislation by the governor required schools in New York State to develop a Workplace Violence Prevention Program. The school board has adopted a workplace violence policy, and the next step is a risk assessment evaluation where Drew and Jill will be meeting with building teams to discuss this requirement. This will include a walkthrough of the building with union representation and administration. Drew mentioned that the high school evaluation has already occurred and an evaluation at Sacandaga is scheduled for April 11<sup>th</sup>. The district has been working with Needham Risk Management to establish this program. There will be district training on April 29<sup>th</sup> for all employees. Annual training will be conducted online thereafter.

Playground Inspections (Jon Van Alstyne)

- Playground inspections were scheduled to be conducted on April 3<sup>rd</sup> but were postponed due to poor weather. The inspections began today at Sacandaga and Glen Worden. Only minor issues were noted, and reports were sent to facilities. Dennis Cooper mentioned that the custodians conduct a daily inspection, and they send a monthly report to him. If any issues are found, they address it through the maintenance staff or an outside contractor.

American Red Cross (Jon Van Alstyne)

- The American Red Cross was at the high school on this date (April 10<sup>th</sup>) to conduct a shelter site survey. In previous years, the high school was a Red Cross designated shelter as it contains a large generator powerful enough to operate the entire building. The generator was obtained as a donation from Homeland Security with the understanding that the building would be used as a Red Cross shelter. At some point the high school was removed from the list as the Red Cross had no record of it being an official shelter. The survey went well as the Red Cross officials were notably impressed with the facility.

They took measurements of the three gyms, the cafeteria, and examined the bathroom facilities. It was noted that the next step in the process would include an examination of the findings and approval by Red Cross management. It was also noted by the Red Cross officials that they no longer require a “contract” with their shelter sites.

#### State Education Regulation Changes (Jon Van Alstyne)

- At a recently attended safety seminar, the State Education Department discussed upcoming changes related to school safety. On July 31, 2024, SED will require schools to conduct “trauma-informed” safety drills (fire and lockdown). In terms of “trauma-informed,” schools will not be permitted to use props, actors, or any other items to indicate a violent event. Schools must also indicate to the staff and students that the safety drill is a drill. Schools will also be required to notify parents/guardians that a safety drill will be occurring. Beginning July 31, 2025, SED will remove the SHELL (shelter in place, hold in place, evacuate, lockout, lockdown) terminology and replace it with the “I Love You Guys” Standard Response Protocol. The new terminology will include evacuate, shelter, hold, secure, and lockdown. The term “lockout” will be replaced by “secure.”

#### Trainings (Jon Van Alstyne)

- Stop the Bleed training was recently completed for the facilities staff. It was well received among the attendees. Further Stop the Bleed training was offered as the SROs are also instructors.

#### **Round Table**

##### Safety Updates (Drew Giaquinto)

- Board of Education approved a budget to go to the voters on May 21<sup>st</sup>. Both SROs and the athletic trainer are in the budget. There is also a proposition of \$12.5 million to include enhancements to all school vestibules. There is also an ongoing project involving door contact sensors where a system will detect when an exterior door is left open or ajar. This will be done at all school buildings in the district.

##### Scotia-Glenville Comprehensive Emergency Response Training (SG-Cert) (SRO Michelle Arreola)

- A comprehensive emergency response training will be conducted in August, potentially a Thursday and Friday (August 15<sup>th</sup> and 16<sup>th</sup>). This will include a full day of education and a full day of scenario-based training. The training integrates police, fire, and EMS inside a school building. Staff will be invited to attend.

**Next meeting: Wednesday, May 8, 2024.**