

### **Regular Meeting Minutes**

A Regular Meeting of the Board of Education of the Scotia-Glenville Central School was held in the Cafeteria of the Middle School, in said district on March 11, 2024.

President Talbot called the meeting to order at 6:30 p.m.

Present: Boucher Furnish, Carbone, Singh, H. Talbot, K. Talbot,

Absent: Orr

MOVED by Carbone, SECONDED by K. Talbot that the Board of Education adjourn to Executive Session in order to discuss matters relating to personnel and negotiations.

#### **ROLL CALL**

AYES: 5

NOES: 0

MOTION CARRIED

Superintendent Swartz, Assistant Superintendent for Curriculum and Instruction Arket and Business Manager Giaquinto and Mr. Massaro arrived at 6:35 p.m.

The Board adjourned to Executive Session at 6:30 p.m. and returned to Open Session at 7:00 p.m. District Clerk DeLong was present for the Open Session

#### **PLEDGE OF ALLEGIANCE**

#### **HEARING/PROVILEGE OF THE FLOOR**

NONE

#### **BUDGET DISCUSSION: 2024-2025 BUDGET WORK SESSION – SUSAN SWARTZ, SUPERINTENDENT OF SCHOOLS**

Business Manager Giaquinto recapped the information from the first draft of the 24-25 budget. He also discussed projected tax levy, budget and State Aid increases for the next five years. He reiterated that the carry forward budget is \$721,199 over the tax cap. Superintendent Swartz then presented enrollment information to the Board. She explained that enrollment has been dropping throughout the state, with Scotia-Glenville down 780 students since 2005. She showed the class size guidelines by grade and reported that the district does not have any classes at or over the guidelines this year. She also compared class sizes for this year compared to 2010-2022 and showed what class sizes would look like if we were to utilize the guidelines. She stressed to the Board that the district will need to begin planning for declining enrollment and that she doesn't feel that going out over the tax cap would be necessary. (This presentation is contained as Appendix A to these minutes.)

**REPORT/UPDATE: CAPSBA ♦ LEGISLATIVE LIAISON ♦ PTA COUNCIL ♦ AUDIT COMMITTEE ♦ BOARD OF EDUCATION POLICY COMMITTEE ♦ BOARD OF EDUCATION GOALS ♦ BUDGET**

CAPSBA – President Talbot reported that meetings are being held to try to get CAPSBA back, they are working on possibly aligning with BOCES.

Legislative Liaison – Ms. Boucher Furnish reported that the Senate and Assembly budgets are due out this week. She also discussed a recent ruling on the use of Stop Arm Cameras.

PTA Council – Founder’s Day is tomorrow

Audit committee – Committee will meet later in the spring, the risk assessment and inventory audits will be presented at that time.

Policy Committee – The workplace Violence Prevention Policy is on tonight’s agenda. Ms. Carbone reported that work has been difficult on other policies as they are trying to align our policies with those of BOCES.

Board Goals – Mr. Talbot has met with Supervisor Koetzle. The charges for the Superintendent’s Diversity, Equity, and Inclusion Council and the Diversity, Equity, and Inclusion Strategic Planning Work Group are on tonight’s agenda.

**RESOLUTION: ADOPT THE PROPOSITION TO BE PRESENTED TO THE VOTERS AT THE ANNUAL DISTRICT MEETING ON MAY 21, 2024**

MOVED by K. Talbot, SECONDED by Massaro, that the Board approve the Resolution dated March 11, 2024, of the Board of Education of the Scotia-Glenville School District authorizing a proposition to be presented to the voters at the Annual Meeting on May 21, 2024, as submitted. (This resolution is contained as Appendix B to these minutes).

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

**RESOLUTION: APPROVE THE PROPOSED ACTION IS A TYPE II ACTION FOR THE PURPOSES OF THE NEW YORK STATE ENVIRONMENTAL QUALITY REVIEW ACT FOR BUILDING AND SITE IMPROVEMENTS FOR SAID SCHOOL DISTRICT**

MOVED by Singh, SECONDED by Massaro, that the Board of Education approve the Resolution determining the proposed action is a Type II action for purposes of the New York State Environmental Quality Review Act (SEQRA) for district-wide building renovations, including additions and site improvements for the Scotia-Glenville Central School District, as submitted (This resolution is contained as Appendix C to these minutes).

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

**LEGAL NOTICE OF ANNUAL DISTRICT ELECTON – MAY 21, 2024**

MOVED by Carbone, SECONDED by Boucher Furnish, that the Board of Education approve the Legal Notice of the annual District Election, to be held on Tuesday, May 21, 2024, as submitted. (This notice is contained as Appendix D to these minutes).

**ROLL CALL**

AYES: 6

NOES: 0

MOTION CARRIED

**APPROVE POLICY NO. 9052: WORKPLACE VIOLENCE PREVENTION POLICY**

MOVED by Boucher Furnish, SECONDED by Singh, that the Board of Education approve Policy No. 9052: Workplace Violence Prevention Policy, as submitted. (This policy is contained as Appendix E to these minutes).

**ROLL CALL**

AYES: 6

NOES: 0

MOTION CARRIED

MOVED by K Talbot, SECONDED by Boucher Furnish, that the Board of Education approve the following two items:

**ADOPT CHARGE FOR SUPERINTENDENT’S DIVERSITY, EQUITY, AND INCLUSION COUNCIL**

Adopt the charge for the Superintendent’s Diversity, Equity, and Inclusion Council, as submitted. (This document is contained as Appendix F to these minutes).

**ADOPT CHARGE FOR DIVERSITY, EQUITY, AND INCLUSION STRATEGIC PLANNING WORK GROUP**

Adopt the Charge for the Diversity, Equity, and Inclusion Strategic Planning Work Group, as submitted. (This document is contained as Appendix G to these minutes).

**ROLL CALL**

AYES: 6

NOES: 0

MOTION CARRIED

MOVED by Carbone, SECONDED by K. Talbot, that the Board of Education accept/approve the following items:

**COMMUNICATIONS**

- a. Retroactively approve the request for an unpaid leave of absence for Melinda Stone, Special Education Teacher (Glendaal Elementary), effective January 29, 2024 through March 15, 2024.
- b. Approve the request for an unpaid leave of absence for Jessica Lamphere, School Psychologist (Middle School), effective March 4, 2024 through May 1, 2024.

- c. Approve the request for an unpaid leave of absence for Mellissa DeHart, Bus Driver (Transportation), effective March 7, 2024 through March 12, 2024.
- d. Accept the letter of resignation of Jennifer Cardamone, School Social Worker (Middle School), effective c.o.b. March 8, 2024, with appreciation for her service to the district, as submitted (This letter is contained as Appendix H to these minutes).
- e. Approve the request for an unpaid leave of absence for Alyssa Malone, Speech Language Pathologist (Glen-Worden Elementary), effective June 5, 2024 through June 30, 2024.
- f. Approve the request for an unpaid leave of absence for Shayna Rosa, 3<sup>rd</sup> Grade Teacher (Glen-Worden Elementary), effective June 6, 2024 through June 30, 2024.
- g. Approve the letter of resignation for Cynthia Nicchi, LOTE (Middle School), effective c.o.b. June 30, 2024, with appreciation for her service to the district, as submitted. (This request is contained as Appendix I to these minutes).
- h. Approve the request for an unpaid leave of absence for Brianna Thomas, Family and Consumer Sciences Teacher (Middle School), for the 2024-2025 school year, as submitted. (This request is contained as Appendix K to these minutes).
- i. Approve the request for an unpaid leave of absence for Darren VanHeusen, Social Studies Teacher (Senior High School), for the 2024-2025 school year, as submitted. (This request is contained as Appendix K to these minutes).
- j. Approve the verbal resignation of Tia Fitzpatrick, LOTE Teacher (Middle School), effective c.o.b. March 8, 2024, with appreciation for her service to the district.

## **REPORT OF SUPERINTENDENT**

### **a. Staffing**

- 1) Approve the appointment of Joanne McFadden as Substitute Language Other Than English Teacher (Middle School), effective March 11, 2024 through June 25, 2024, with the prorated 2023-2024 salary to be at the rate of \$48,417 (Step 4) per days worked.
- 2) Approve the appointment of Rebecca Campanella as Substitute Elementary Teacher (Sacandaga Elementary), effective March 11, 2024 through on or about April 15, 2024, with salary to be at the rate of \$131/day, and then be appointed on the 21<sup>st</sup> day through June 25, 2024, with the 2023-2024 salary to be prorated at the rate of \$45,631 (Step 1) per days worked.
- 3) Approve the probationary appointment of Hollie Muchard as Teaching Assistant (Glen-Worden Elementary), effective February 15, 2024 through February 14, 2028, with the prorated 2023-2024 salary to be at the rate of \$18.43/hour (Step 1), 7 hours/day, 35 hours per week.
- 4) Approve the appointment of Kayla Bonney\* as Teacher Aide (Senior High School), in accordance with Civil Service Rules and Regulations, effective March 11, 2024 through June 25, 2024, with 2023-2024 salary to be at the rate of \$15.00/hour, 7 hours/day, 35 hours per week.

*\*this appointment is conditioned on the school district's receipt of clearance for the employee from the State Education Department following a criminal history records check in accordance with the provision on Education Law §3035.*

- 5) Approve the appointment of Christopher Casey as Cleaner (Second Shift, Glen-Worden Elementary), in accordance with Civil Service Rules and Regulations, effective March 11, 2024, with 2023-2024 salary to be at the rate of \$16.82/hour, 8 hours/day, 40 hours per week.
- 6) Approve the appointment of Jeanna Wiegert as Senior High School Extraclassroom Activity Fund Treasurer for the 2023-2024 school year, effective February 29, 2024, with an additional five summer days for this position.
- 7) Retroactively approve the following individuals for Honors Writing Sample Supervision on March 5 and March 6, 2024, with a stipend of \$23.02/hour for up to 1/5 hours each day:

Dave Gildersleeve	Lexie Marquis
Chelsea Murphy	Kerry Saati
- 8) Approve the list of individuals as Chaperones for the Solar Eclipse on April 8, 2024. Each chaperone would be compensated up to two hours at the rate of \$23.02/hour worked, as submitted. (This list is contained as Appendix L to these minutes).
- 9) Approve Kimberly Beck as Middle School Yearbook Advisor, effective January 8, 2024, with a stipend to be at the rate of \$1,686.31 prorated.
- 10) Approve a stipend, effective March 11, 2024, for supervisory duties of Akra Scott for the Glen-Worden Lego Club at the rate of \$300.00 prorated.
- 11) Approve Lou Powell for a supplemental appointment as a supervisor for Intramural Activities effective March 6, 2024.
- 12) Approve the attached list of individuals as substitutes for the 2023-2024 school year, as submitted. (This list is contained as Appendix M to these minutes).

## **ROUTINE BUSINESS**

### **a. Placement of Children with Disabilities**

Accept the Placement of Children with Disabilities as recommended by the Committee on Special Education and the committee on Pre-school Special Education in their reports dated March 11, 2024.

ROLL CALL  
AYES: 6  
NOES: 0  
MOTION CARRIED

MOVED BY Boucher furnish, SECONDED by K. Talbot, that the Board of Education accept the following:

### **b. Minutes: Regular Meeting – February 12, 2024**

ROLL CALL

AYES: 5

NOES: 0

ABSTAIN: CARBONE

MOTION CARRIED

**c. Treasurer's Report – January 2024**

President Talbot noted receipt of the Treasurer's Report. (This report is contained as Appendix N to these minutes).

**d. Internal Claims Auditor's Report/Warrants/Warrant Report Exceptions:**

## Payroll Warrants

A-42	02/02/2024	\$1,193,621.05
A-45	02/16/2024	\$1,299,588.02
A-47	03/01/2024	\$1,214,547.25

## Check Warrants

A-41	02/02/2024	\$1,409,755.36
H-10	02/02/2024	\$ 7,000.00
A-44	02/16/2024	\$ 801,852.79

President Talbot noted receipt of the Internal Claims Auditor's Report/Warrants/Warrant Report Exceptions. (These reports are contained as Appendix O to these minutes).

**OTHER BUSINESS**

Ms. Boucher Furnish commented that the Districtwide Science Fair was very well attended and that students did a wonderful job. She also commented that she attended a Unified Bowling Event and stated that it was great to see the students bowl and they did a great job.

**HEARING/PRIVILEGE OF THE FLOOR**

None

MOVED by K. Talbot, SECONDED by Boucher Furnish, that the meeting be adjourned.

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

The meeting adjourned at 7:50 p.m.

\_\_\_\_\_  
Bobbie DeLong, District Clerk