

Regular Meeting Minutes

A Regular Meeting of the Board of Education of the Scotia-Glenville Central School was held in the Cafeteria of the Middle School, in said district on January 8, 2024.

President Talbot called the meeting to order at 6:15 p.m.

Present: Boucher Furnish, Carbone, Massaro, Orr, Singh, H. Talbot, K. Talbot

Absent: None

MOVED by Carbone, SECONDED by Boucher Furnish, that the Board of Education adjourn to Executive Session in order to discuss a student appeal and also a personnel matter.

ROLL CALL
AYES: 7
NOES: 0
MOTION CARRIED

The Board adjourned to Executive Session at 6:00 p.m. and returned to Open Session at 7:00 p.m. Superintendent Swartz, Assistant Superintendent for Curriculum and Instruction Arket, and Business Manager Giaquinto were present for the second half of the executive session.

District Clerk DeLong was present for the Open Session.

PLEDGE OF ALLEGIANCE**HEARING/PRIVILEGE OF THE FLOOR**

Chad Roberts, 42 Holly Blvd., spoke to the Board regarding class sizes at Glen-Worden.

Karen Bradley also spoke to the Board regarding class sizes at Glen-Worden.

SUPERINTENDENT'S COMMENTS (SUSAN M. SWARTZ, SUPERINTENDENT OF SCHOOLS)

Superintendent Swartz discussed the school calendar for the month of January.

REPORTS/UPDATE: CAPSBA ♦ LEGISLATIVE LIAISON ♦ PTA COUNCIL ♦ AUDIT COMMITTEE ♦ BOARD OF EDUCATION POLICY COMMITTEE ♦ BOARD OF EDUCATION GOALS ♦ BUDGET

CAPSBA- There will be a zoom meeting to discuss CAPSBA on January 27th.

Legislative Liaison- The Governor is preparing literacy legislation.

PTA- Founder's Day is March 12th.

Audit Committee- The Risk Assessment audit is taking place this week.

Policy- no report

Board Goals- Superintendent Swartz will have the charges for the committee at the next meeting.

Budget- Business Manager Giaquinto reported that the Governor's budget will be presented next week. He reported that the district should be in the 3% range for Foundation Aid. He also reported on the grants the district has applied for regarding the subsidies for electronic buses. The District did not receive the grant for Round 2, but is still hopeful for Round 3.

APPOINTMENT OF IMPARTIAL HEARING OFFICERS

MOVED by Carbone, SECONDED by Massaro, that the Board of Education approve the revised list of Impartial Hearing Officers for the 2023-2024 school year, as submitted. (This list is contained as Appendix A to these minutes).

ROLL CALL
AYES: 7
NOES: 0
MOTION CARRIED

APPROVE MEMORANDUM OF AGREEMENT BY AND BETWEEN SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT AND SCOTIA-GLENVILLE TEACHERS' ASSOCIATION

MOVED by K. Talbot, SECONDED by Singh, that the Board of Education approve the Memorandum of Agreement By and Between the Scotia-Glenville Central School District and Scotia-Glenville Teachers' Association regarding certain members who would provide instruction for seven (7) periods on a given day for the 2023-2024 school year, as submitted. (This agreement is contained as Appendix B to these minutes).

ROLL CALL
AYES: 7
NOES: 0
MOTION CARRIED

REQUEST FOR OVERNIGHT FIELD TRIP – CHORALAIRES TO NEW YORK CITY – APRIL 23 TO APRIL 24, 2024

MOVED by Orr, SECONDED by Boucher Furnish, that the Board of Education approve the request for the overnight field trip for the Choralaires and chaperones to New York City on April 23 through April 24, 2024, as submitted. (This request is contained as Appendix C to these minutes).

ROLL CALL
AYES: 7
NOES: 0
MOTION CARRIED

RESOLUTION: APPROVE ADDENDUM #11 TO THE SUPERINTENDENT'S CONTRACT

MOVED by Massaro, SECONDED by K. Talbot, that the Board of Education approve the Resolution dated December 18, 2023, accepting Addendum #11 to the Superintendent's Contract, as submitted. (This resolution is contained as Appendix D to these minutes).

ROLL CALL

AYES: 7

NOES: 0

MOTION CARRIED

RESOLUTION: ACCEPT THE REVISED REPORT OF THE TAX COLLECTOR

MOVED by Singh, SECONDED by K. Talbot, that the Board of Education approve the Resolution to accept the Revised Report of the Tax Collector and that the lists of delinquent tax items be certified to the Office of the County Treasurer of Schenectady County, as submitted. (This report is contained as Appendix E to these minutes).

ROLL CALL

AYES: 7

NOES: 0

MOTION CARRIED

RESOLUTION: ESTABLISH AND ACCEPT THE RICHARD J. MCGUIRE MEMORIAL SCHOLARSHIP

MOVED by K. Talbot, SECONDED by Boucher Furnish, that the Board of Education approve the Resolution dated January 8, 2024, regarding establishing The Richard J. McGuire Memorial Scholarship, and accepting and appropriating the Gift and Donation from the family of Richard J. McGuire in the amount of \$10,000.00, as submitted. (This resolution is contained as Appendix F to these minutes).

ROLL CALL

AYES: 7

NOES: 0

MOTION CARRIED

MOVED by Massaro, SECONDED by Singh, that the Board of Education accept/approve the following items:

RESOLUTION: ACCEPT GIFT AND DONATION FROM "HANNAFORD HELPS SCHOOLS" PROGRAM TO SCOTIA-GLENVILLE HIGH SCHOOL

Approve the Resolution dated January 8, 2024, regarding accepting and appropriating the Gift and Donation from "Hannaford Helps Schools" Program in the amount of \$264.00 to the Scotia-Glenville High School, as submitted. (This resolution is contained as Appendix G to these minutes).

RESOLUTION: ACCEPT GIFT AND DONATION FROM THE SCOTIA PATROLMAN'S BENEVOLENT ASSOCIATION

Approve the Resolution, dated January 8, 2024, regarding accepting and appropriating the Gift and Donation from the Scotia Patrolman's Benevolent Association in the amount of \$250.00 to be applied to the Scotia Patrolman's Benevolent Association Award Scholarship, as submitted. (This resolution is contained as Appendix H to these minutes).

RESOLUTION: ACCEPT GIFT AND DONATION FROM NATHAN AND MEGAN HILTON TO THE SCOTIA-GLENVILLE SCHOOL LUNCH PROGRAM

Approve the Resolution, dated January 8, 2024, regarding accepting and appropriating the Gift and Donation from Nathan and Megan Hilton in the amount of \$200.00 to be applied to the Scotia-Glenville School Lunch Program to offset student debt, as submitted. (This resolution is contained as Appendix I to these minutes).

RESOLUTION: ACCEPT GIFT AND DONATION FROM MARYANNE PEPE TO THE FINE ARTS DEPARTMENT

Approve the Resolution, dated January 8, 2024, regarding accepting and appropriating the Gift and Donation from Maryanne Pepe of a Samick Upright Piano to the Fine Arts Department, as submitted. (This resolution is contained as Appendix J to these minutes).

RESOLUTION: ACCEPT GIFT AND DONATION FROM FRANK AND LEANNA LEFFLER TO THE FINE ARTS DEPARTMENT

Approve the Resolution, dated January 8, 2024, regarding accepting and appropriating the Gift and Donation from Frank and Leanna Leffler of a set of CB drums, a Burswood Acoustic Guitar and a Mitchell Ukulele to the Fine Arts Department, as submitted. (This resolution is contained as Appendix K to these minutes).

ROLL CALL

AYES: 7

NOES: 0

MOTION CARRIED

MOVED by Carbone, SECONDED by K. Talbot, that the Board of Education accept/approve the following items:

COMMUNICATIONS

- a. Accept the request for an unpaid leave of absence for Taylor Spiegel Allen, Teacher Aide (Lincoln Elementary), effective December 12, 2023 through December 19, 2023, as submitted. (This request is contained as Appendix L to these minutes).
- b. Accept the letter of resignation of Alexandra Thompson, School Nurse (Senior High School), effective c.o.b. January 5, 2024, with appreciation for her service to the district, as submitted. (This letter is contained as Appendix M to these minutes).
- c. Accept the letter of resignation of Helen Guerin, Long-term Special Education Teacher (Senior High School), effective January 16, 2024 to accept a different position for the Senior High School, as submitted. (This letter is contained as Appendix N to these minutes).
- d. Accept the letter of resignation of Jessica Darling, Teaching Assistant (Middle School), effective January 17, 2024, with appreciation for her service to the district, as submitted. (This letter is contained as Appendix O to these minutes).
- e. Accept the letter of resignation of Caroline Hampton, Special Education Teacher (Glen-Worden Elementary), effective c.o.b. January 31, 2024, with appreciation for her service to the district, as submitted. (This letter is contained as Appendix P to these minutes).

- f. Accept the request for an unpaid leave of absence for Erin Gibson, Teacher Aide (Sacandaga Elementary), effective February 28, 2024 through March 1, 2024.
- g. Accept the letter of resignation for retirement purposes of Gina Brown, 3rd Grade Elementary Teacher (Glendaal Elementary), effective c.o.b. June 30, 2024, with appreciation for her service to the district, as submitted. (This letter is contained as Appendix Q to these minutes).
- h. Accept the letter of resignation for retirement purposes of Janice Tunison, Library Media Specialist (Middle School), effective c.o.b. June 30, 2024, with appreciation for her service to the district, as submitted. (This letter is contained as Appendix R to these minutes).
- i. Accept the letter of resignation for retirement purposes of Renee Evenden, Speech-Language Pathologist (Lincoln Elementary), effective c.o.b. June 30, 2024, with appreciation for her service to the district, as submitted. (This letter is contained as Appendix S to these minutes).

REPORT OF SUPERINTENDENT

a. Staffing

- 1) Approve the probationary appointment of Caitlin Cerny as School Nurse (Senior High School), effective February 5, 2024 through September 4, 2024, with the pro-rated 2023-2024 salary to be at the rate of \$50,500. Ms. Cerny has a current New York State Registered Professional Nurse License.
- 2) Approve the School Social Worker stipend for the 2023-2024 for Andrea Figueroa at the prorated rate of \$3,000, effective September 18, 2023 through June 30, 2024.
- 3) Approve the probationary appointment of Andrea Pike as Teaching Assistant (Senior High School), effective January 9, 2024 through January 8, 2028, with the 2023-2024 salary to be at the rate of \$18.43/hour, 7 hours/day, 35 hours per week.
- 4) Approve the appointment of Helen Guerin as Permanent Building Substitute (Senior High School), effective January 17, 2024 through June 26, 2024, with the 2023-2024 salary to be at the rate of \$200.00 per day worked.
- 5) Approve the following Middle School supplemental appointments for collateral duties and stipends for the 2023-2024 school year:

| | | |
|--------------|------|--------------------|
| Kevin McCann | MSBC | Stipend - \$714.07 |
| Emily Taft | MSBC | Stipend - \$714.07 |

- 6) Approve the following stipends for collateral duties for 2023-2024:

| | | | |
|----------------|------------|-------------|-------|
| Jessica Balch | Pride Club | High School | \$200 |
| Patricia Zeman | Pride Club | High School | \$200 |

- 7) Approve the following individuals for supplemental appointments for the 2023-2024 school year with a stipend of \$23.02/hour:

Dance (Lincoln Elementary – 6 hours)
Melissa Paratore and Tricia Haldane

Fitness Center (Middle School)

Susan Crary-Gracz

Learn About Makerspaces (Lincoln Elementary – 3 hours)

Lauren Capuano

Learn to Play Guitar Enrichment (Lincoln Elementary – 9 hours)

Rachel Ciotoli, Jeff Denney and Liz O'Neill

Preparation for Glendaal Elementary Talent Show (15.5 hours)

Rachel Ciotoli, Bridget MacLagger, Liz O'Neill and Hannah Stewart

Preparation for Lincoln Elementary Talent Show (15.5 hours)

Lauren Capuano, Rachel Ciotoli and Lauren Scavullo

Various School Sport Activities (Lincoln Elementary – 30 hours)

Jason Kritz and James Saburro

Yoga (Lincoln Elementary – 3 hours)

Andrea Figueroa

- 8) Approve the appointment of Kevin Sullivan as Girls' 7th Grade Basketball Coach, with a stipend of \$1,963.50 (.75 of Step 1), for the 2023-2024 winter sport season.
- 9) Approve the attached list of substitutes for the 2023-2024 school year, as submitted. (This list is contained as Appendix T to these minutes).

ROUTINE BUSINESS

a. Placements of Children with Disabilities

Accept the Placement of Children with Disabilities as recommended by the Committee on Special Education and the Committee on Pre-school Special Education in their reports dated December 11, 2023.

b. Minutes: Regular Meeting 12/11/2023

ROLL CALL

AYES: 6

NOES: 0

ABSTAIN: BOUCHER FURNISH (on the minutes only)

MOTION CARRIED

c. Treasurer's Report – October 2023

President Talbot noted receipt of the Treasurer's Report. (This report is contained as Appendix U to these minutes).

OTHER BUSINESS

None

HEARING/PRIVILEGE OF THE FLOOR

None

MOVED by K. Talbot, SECONDED by Carbone, that the meeting be adjourned.

ROLL CALL
AYES: 7
NOES: 0
MOTION CARRIED

The meeting adjourned at 7:32 p.m.

Bobbie DeLong, District Clerk