

## **Regular Meeting Minutes**

A Regular Meeting of the Board of Education of the Scotia-Glenville Central School District was held in the Cafeteria of the Middle School, in said district on January 22, 2024.

Vice President Carbone called the meeting to order at 7:01 p.m.

Present: Boucher Furnish, Carbone, Orr, Singh, K. Talbot, Superintendent Swartz, Assistant Superintendent Arket, Business Manager Giaquinto and Deputy District Clerk Busman

Absent: Massaro and H. Talbot

### **PLEDGE OF ALLEGIANCE**

### **HEARING/PRIVILEGE OF THE FLOOR**

None

### **PRESENTATION: BUILDING CONDITION SURVEY (ALASTAIR AITCHISON, ARCHITECT – SEI DESIGN GROUP)**

(A copy of this presentation is contained as Appendix A to these minutes).

### **PRESENTATION: SECONDARY COURSE OFFERINGS UPDATE (MARISSA GORDON – ACADEMIC HEAD FOR HUMANITIES, MATTHEW HUBBELL – ACADEMIC HEAD FOR SCIENCE AND HEALTH, MARK MCCARTHY – ACADEMIC HEAD FOR MATH, ROBERT COSMER – MIDDLE SCHOOL PRINCIPAL AND PETER BEDNAREK – HIGH SCHOOL PRINCIPAL)**

(A copy of this presentation is contained as Appendix B to these minutes).

### **SUPERINTENDENT’S COMMENTS (SUSAN M. SWARTZ, SUPERINTENDENT OF SCHOOLS)**

Superintendent Swartz thanked her colleagues for their presentations this evening on the Secondary programming. She looks forward to a similar presentation outlining our Elementary programming. Superintendent Swartz encouraged the board to think about the referendum for our buildings’ upkeep and safety. Similar to your own home, it’s necessary to keep up on the things that need repair, the school district has been on a steady path to move forward and keep our facilities well cared for and well maintained. Please feel free to reach out with questions.

### **UPDATE: 2024-2025 BUDGET (ANDREW GIAQUINTO, BUSINESS MANAGER)**

Mr. Giaquinto presented a brief State Aid analysis with a 2.1% statewide increase in school aid in Governor Hochul’s budget for 2024-25. Based on this review, Mr. Giaquinto will incorporate \$24,778,369 in the first draft of the 2024-25 budget. The State Aid reflects a 2.22% increase from the 2023-24 budget and generates 38% of the funding for the budget (same % as 23/24 budget). An early look at the 2024/25 budget displays an expense increase of 4% or \$2.5 million dollars and a state aid increase of \$537,406 or 2.2%. The first draft of the 2024-25 budget will be presented at the February 26 BOE meeting. Please feel free to ask any questions. (A copy of this update is contained as Appendix C to these minutes).

**DISCUSSION: SENIOR CITIZEN AGED EXEMPTION AND VOLUNTEER FIREFIGHTER EXEMPTION**

Mr. Giaquinto explained how the Board of Education has adopted an increase in the sliding scale for aged exemptions increasing by \$500.00 each year over the last ten years. A public hearing would be required in February if the Board of Education is interested in increasing the present exemption levels. The Volunteer Firefighters Exemption, which was adopted by the Town of Glenville in May of 2023, is also being brought forward to adopt. This would be a 10% exemption based upon at least two years of service as a volunteer firefighter or ambulance driver. The Volunteer Firefighters Exemption would also require a public hearing. Vice President Carbone spoke of how well the aged exemption has been received by our senior citizens in the community. The board members discussed and all were in favor of moving forward. (The summary is contained as Appendix D to these minutes).

**ACCEPT SECOND FISCAL PROJECTION FOR 2023-2024**

MOVED by K. Talbot, SECONDED by Boucher Furnish, that the Board of Education accept the Second Fiscal Projection for 2023-2024 with the supporting Revenue and Budget Status Reports and Summary Variance Analysis and Fund Balance Projection Report, as submitted. (The projection is contained as Appendix E to these minutes).

ROLL CALL  
AYES: 5  
NOES: 0  
MOTION CARRIED

**RESOLUTION: AUTHORIZE USE OF REPAIR RESERVE FUND**

MOVED by K. Talbot, SECONDED by Singh, that the Board of Education approve the Resolution, dated January 22, 2024, authorizing the use of the Repair Reserve Funds in the amount of up to \$600,000 for repairs to the District's parking areas and driveways at Glen-Worden Elementary School, as submitted. (The report is contained as Appendix F to these minutes).

ROLL CALL  
AYES: 5  
NOES: 0  
MOTION CARRIED

**RESOLUTION: INCREASE DEBT SERVICE RESERVE FUND**

MOVED by Orr, SECONDED by K. Talbot, hat the Board of Education approve the Resolution, dated January 22, 2024, regarding authorizing the decrease in undesignated fund balance (A909) by \$363,583.88 and increase the Debt Service Reserve Fund (A884) by \$363,583.88, due to leftover funds from prior year capital projects, as submitted. (The agreement is contained as Appendix G to these minutes).

ROLL CALL  
AYES: 5  
NOES: 0  
MOTION CARRIED

**RESOLUTION: INCREASE DEBT SERVICE RESERVE FUND**

MOVED by Orr, SECONDED by K. Talbot, that the Board of Education adopt the Resolution, dated January 22, 2024, regarding authorizing the decrease in undesignated fund balance (A909) by \$16,826.39 and increase the Debt Service Reserve Fund (A888) by \$16,826.39, due to a received check from BNY Mellon-DASNY SD 2018A, as submitted. (The allowance is contained as Appendix H to these minutes).

ROLL CALL  
AYES: 5  
NOES: 0  
MOTION CARRIED

**RESOLUTION: ACCEPT GIFT AND DONATION FROM BOX TOPS FOR EDUCATION PROGRAM TO GLENDAAL ELEMENTARY**

MOVED by Boucher Furnish, SECONDED by Singh, that the Board of Education approve the Resolution, dated January 22, 2024, regarding accepting and appropriating the Gift and Donation from "Box Tops for Education Program" in the amount of \$24.50 to the Glendaal Elementary School, as submitted. (The agreement is contained as Appendix I to these minutes).

ROLL CALL  
AYES: 5  
NOES: 0  
MOTION CARRIED

**RESOLUTION: ACCEPT REVISION TO THE KAY STURDY SACANDAGA SCHOOL PTA SCHOLARSHIP**

MOVED by Singh, SECONDED by K. Talbot, that the Board of Education accept the revision to the Kay Sturdy Sacandaga School PTA Scholarship Student eligibility and criteria, as submitted. (The request is contained as Appendix J to these minutes).

ROLL CALL  
AYES: 5  
NOES: 0  
MOTION CARRIED

**COMMUNICATIONS**

- a. Retroactively accept the verbal request for an unpaid leave of absence for Dwight Zobre, Aide (Transportation Department), effective January 8, 2024 through January 16, 2024.
- b. Accept the letter of resignation for Jamie Schaffer, Teacher Aide (High School), effective c.o.b. January 22, 2024 to accept another position in the district, as submitted. (This letter is contained as Appendix K to these minutes).

- c. Accept the letter of resignation for Jessalynn Crusado, Teaching Assistant (Middle School), effective c.o.b. January 26, 2024, with appreciation for her service to the district, as submitted. (This letter is contained as Appendix L to these minutes).
- d. Accept the letter of resignation for retirement purposes of Barbara Riggi, Resource Aide (Senior High School), effective c.o.b. March 28, 2024, with appreciation for her service to the district, as submitted. (This letter is contained as Appendix M to these minutes).
- e. Accept the letter of resignation for retirement purposes of Peggy (Margaret) Gillen, 2<sup>nd</sup> Grade Elementary Teacher (Lincoln Elementary), effective c.o.b. June 30, 2024, with appreciation for her service to the district, as submitted. (This letter is contained as Appendix N to these minutes).

## **REPORT OF SUPERINTENDENT**

### **a. Staffing**

- 1) Approve the probationary appointment of Jamie Schaffer as PPS Teaching Assistant (Middle School), effective January 23, 2024 through January 22, 2028, with 2023-2024 salary to be at the rate of \$18.43/hour, 7 hours/day, 35 hours per week.
- 2) Approve the change in appointments for the following Teaching Assistants:  

Kaila DiCaprio	<b>from</b>	General Education	<b>to</b>	Special Education
Kathleen Curtiss	<b>from</b>	Special Education	<b>to</b>	General Education
- 3) Approve the following 2023-2024 winter coaching appointment:  

Unified Bowling	Candra Mulligan	\$300.00
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- 4) Approve the attached list of substitutes for the 2023-2024 school year, as submitted. (The list will be contained as Appendix O to these minutes).
- 5) Approve the probationary appointment of Julie Hagglove, Special Education Teacher (Glen-Worden Elementary), effective February 5, 2024 through February 6, 2027, with the 2023-2024 salary to be prorated at the rate of \$74,585 (Step 17 +M). Ms. Hagglove has permanent certification in Special Education K-12.
- 6) Approve the change in appointment for Robert Ganley, Cleaner **from** 1.0 at Glen-Worden Elementary **to** .5 at Glen-Worden Elementary and .5 at Glendaal Elementary with no change in hourly rate.

**ROUTINE BUSINESS****a. Placement of Children with Disabilities**

MOVED by K. Talbot, SECONDED by Boucher Furnish, that the Board of Education accept the Placement of Children with Disabilities as recommended by the Committees on Preschool Special Education and Special Education in their report dated 01/22/2024.

ROLL CALL  
AYES: 5  
NOES: 0  
MOTION CARRIED

**OTHER BUSINESS****a. 2024 Budget Calendar****b. Committee Charge****1. DEI Strategic Planning Work Group****2. Superintendent's DEI Council Charge****c. Change of Board of Education Meeting – from April 17, 2024 to April 24, 2024 (BOCES Administrative Budget Vote/Board Election Meeting)****HEARING/PRIVILEGE OF THE FLOOR**

None

MOVED by K. Talbot, SECONDED by Boucher Furnish, that the meeting be adjourned.

ROLL CALL  
AYES: 5  
NOES: 0  
MOTION CARRIED

The meeting adjourned at 8:38 p.m.

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Jill Busman, Deputy District Clerk