

**WHAT:** Health and Safety Committee  
**WHEN:** Wednesday, February 7, 2024  
**TIME:** 3:30PM – 4:30PM  
**WHERE:** Scotia-Glenville High School Room B2

## *Agenda*

<b>Time</b>	<b>What</b>	<b>Who</b>
3:30 – 3:40	Welcome and Review Agenda	Jon Van Alstyne
3:40 - 4:00	<p style="text-align: center;"><b>Items:</b></p> <p><b>NOC Room</b></p> <ul style="list-style-type: none"> <li>• Concern of potential mold</li> <li>• Air quality test completed and mold test to occur 1/31/2024</li> </ul> <p><b>Emergency Drills</b></p> <ul style="list-style-type: none"> <li>• Conduct the four remaining emergency drills (lockdown/evacuation)</li> <li>• Total of eight evacuation and four lockdown drills must occur between September 1 and June 30</li> </ul> <p><b>DOSH 900 reminder</b></p> <ul style="list-style-type: none"> <li>• Department of Labor Illness and Injury Report form (SH-900.1) must be posted in all buildings from February 1 to April 30</li> </ul> <p><b>AED</b></p> <ul style="list-style-type: none"> <li>• Quarterly report completed and submitted to REMO</li> <li>• Need to perform an AED inventory</li> <li>• Update/revamp AED plan</li> </ul>	Jon Van Alstyne
4:00 – 4:30	<b>Round Table</b>	All

**Next meeting: March 5, 2024**

# Meeting Minutes

## February 7, 2024

**Attendees:** Peter Zwack, Dennis Cooper, Drew Giaquinto, Jeremy Ecker, Dianna Rumpf, Marcella Tebbano, David Lippiello, Jennifer Russell, Brenda Tessier, Rachel Frederick, Tonya, Federico, Jamian Rockhill, John Geniti, Nick Criscone

### Agenda Items

#### NOC Room (Jon Van Alstyne)

- The Middle School NOC Room had a concern of potential mold. An air quality test was conducted on January 19, 2024, by Jon Van Alstyne (Capital Region BOCES Health-Safety-Risk). The test was normal however, several recommendations were provided, including: room organization; removing all non-essential NOC room items, regular cleaning with a vacuum containing a HEPA filter, removal of all wooden shelving and replaced with metal racks, and further air quality testing in the Spring and Summer. It was noted that the room had probably experienced an episode of high heat and moisture at some point. Pete Zwack mentioned that a mold test had occurred on the suspected mold and the district was still awaiting the official results.

#### Emergency Drills (Jon Van Alstyne)

- It was mentioned that four remaining emergency drills (lockdown/evacuation) must occur before the end of the school year. A total of eight evacuation and four lockdown drills must occur between September 1 and June 30.

#### DOSH Reminder (Jon Van Alstyne)

- A reminder that the Department of Labor Illness and Injury Report form (SH-900.1) must be posted in all buildings from February 1 to April 30. It was noted that this has already occurred.

#### AED (Jon Van Alstyne)

- The AED quarterly report was completed and submitted to REMO. An AED inventory occurred throughout all of the buildings and they are in good shape. The AED plan has been revamped and updated. A copy will be in Pete Zwack's office and the Glendaal nurse's office.

### Safe Schools by Design Act (Jon Van Alstyne)

- In October 2023, the governor signed the Safe Schools by Design Act. It is not yet clear as to what this will encompass by a direct quote from the legislation states it will “require all school districts five-year capital facilities plans to consider incorporating design principles that will provide a safe, secure, and healthy school environment.”

### Glendaal Playground (Jon Van Alstyne)

- Betsy Williams reached out, via email, prior to this meeting and expressed her concern for the Glendaal playground. In the email, she mentioned that some playground items are showing some “wear and tear,” and the rubber chips are wearing down.
- Drew has mentioned that playgrounds are inspected daily by building custodians and periodically by our risk management team and our insurance carrier. In response to the concern at Glendaal, buildings and grounds personnel will be conducting an inspection of this playground. Additionally, no work orders from staff were received regarding the playground prior to this meeting.

### Round Table

#### Buildings and Grounds/Safety

After a brief discussion of the Safe Schools by Design Act, Drew mentioned that the district is requesting a building proposal of \$12.5 million which includes safety enhancements to all buildings, specifically the vestibules.

- Drew also mentioned that the district is working with Needham Risk Management to develop the Workplace Violence Plan.
- There is a concern for pedestrian safety in front of the high school. The crosswalks are faded, and signage is limited. It was mentioned that the road is a state highway so it would be best to reach out to State DOT.
- During lockdown drills at Glen Worden, it has been noted that the faculty room door is always left unlocked. There was a brief discussion on this topic and SRO Jeremy Ecker mentioned locking the adjoining room if the faculty room is empty.

#### SRO Update (SRO Jeremy Ecker)

- SRO Ecker mentioned the faded crosswalks and poor signage outside of Sacandaga Elementary School. He hopes to get lighted signs as the village has money for it. He hopes to get two lighted signs.

**Next meeting: March 5, 2024. Please note this is on TUESDAY.**

