

# SCOTIA-GLENVILLE CENTRAL SCHOOLS



## Request for Overnight Field Trip

Please provide the following information to the Superintendent of Schools at least six (6) weeks in advance of the scheduled trip.

Person Requesting Trip: Jessica Crisci Date: ~~12/11/23~~ 1/3/24

Class/Organization/Club Requesting Trip: Choralaires

Destination of Trip: NYC

Dates of Trip: 4/23/24 to 4/24/24 # of Overnights: 1  
(Mo./Day/Yr.) (Mo./Day/Yr.)

Estimated Departure Time from Home: 8:00 (AM/PM)

Estimated Arrival time at Destination: 11:00 (AM/PM)

Estimated Departure Time for Home: 5:30 (AM/PM)

Estimated Arrival Time at Home: 8:30 (AM/PM)

Purpose of Trip: To provide the Choralaires with an opportunity to tour a concert hall, participate in a Broadway workshop with an active performer, and to see a Broadway show.

Number of Students on the Trip: 31

Number of Chaperones on the Trip: at least 5, including myself.

Mode of Transportation: Brown Coach

Teachers in Charge: \*\* Jessica Crisci

(Please list all names) \_\_\_\_\_

Names of Non Staff Chaperones: Richard Crisci

(Please list all names) TBA (but I had many Choralaire parents

offer and some have medical background.)

Also, if there are extra seats on the bus,

Some parents are considering paying the full trip amount (chaperones get a discount) so they can still attend.

Names of Students Participating in Trip\*\*

Attach separate sheet

Plans for Lodging: \*\* Hampton Inn by Hilton  
Paramus, NJ.

Trip Itinerary: Arrive in NY - sightseeing with chaperones; tour of  
Radio City, dinner at Ellen's, hotel, Broadway workshop,  
Broadway matinee (planning on Wicked)

Anticipated Cost of Trip: \$ 12,000.<sup>w</sup> (approx) Source of Funds: students and Cheralaine funds

Anticipated Cost per Student: \$ approx \$380 - (although the Cheralaine fund will cover \$80.<sup>w</sup> per student)  
\$300. out of pocket for student

Anticipated Number of Substitutes Needed: 2 [1/2 or Full Day(s)]

This trip will be "at no cost to the district" Yes  No   
except for subs (for me - more if other staff chaperone)

List "other" School/Groups/Organizations Expected to Travel With You AND the Purpose  
for their Traveling with You: None

Additional Comments: Please see the attached letter sent home to  
families if you have any questions.

Approved:  Date: 1/4/24  
Academic Head/Supervisor

Approved:  Date: 1/4/24  
Building Administrator

Approved:  Date: 01/05/2024  
Superintendent of Schools

Any changes in the information provided must be brought to the Superintendent's attention immediately.

\*\* Any incomplete information must be provided at least 2 weeks prior to the trip.

## Scotia – Glenville



## Central Schools

Senior High School

1 Tartan Way

Scotia, New York 12302

(518) 347-3600 EXT. 61100

*Peter J. Bednarek, Principal*

*Ryan Fedele, Assistant Principal*

*Angela Cerrone, Assistant Principal*

December 6, 2023

Dear Choralare Parents and Guardians,

We are thrilled to be planning an optional trip to New York City on April 23rd and 24th, pending Board of Education approval! It's been 5 years since we were able to travel, and I can assure you the trip in 2019 was an incredible educational opportunity for the students to connect with each other while experiencing new things!

Although I am still in the early stages of planning, there are a few things that need to be put in place before approval can be requested. I anticipate the following costs. We will plan on some group fundraisers to defray costs overall, and we will plan on an opportunity for individual fundraising as well, should families choose to raise some of the money rather than pay out of pocket completely. We are fortunate to have some Choralare funds saved up, so I would like to use some of them to help with the cost for each student.

### Anticipated costs per student

Brown transportation - \$100

Hotel - \$40

Workshop (Acting Through Song) - \$70

Ellen's Stardust Diner dinner/show - \$40

Radio City Music Hall tour - \$30

Broadway matinee (Anticipated to be Wicked) - \$100

Total actual cost per student: \$380

However, with the opportunity to use some Choralare funds, each student's cost will be \$300.00. Cash or check made out to Scotia-Glenville Central School District, please. Students will need additional spending money for souvenirs and a few quick meals.

First payment of \$150 due January 15th

Second payment of \$150 due March 1st

\*\*\*You may send in the full payment in January if you wish.\*\*\*

We will be in need of chaperones. We will be asking chaperones to pay \$150.00. Unfortunately, because we have a smaller group this year and prices have gone up significantly in the past 5 years, we are unable to cover the entire cost of the trip as we have in the past. If you are interested in being a chaperone, please indicate so on the attached permission/intent slip. If we have more room on the bus and can secure more hotel rooms after chaperones are arranged, we may be able to open up the opportunity for other parents and guardians to come along at full price.

I am truly looking forward to sharing this experience with the Choralaires. Many have never seen a Broadway show, so this will be a very memorable adventure! This is NOT a mandatory experience, and grades will not be affected by a student's choice to refrain from participating. Thank you for your continued support of the music program!

Sincerely,

Jessica A. Crisci  
Choralare Director

Student name: \_\_\_\_\_

**Please circle one:**

Will be attending the trip

Will **NOT** be attending the trip

Parent/guardian signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please give the following information if you are interested in being a chaperone.

Name \_\_\_\_\_

Email \_\_\_\_\_

Phone number \_\_\_\_\_

Are you a medical professional? \_\_\_\_\_

If we are unable to use you as a chaperone, would you be interested in attending at full cost? \_\_\_\_\_

**Thank you! Please return by December 20th.**