

Regular Meeting Minutes

A Regular Meeting of the Board of Education of the Scotia-Glenville Central School was held in the Cafeteria of the Middle School, in said district on December 11, 2023.

President Talbot called the meeting to order at 6:15 p.m.

Present: Carbone, Massaro, Orr, Singh, H. Talbot, K. Talbot

Absent: Boucher Furnish

MOVED by Carbone, SECONDED by K. Talbot, that the Board of Education adjourn to Executive Session in order to discuss a matter regarding negotiations.

ROLL CALL
AYES: 6
NOES: 0
MOTION CARRIED

The Board adjourned to Executive Session at 6:15 p.m. and returned to Open Session at 7:00 p.m. Superintendent Swartz, Assistant Superintendent for Curriculum and Instruction Arket, Business Manager Giaquinto and District Clerk DeLong were present for the Open Session.

PLEDGE OF ALLEGIANCE**SPECIAL MUSIC – SCOTIA-GLENVILLE CHORALAIRES DIRECTED BY JESSICA CRISCI****HEARING/PRIVILEGE OF THE FLOOR**

The following people spoke to the Board regarding class sizes at Glen-Worden:

Chad Roberts
Heidi Fowler
Trista Soto
Kimberly Beck
Kelly Marsh

SUPERINTENDENT'S COMMENTS (SUSAN M. SWARTZ, SUPERINTENDENT OF SCHOOLS)

Superintendent Swartz recognized the Board for their hard work for Board of Education Recognition Week.

REPORTS/UPDATES: CAPSBA ♦ LEGISLATIVE LIAISON ♦ PTA COUNCIL ♦ AUDIT COMMITTEE ♦ BOARD OF EDUCATION POLICY COMMITTEE ♦ BOARD OF EDUCATION GOALS ♦ BUDGET

The only reports given were under Board Goals and Budget.

Board Goals- they are working to set up the advisory committee. The Administrative Team has met with Tangible Developments.

Budget- Business Manager Giaquinto provided a state aid analysis to the Board.

MOVED by Carbone, SECONDED by K. Talbot, that the Board of Education accept/approve the following two items:

RESCIND MEMORANDUM OF AGREEMENT BY AND BETWEEN SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT AND SCOTIA-GLENVILLE SECRETARIAL ASSOCIATION

Rescind the Memorandum of Agreement By and Between the Scotia-Glenville Central School District and Scotia-Glenville Secretarial Association for Alexis Shaffer, Information Processing Specialist I (Pupil Personnel Services), in recognition of duties assumed reporting Medicaid claims information, effective December 31, 2023.

APPROVE MEMORANDUM OF AGREEMENT BY AND BETWEEN SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT AND SCOTIA-GLENVILLE SECRETARIAL ASSOCIATION

Approve the Memorandum of Agreement By and Between the Scotia-Glenville Central School District and Scotia-Glenville Secretarial Association regarding a stipend for the 2023-2024 school year in the amount of \$1,625.00 for Tahsina Khan, Executive Secretary (Pupil Personnel Services), in recognition of duties assumed to ensure the District's compliance and accurate reporting of Medicaid claims information, effective January 1, 2024 through June 30, 2024, as submitted. (This agreement is contained as Appendix A to these minutes).

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

REQUEST TO ESTABLISH A MOCK TRIAL CLUB

MOVED by K. Talbot, SECONDED by Orr, that the Board of Education approve the request to establish a *Mock Trial Club* at the Senior High School, as submitted. (This request is contained as Appendix B to these minutes).

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

MOVED by K. Talbot, SECONDED by Massaro, that the Board of Education approve the following items:

RESOLUTION: ACCEPT GIFT AND DONATION FROM "HANNAFORD HELPS SCHOOLS" PROGRAM TO GLENDAAL ELEMENTARY SCHOOL

Approve the Resolution, dated December 4, 2023, regarding accepting and appropriating the Gift and Donation from "Hannaford Helps School" Program in the amount of \$267.00 to Glendaal Elementary

School, as submitted. (This resolution is contained as Appendix C to these minutes).

RESOLUTION: ACCEPT GIFT AND DONATION FROM “HANNAFORD HELPS SCHOOLS” PROGRAM TO SACANDAGA ELEMENTARY SCHOOL

Approve the Resolution, dated December 4, 2023, regarding accepting and appropriating the Gift and Donation from “Hannaford Helps School” Program in the amount of \$261.00 to Sacandaga Elementary School, as submitted. (This resolution is contained as Appendix D to these minutes).

RESOLUTION: ACCEPT GIFT AND DONATION FROM “HANNAFORD HELPS SCHOOLS” PROGRAM TO SCOTIA-GLENVILLE HIGH SCHOOL

Approve the Resolution, dated December 4, 2023, regarding accepting and appropriating the Gift and Donation from “Hannaford Helps School” Program in the amount of \$264.00 to Scotia-Glenville High School, as submitted. (This resolution is contained as Appendix E to these minutes).

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

MOVED by Carbone, SECONDED by K. Talbot, that the Board of Education accept/approve the following items:

COMMUNICATIONS

- a. Accept the request for a paid leave of absence for Louise Gundrum, Teaching Assistant (Senior High School), effective December 1, 2023 through half-day December 18, 2023, and an unpaid leave of absence effective half-day December 18, 2023 through December 22, 2023.
- b. Accept the request for an unpaid leave of absence for Lisa Cremo, Bus Driver (Transportation), effective December 14, 2023 through December 18, 2023.
- c. Accept the request for an unpaid leave of absence for Debra Timperlake, Monitor (Glendaal Elementary), effective January 2, 2024 through February 9, 2024.
- d. Accept the letter of resignation for retirement purposes of Rebecca Ayers, 6th Grade ELA and Social Studies Teacher (Middle School), effective c.o.b. June 30, 2024, with appreciation for her service to the district, as submitted. (This request is contained as Appendix F to these minutes).

REPORT OF SUPERINTENDENT

a. Staffing

- 1) Approve a 1.0 FTE Special Education position effective January 1, 2024.
- 2) Approve the probationary appointment of Joanna Keith as 1.0 FTE Special Education Teacher (Senior High School), effective January 16, 2024 through January 15, 2027, with 2023-2024 salary to be prorated at the rate of \$86,142 (Step 21 +M). Ms. Keith has Permanent certification in Special Education.

- 3) Approve the 1.0 FTE appointment of Justyna Guidarelli as School Psychologist (Middle School), effective January 16, 2024 through June 30, 2024, with 2023-2024 salary to be prorated at the rate of \$80,339 (Step 18 +M +SchPsych). Ms. Guidarelli has Permanent certification as a School Psychologist.
- 4) Approve the appointment of Maureen Armstrong as Special Education Substitute Teacher (Glendaal Elementary), effective December 12 and 15, 2023 and January 8, 2024 through March 24, 2024, with the pro-rated 2023-2024 salary to be at the rate of \$96,458 (Step 23) per days worked. Ms. Armstrong holds a Permanent certificate in Special Education.
- 5) Approve the appointment of David Lippiello as Reading Substitute Teacher (Glen-Worden Elementary), effective January 2, 2024 through June 30, 2024, with the pro-rated 2023-2024 salary to be at the rate of \$65,147 (Step 13 +M). Mr. Lippiello has Professional certification in Childhood Education (Grades 1-6).
- 6) Approve the change in appointment of Lynn Casey, Executive Secretary I (PPS Department), in accordance with Civil Service Rules and Regulations, from provisional to permanent, effective December 12, 2023, with no change in current 2023-2024 salary.
- 7) Approve the change of hours for the following Transportation Department employees to accommodate students' assignments with no change in hourly rate, effective December 11, 2023:

Martin Bailey	from	6.50 hours/day	to	6.75 hours/day
Theodore Cayer	from	5.00 hours/day	to	5.50 hours/day
Lisa Cremo	from	5.75 hours/day	to	6.25 hours/day
Melissa DeHart	from	7.75 hours/day	to	8.00 hours/day
Jennessa Freihofer	from	5.25 hours/day	to	6.25 hours/day
Marilyn Fuller	from	5.25 hours/day	to	7.50 hours/day
- 8) Approve Sean Schreiner as an Intramural Coach for 2023-2024 school year.
- 9) Approve the attached list of substitutes for the 2023-2024 school year, as submitted. (This list is contained as Appendix G to these minutes).

ROUTINE BUSINESS

a. Placements of Children with Disabilities

Accept the Placement of Children with Disabilities as recommended by the Committee on Special Education and the Committee on Pre-school Special Education in their reports dated December 11, 2023.

b. Minutes: Regular Meeting 11/13/2023 Regular Meeting 11/27/2023

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

c. Internal Claims Auditor's Report/Warrants/Warrant Report Exceptions:

Payroll Warrants

A-24	10/27/2023	\$1,293,527.11
A-26	11/09/2023	\$1,199,425.73
A-29	11/24/2023	\$1,282,094.12

Check Warrants

A-20	10/13/2023	\$ 681,126.58
H-6	10/13/2023	\$ 890,198.61
A-23	10/27/2023	\$1,371,007.47
H-7	10/27/2023	\$ 46,383.00
H-8	11/01/2023	\$ 660,351.34
A-25	11/10/2023	\$ 714,475.25
A-28	11/21/2023	\$ 397,832.75
H-9	11/21/2023	\$ 62,791.12

President Talbot noted receipt of the Internal Claims Auditor's Report/Warrants/Warrant Report Exceptions. (These reports are contained as Appendix H to these minutes).

d. Bids

- 1) MOVED by K. Talbot, SECONDED by Massaro, that the Board of Education approve the bid results from Auction International for two buses and other miscellaneous items, as submitted. (This bid is contained as Appendix I to these minutes).

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

OTHER BUSINESS

None

HEARING/PRIVILEGE OF THE FLOOR

Heidi Fowler spoke to the Board regarding an item on the agenda.

Matthew Potter, Bruce St. spoke to the Board regarding the appeal process for a student who has been suspended.

MOVED by K. Talbot, SECONDED by Carbone, that the meeting be adjourned.

ROLL CALL
AYES: 6
NOES: 0
MOTION CARRIED

The meeting adjourned at 7:49 p.m.

Bobbie DeLong, District Clerk