

Susan Swartz

Superintendent of Scotia-Glenville Central Schools

900 Preddice Parkway

Scotia, NY 12302

Dear Ms. Swartz,

Please accept this letter as an official notification of my retirement. I will be retiring at the end of this school year. My official last working day will be June 30, 2024.

I have cherished my time spent at my alma mater, Scotia-Glenville Central School District. After graduating from Scotia-Glenville in 1987 and observing my father's dedication to this district as its business manager for decades, I knew that I wanted to return to it someday to teach. I spent four years outside of the district getting the necessary experience to even be able to apply to Scotia-Glenville. For the 29 years I spent here, I have been able to be a part of the transition process of moving the sixth grade to the Middle School, as well as educating thousands of Tartans. I'm also grateful to the school administration, and especially my colleagues for their kindness, dedication and laughter, especially during the COVID/Hybrid year of education.

I'm more than pleased to offer my assistance to the school and district administration with the transition process in handing over duties to the replacement teacher. Kindly let me know how I can best help during this transition period.

Also, please let me know what steps need to be followed in order to initiate the retirement process. Rest assured, you have my total support in making this a smooth transition. I will be continuing to get my medical and dental insurance through the district.

Thank you once again for your undeterred support all along. I wish you and the school the very best.

Sincerely,

A handwritten signature in cursive script that reads "Rebecca Ayers". The signature is written in black ink and is positioned above the printed name.

Rebecca A. Ayers

SGMS- grade 6 ELA & SS