


Scotia-Glenville High School

To: Andrew Giaquinto
From: Peter J. Bednarek 
Date: November 14, 2023
RE: AP Exams

The attached memo from the College Board describes the large-volume rebate check (\$250.00), which is given to schools based on the number of AP Exams administered. One of the approved uses of the rebate check is to provide an honorarium for AP Coordinator work which was done by Lise Williams in the 2022-2023 School Year.

I am requesting that the rebate check be deposited into the A2110.451-03-02 fund/account and that Counselor Lise Williams be approved for and paid \$250.00 for her work as AP Coordinator.

Please reach out to me with any questions.
Peter