

## **Regular Meeting Minutes**

A Regular Meeting of the Board of Education of the Scotia-Glenville Central School was held in the Cafeteria of the Middle School, in said district on October 2, 2023.

President Talbot called the meeting to order at 7:03 p.m.

Present: Boucher Furnish, Carbone, Orr, H. Talbot, K. Talbot, Superintendent Swartz, Assistant Superintendent for Curriculum and Instruction Arket, Business Manager Giaquinto and District Clerk DeLong

Absent: Massaro, Singh

### **PLEDGE OF ALLEGIANCE**

### **HEARING/PRIVILEGE OF THE FLOOR**

Several people spoke to the Board regarding an incident at the volleyball game this past week.

### **SUPERINTENDENT'S COMMENTS (SUSAN M. SWARTZ, SUPERINTENDENT OF SCHOOLS)**

Superintendent Swartz informed the Board that the District should be eligible for free lunch for everyone due to recent changes within the law. Paperwork is being filed and the District should know soon if we qualify.

### **REPORTS/UPDATE: CAPSBA ♦ LEGISLATIVE LIAISON ♦ PTA COUNCIL ♦ AUDIT COMMITTEE ♦ BOARD OF EDUCATION POLICY COMMITTEE ♦ BOARD OF EDUCATION GOALS ♦ BUDGET**

CAPSBA- no report

Legislative Liaison- no report

PTA Council- no report

Audit Committee- they met this evening and were presented with the audit report, presentation by Amy Pedrick this evening

Policy Committee- Ms. Carbone and Ms. Talbot will start working on these shortly, they are compiling everything from last year as a starting point

Board Goals- goals are being worked on in the area of DEI and also with community relations

Budget- The first fiscal projection should be ready by the end of October

Mr. Singh arrived at 7:20 p.m.

MOVED by Carbone, SECONDED by K. Talbot that the Board of Education accept the following two items:

**ACCEPT AUDITOR'S REPORT FOR 2022-2023 FINANCIAL REPORT, SINGLE AUDIT SUPPLEMENTARY FINANCIAL REPORT, AND THE EXTRA CLASSROOM ACTIVITY FUND FINANCIAL REPORT SUBMITTED BY WEST AND COMPANY, CPAS**

Accept the 2022-2023 Financial Report, Single Audit Supplementary Financial Report, and the Extra Classroom Activity Fund Financial Report, as submitted by West and Company, CPAs, and reviewed by Amy Pedrick. (This report is contained as Appendix A to these minutes).

**ACCEPT AUDIT CORRECTIVE ACTION PLAN – AUDIT 2022-2023**

Accept the follow up and/or corrective actions regarding the findings in the management letters related to the ECAF audit reports. (This plan is contained as Appendix B to these minutes).

ROLL CALL  
AYES: 6  
NOES: 0  
MOTION CARRIED

**APPROVE DISTRICT-WIDE SAFETY PLAN FOR 2023-2024**

MOVED by K. Talbot, SECONDED by Singh, that the Board of Education approve and adopt the District-Wide Safety Plan for 2023-2024, as submitted. (This plan is contained as Appendix C to these minutes).

ROLL CALL  
AYES: 6  
NOES: 0  
MOTION CARRIED

**APPROVE MEMORANDUM OF AGREEMENT BY AND BETWEEN THE SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT AND SCOTIA-GLENVILLE ADMINISTRATORS' ASSOCIATION**

MOVED by Singh, SECONDED by Orr, that the Board of Education approve the Memorandum of Agreement By and Between the Scotia-Glenville Central School District and Scotia-Glenville Administrators' Association regarding the authorization of a \$9888.00 stipend be paid to Mark McCarthy in recognition of his duties performed as Interim Academic Head for Science and Health, for the period of September 25, 2023 through and including December 1, 2023, as submitted. (This agreement is contained as Appendix D to these minutes).

ROLL CALL  
AYES: 6  
NOES: 0  
MOTION CARRIED

**DISCUSS NYSSBA RESOLUTIONS/SELECT VOTING DELEGATE AND ALTERNATE FOR THE 2023 NYSSBA ANNUAL BUSINESS MEETING OF THE NEW YORK STATE SCHOOL BOARDS ASSOCIATION (NYSSBA) CONVENTION, OCTOBER 26 – OCTOBER 28, 2023**

The Board discussed the NYSBBA resolutions and chose Ms. Boucher Furnish to be the delegate, with Mr. Singh being the alternate.

MOVED by Carbone, SECONDED by K. Talbot, that the Board of Education accept/approve the following items:

## COMMUNICATIONS

- a. Accept the leave of absence request of Jeanna Wiegert, permanent Account Clerk Typist (Senior High School), effective September 26, 2023 to accept a different position in the district, as submitted. (This request is contained as Appendix E to these minutes).

## REPORT OF SUPERINTENDENT

### a. Staffing

- 1) Approve the appointment of Anissa Diacetis\* as PPS Teacher Aide (Glen-Worden Elementary), in accordance with Civil Service Rules and Regulations, effective October 10, 2023 through June 30, 2024, with 2023-2024 salary to be at the rate of \$14.20/hour, 6.25 hours/day, 31.25 hours per week.
- 2) Approve the change in appointment of Sheryl Borwick, Teaching Assistant **from** Glen-Worden Elementary **to** Lincoln Elementary, effective November 13, 2023, with no change in salary.
- 3) Approve the change in appointment of Jeanna Wiegert as Account Clerk Typist (Senior High School), in accordance with Civil Service Rules and Regulations, from provisional to permanent, effective, effective September 26, 2023, with 2023-2024 salary to be at the rate of \$17.00/hour, 7.5 hours day, 37.5 hours per week, 10 month.
- 4) Approve the appointment of Jeanna Wiegert **from** permanent Account Clerk Typist (Senior High School) **to** temporary Executive Secretary I (Senior High School), effective September 26, 2023, with 2023-2024 salary to be at the rate of \$17.50/hour, 8 hours/day, 40 hours per week, 12-month.
- 5) Approve the appointment of Janet Neary as Substitute Managerial Confidential Human Resource Specialist (District-wide), effective October 3, 2023, with 2023-2024 salary to be at the rate of \$23.00/hour, for up to 24 hours per week.
- 6) Rescind the probationary appointment of Mark LaRock as General Mechanic (Buildings and Grounds), effective September 26, 2023.
- 7) Approve Gina Brown as a tutor at the contractual rate for the 2023-2024 school year.
- 8) Approve the following individuals as advisors for the Glendaal Student Council for the 2023-2024 school year:

Gina Brown - \$250 stipend

Melissa Clark - \$250 stipend

- 9) Approve the following individuals as advisors for the Glendaal Humankind Student Service Club for the 2023-2024 school year:

Gina Brown – \$150 stipend

Kathy Durant - \$150 stipend

- 10) Approve the following individual as 7<sup>th</sup> Grade Volleyball Coach:

Mariela Monterroso

.5 of Step 1

\$881.50

*\*These appointments are conditioned on the school district's receipt of clearance for the employee from the State Education Department following a criminal history records check in accordance with the provision of Education Law §3035.*

## **ROUTINE BUSINESS**

### **a. Placements of Children with Disabilities**

Accept the Placement of Children with Disabilities as recommended by the Committee on Special Education and the Committee on Pre-school Special Education in their reports dated October 2, 2023.

ROLL CALL  
AYES: 6  
NOES: 0  
MOTION CARRIED

## **OTHER BUSINESS**

None

## **HEARING/PRIVILEGE OF THE FLOOR**

Sarah Hoffmann thanked the PTAs on behalf of the staff for the food/activities they have provided for the opening of school.

Several people spoke to the Board regarding an incident at the volleyball game this past week.

MOVED by Carbone, SECONDED by K. Talbot that the Board of Education adjourn to Executive Session in order to discuss a personnel matter.

ROLL CALL  
AYES: 6  
NOES: 0  
MOTION CARRIED

The Board adjourned to Executive Session at 8:45 p.m. and returned to Open Session at 8:55 p.m.

MOVED by K. Talbot, SECONDED by Carbone, that the meeting be adjourned.

ROLL CALL  
AYES: 6  
NOES: 0  
MOTION CARRIED

The meeting adjourned at 8:56 p.m.

Bobbie DeLong, District Clerk