

Regular Meeting Minutes

A Regular Meeting of the Board of Education of the Scotia-Glenville Central School was held in the Cafeteria of the Middle School, in said district on July 24, 2023.

President Talbot called the meeting to order at 7:00 p.m.

Present: Boucher Furnish, Carbone, Orr, Singh, H. Talbot, K. Talbot, Superintendent Swartz, Business Manager Giaquinto and District Clerk DeLong

Absent: Massaro

PLEDGE OF ALLEGIANCE**HEARING/PRIVILEGE OF THE FLOOR**

None

PRESENTATION: CHARTWELLS ANNUAL FOOD SERVICE PROGRAM – REVIEW OF 2022 2023 PROGRAM AND OVERVIEW OF CHANGES FOR 2023-2024 (JIM BIGLEY – H.M.B. CONSULTANTS)

(A copy of this presentation is contained as Appendix A to these minutes).

PRESENTATION: TRANSFINDER (ANTONIO (TONY) CIVITELLA – TRANSFINDER CEO)

(A copy of this presentation is contained as Appendix B to these minutes).

SUPERINTENDENT’S COMMENTS (SUSAN M. SWARTZ, SUPERINTENDENT OF SCHOOLS)

- Discuss Board of Education Goals for 2023-2024
- Discuss Board Presentation Schedule for 2023-2024

The Board provided Superintendent Swartz with several goals they would like to consider for focus for the 23-24 school year. They also discussed possible ideas for presentations for the 23-24 school year.

APPROVAL OF 2023-2024 FEE SCHEDULE FOR COMMUNITY USE OF SCHOOL FACILITIES

MOVED by Carbone, SECONDED by K. Talbot, that the Board of Education adopt the 2023-2024 fee schedule for community use of school facilities and regulations governing use of such facilities, as submitted. (This schedule is contained as Appendix C to these minutes).

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

APPROVAL OF FINAL AS-7 CONTRACT FOR 2022-2023 BOCES SERVICES AND PRELIMINARY AS-7 CONTRACT FOR 2023-2024

MOVED by K. Talbot, SECONDED by Singh, that the Board of Education approve the final AS Contract for 2022-2023 BOCES Services and the Preliminary AS-7 Contract for 2023-2024 BOCES Services, as submitted. (This contract is contained as Appendix D to these minutes).

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

ADOPT 2023-2024 SCHOOL BREAKFAST AND LUNCH MEAL PRICE LIST

MOVED by Orr, SECONDED by Boucher Furnish that the Board of Education approve the 2023-2024 Food Service Price List, effective September 1, 2023, as submitted. (This list is contained as Appendix E to these minutes).

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

ADOPT REVISED PARENT AND ATHLETE AGREEMENT POLICY AND PROCEDURES FOR 2023-2024

MOVED by K. Talbot, SECONDED by Singh, that the Board of Education adopt the revised Parent and Athlete Agreement Policy and Procedures for 2023-2024, as submitted, with the changes requested by the Board. (This document is contained as Appendix F to these minutes).

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

ADOPT SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT WELLNESS POLICY

MOVED by K. Talbot, SECONDED by Carbone, that the Board of Education adopt Scotia-Glenville Central School District Wellness Policy, as submitted. (This policy is contained as Appendix G to these minutes).

ROLL CALL

AYES: 5

NOES: 1 (BOUCHER FURNISH)

MOTION CARRIED

MOVED by Carbone, SECONDED by Orr, that the Board of Education approve the following three items:

ADOPT BOARD OF EDUCATION POLICY: #6615 – ONLINE BANKING SERVICES

Adopt Board of Education Policy #6615 – Online Banking Services, as submitted. (This policy is contained as Appendix H to these minutes).

ADOPT BOARD OF EDUCATION POLICY: #6620 – TYPES OF FUNDS

Adopt Board of Education Policy #6620 – Types of Funds, as submitted. (This policy is contained as Appendix I to these minutes).

ADOPT BOARD OF EDUCATION POLICY: #6782 – CREDIT CARDS AND APPENDIX BB

Adopt Board of Education Policy #6782 – Credit Cards and Appendix BB, as submitted. (This policy is contained as Appendix J to these minutes).

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

APPROVE THE ADDENDUM TO THE AGREEMENT BY AND BETWEEN THE TOWN OF GLENVILLE AND SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT FOR SCHOOL DISTRICT RESOURCE OFFICER

MOVED by Orr, SECONDED by K. Talbot, that the Board of Education approve the addendum to extend the agreement for the School District Resource Officer for the period of September 1, 2023 through June 30, 2024 on all day's school is in session for the students, as submitted. (This agreement is contained as Appendix K to these minutes).

ROLL CALL

AYES: 5

NOES: 1 (BOUCHER FURNISH)

MOTION CARRIED

RESOLUTION: SET 2023-2024 – SCHOOL TAX RATE AND TAX RATE ANALYSIS

MOVED by K. Talbot, SECONDED by Boucher Furnish that the Board of Education adopt the Resolution, dated July 24, 2023, approving the 2023-2024 tax levy, as submitted. (This document is contained as Appendix L to these minutes).

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

RESOLUTION: APPROPRIATE TAX CERTIORARI SETTLEMENT – CAPITALAND REALTY

MOVED by K. Talbot, SECONDED by Boucher Furnish that the Board of Education approve the Resolution, dated July 24, 2023, regarding decreasing the general fund appropriation account (A1964.400) in the amount of \$3,150.31 for the claim settled with Capitaland Realty for the 2021 and 2022 tax years, as submitted. (This resolution is contained as Appendix M to these minutes).

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

MOVED by Orr, SECONDED by Singh that the Board of Education approve the following two items:

RESOLUTION: CONTINUATION OF THE EXISTING ICE HOCKEY PROGRAM MERGER

Approve the resolution, dated July 24, 2023, authorizing the continuation of the Scotia-Glenville Central School District merger agreement for the 2023-2024 school year with the Mohonasen, Guilderland, Schalmont and Voorheesville School Districts for an interscholastic Ice Hockey team for the mutual benefit of all five districts, as submitted. (This resolution is contained as Appendix N to these minutes).

RESOLUTION: CONTINUATION OF THE EXISTING BOYS' AND GIRLS' VARSITY SWIM PROGRAM MERGER

Approve the resolution, dated July 24, 2023, authorizing the continuation of the Scotia-Glenville Central School District merger agreement for the 2023-2024 school year with the Burnt Hills-Ballston Lake Central School District for an interscholastic Boys' and Girls' Swim program, as submitted. (This resolution is contained as Appendix O to these minutes).

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

RESOLUTION: ACCEPT THE REVISION TO THE WILLIAM SAWYER & GLADYS GAETZ SAWYER SCHOLARSHIPS

MOVED by Singh, SECONDED by K. Talbot, that the Board of Education accept the revision to the William Sawyer & Gladys Gaetz Sawyer Scholarship awards criteria, as submitted. (This resolution is contained as Appendix P to these minutes).

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

MOVED by Carbone, SECONDED by K. Talbot, that the Board of Education approve the following items:

Ms. Carbone amended her motion, SECONDED by K. Talbot, and removed item # 1 under Staffing:

COMMUNICATIONS

- a. Accept the leave of absence request of Jeanna Wiegert, Account Clerk Typist (Senior High School), effective c.o.b. July 31, 2023 to accept a different position in the district, as submitted. (This request is contained as Appendix Q to these minutes).
- b. Accept the letter of resignation of Lauren Centurioni, Special Education Teacher (Glen-Worden Elementary), effective c.o.b. August 31, 2023, as submitted. (This letter is contained as Appendix R to these minutes).
- c. Accept the letter of resignation of Sarah Tibbetts, Special Education Teacher (Glen-Worden Elementary), effective c.o.b. August 31, 2023, as submitted. (This letter is contained as Appendix S to these minutes).
- d. Accept the leave of absence request of Susan Gutmaker, Teaching Assistant (Glendaal Elementary), effective August 31, 2023 for the 2023-2024 school year to accept a different position starting September 1, 2023, as submitted. (This request is contained as Appendix T to these minutes).

REPORT OF SUPERINTENDENT

a. Staffing

- 1) Approve the probationary appointment of Richard Arket as Assistant Superintendent for Curriculum and Instruction (District Wide), effective August 7, 2023 through August 6, 2026, with the 2023-2024 pro-rated salary to be at the rate of \$132,000.
- 2) Approve the one-year leave appointment of Susan Gutmaker, First Grade Teacher (Glendaal Elementary), effective September 1, 2023 through August 31, 2024, with 2023-2024 salary to be at the rate of \$47,569 (Step 3). Ms. Gutmaker has initial certification.
- 3) Approve the appointment of Alexandra Thompson, School Nurse (Senior High School), effective September 1, 2023, with the 2023-2024 salary to be at the rate of \$45,946.56. Ms. Thompson has a Bachelor of Science degree and is a Registered Nurse.
- 4) Approve Lindsey Dutelle as Substitute Teacher for the 2023 Secondary Summer School Program retroactive from July 10, 2023, with the rate of pay of \$47.58/hour, for up to 4.75 hours/day.
- 5) Approve Lindsey Dutelle as NYS Regents Proctor on August 17, 2023, with a rate of \$47.58/hour, for up to 7 hours.
- 6) Approve the following individuals for 2023 ESY and Learning Leaps appointments, effective July 13, 2023 through August 10, 2023:

Winifred Valachovic	ESY Teaching Assistant	\$ 18.03/hour
Jamie Schaffer	ESY Teacher Aide	\$ 14.20/hour
JoAnne Krazit	Substitute ESY Teacher	\$120.99/daily

Amber Turner	Substitute ESY Teacher	\$120.99/daily
Winifred Valachovic	Substitute Learning Leaps Teacher	\$120.99/daily
Lilly Doin	Substitute ESY Teaching Assistant	\$ 14.20/hour
Rachel Frederick	Substitute ESY Teaching Assistant	\$ 19.25/hour

7) *Rescind* two Summer Curriculum Days from Candra Mulligan for her work with the New Course/Knowledge Transfer.

8) *Rescind* one Summer Curriculum Day from Maggie Healy for her work with the New Course/Knowledge Transfer.

9) Approve the additional list of employees for summer curriculum work at the rate of \$210.00/day for Teachers for each full day of service this summer, as submitted. (This list is contained as Appendix U to these minutes).

10) Approve any ESY teaching assistant asked to serve as a per diem substitute teacher receive the teacher assistant's regular hourly rate of pay plus a supplemental amount of \$16.00 per hour.

11) Approve the provisional appointment of Jeanna Wiegert as Executive Secretary I (Senior High School), in accordance with Civil Service Rules and Regulations, effective August 1, 2023, with 2023-2024 salary to be at the rate of \$17.50/hour, 8 hours/day, 40 hours/week, 12-month.

12) Approve the following Substitutes (Buildings and Grounds) for the 2023-2024 school year:

Joe Angerami

Mark Cary, IV

Ray Dearway

13) Approve the appointment of Virginia Gries* as substitute Bus Aide/Monitor for summer transportation, effective Tuesday, July 25, 2023.

**This appointment is conditioned on the school district's receipt of clearance for the employee from the State Education Department following a criminal history records check in accordance with the provision of Education Law §303*

14) Approve the list of 2023-2024 Fall sports coaching appointments:

Cheer

Varsity	Kristin Roddy	.5 of Step 5	\$1,551
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Cross Country

Varsity	James Krogh	Step 10	\$3,914
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Football

Varsity Head Coach	Robert Leto	Step 10	\$6,604
Varsity Assistant	Colton Barber	Step 1	\$3,108
Varsity Assistant	Jason Kritz	Step 5	\$4,787
JV Head Coach	Sean Schreiner	Step 10	\$5,283

JV Assistant	John Striffler	Step 10	\$5,015
Modified	John Ritter	Step 5	\$4,486
Modified Assistant	Ben Tunison	Step 4	\$3,849
Modified Volunteer	Joseph Laviolette	Step 0	-0-

Golf

Varsity	Brett Daley	Step 5	\$2,770
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Boys' Soccer

Modified	Lynne Bower	Step 4	\$3,490
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Girls' Soccer

Varsity	Margaret Healy	Step 4	\$4,649
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Girls' Tennis

Varsity	Geoffrey Olson	Step 10	\$3,180
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Volleyball

Varsity	Lisa Fyvie	Step 5	\$3,878
Junior Varsity	Jenna White	Step 10	\$3,424

ROUTINE BUSINESS**a. Placements of Children with Disabilities**

Accept the Placement of Children with Disabilities as recommended by the Committee on Special Education and the Committee on Pre-school Special Education in their reports dated July 10, 2023.

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

MOVED by Carbone, SECONDED by K. Talbot, that the Board of Education approve the probationary appointment of Richard Arket as Assistant Superintendent for Curriculum and Instruction (District Wide), effective August 7, 2023 through August 6, 2026, with the 2023-2024 pro-rated salary to be at the rate of \$132,000.

ROLL CALL

AYES: 5

NOES: 1 (BOUCHER FURNISH)

MOTION CARRIED

b. Treasurer's Report – May 2023

President Talbot noted receipt of the Treasurer's report. (This report is contained as Appendix V to these minutes).

c. Bid

1) **MOVED** by Carbone, **SECONDED** by K. Talbot, that the Board of Education award the 2023 Chevy Suburban 4WD, 4DR, LS bid to DePaula Chevrolet, Inc., in accordance with bid specifications and their low bid, as submitted. (This bid is contained as Appendix W to these minutes).

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

OTHER BUSINESS

None

HEARING/PRIVILEGE OF THE FLOOR

Sarah Hoffmann spoke to the Board regarding after school tutoring at the high school.

MOVED by K. Talbot, **SECONDED** by Singh that the meeting be adjourned.

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

The meeting adjourned at 8:43 p.m.

Bobbie DeLong, District Clerk