

**Regular Meeting Minutes**

A Regular Meeting of the Board of Education of the Scotia-Glenville Central School was held in the Cafeteria of the Middle School, in said district on July 10, 2023.

President Talbot called the meeting to order at 7:15 p.m.

Present: Boucher Furnish, Carbone, Massaro, Orr, Singh, H. Talbot, K. Talbot, Superintendent Swartz, Business Manager Giaquinto and District Clerk DeLong

Absent: None

**PLEDGE OF ALLEGIANCE****HEARING/PRIVILEGE OF THE FLOOR**

None

**SUPERINTENDENT'S COMMENTS:**

Superintendent Swartz reported that Summer School and the ESY Program have both started. Learning Leaps will start next week.

**APPROVE LEGAL COUNSEL AGREEMENT BY AND BETWEEN THE SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT AND GIRVIN & FERLAZZO, PC**

MOVED by K. Talbot, SECONDED by Massaro that the Board of Education approve the Legal Counsel Agreement by and between the Scotia-Glenville Central School District and Girvin & Ferlazzo, PC, effective July 1, 2023 through June 30, 2024, as submitted. (This agreement is contained as Appendix A to these minutes).

**ROLL CALL**

AYES: 6

NOES: 1 (BOUCHER FURNISH)

MOTION CARRIED

**APPROVE LEGAL COUNSEL AGREEMENT BY AND BETWEEN THE SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT AND HONEYWELL LAW FIRM, PLLC**

MOVED by Carbone, SECONDED by Massaro, that the Board of Education approve the Legal Counsel Agreement by and between the Scotia-Glenville Central School District and Honeywell Law Firm, PLLC, effective July 1, 2023 through June 30, 2024, as submitted. (This agreement is contained as Appendix B to these minutes).

**ROLL CALL**

AYES: 6

NOES: 1 (BOUCHER FURNISH)

MOTION CARRIED

**APPROVE AGREEMENT BETWEEN SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT AND H.M.B. CONSULTANTS**

MOVED by K. Talbot, SECONDED by Boucher Furnish that the Board of Education approve the Agreement between the Scotia-Glenville Central School District and H.M.B. Consultants to provide consulting services for Child Nutrition Programs operated by the Food Service Management Company for the 2023-2024 school year, as submitted. (This agreement is contained as Appendix C to these minutes).

ROLL CALL

AYES: 7

NOES: 0

MOTION CARRIED

**APPROVE AGREEMENT BY AND BETWEEN THE SCOTIA-GLENVILLE SCHOOL DISTRICT AND DIANA SHANTY**

MOVED by Orr, SECONDED by K. Talbot, that the Board of Education approve the Agreement between Scotia-Glenville School District and Diana Shanty for course creation for Integrated Science with a focus on Intro to Med and Forensics, for three and a half days, from July 17, 2023 through August 30, 2023, as submitted. (This agreement is contained as Appendix D to these minutes).

ROLL CALL

AYES: 7

NOES: 0

MOTION CARRIED

**APPROVE THE EXTENSION OF THE SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT FOOD SERVICE CONTRACT WITH CHARTWELLS SCHOOL DINING SERVICES FOR 2023-2024**

MOVED by K. Talbot, SECONDED by Orr, that the Board of Education approve the extension of the Food Service Contract with Chartwells School Dining Services for the 2023-2024 school year, as submitted. (This contract is contained as Appendix E to these minutes).

ROLL CALL

AYES: 7

NOES: 0

MOTION CARRIED

**APPROVE SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT WELLNESS POLICY FOR A FIRST READING**

MOVED by Massaro, SECONDED by K. Talbot, that the Board of Education approve the first reading of the Scotia-Glenville Central School District Wellness Policy, as submitted. (This policy is contained as Appendix F to these minutes).

ROLL CALL

AYES: 7

NOES: 0

MOTION CARRIED

MOVED by Carbone, SECONDED by Singh, that the Board of Education approve the following two items:

**ANNUAL REVIEW OF BOARD OF EDUCATION POLICY: #3140 – EMPLOYEE LAPTOP USER POLICY AND AGREEMENT**

Approve for annual review Board Policy #3140 – Employee Laptop User Policy and Agreement. (There are no proposed changes), as submitted. (This policy is contained as Appendix G to these minutes).

**ANNUAL REVIEW: BOARD POLICY #6240 AND APPENDIX P: INVESTMENT PROCEDURES**

Approve for annual review Board Policy #6240 and Appendix P: Investment Procedures. (There are no proposed changes), as submitted. (This policy is contained as Appendix H to these minutes).

ROLL CALL

AYES: 7

NOES: 0

MOTION CARRIED

MOVED by K. Talbot, SECONDED by Carbone, that the Board of Education approve the following two items:

**APPROVE REVISED BOARD OF EDUCATION POLICY FOR A FIRST READING: #6615 – ONLINE BANKING SERVICES**

Approve the revised Board of Education Policy #6615 – Online Banking Services for a first reading, as submitted. (This policy is contained as Appendix I to these minutes).

**APPROVE REVISED BOARD OF EDUCATION POLICY FOR A FIRST READING: #6620 – TYPES OF FUNDS**

Approve the Board of Education Policy #6620 – Types of Funds for a first reading, as submitted. (This policy is contained as Appendix J to these minutes).

ROLL CALL

AYES: 7

NOES: 0

MOTION CARRIED

MOVED by Massaro, SECONDED by Orr, that the Board of Education approve the following two items:

**ANNUAL REVIEW: BOARD POLICY #6720 AND APPENDIX R: PROCUREMENT PROCEDURES**

Approve for annual review Board Policy #6720 and Appendix R: Procurement Procedures. (There are no proposed changes), as submitted. (This policy is contained as Appendix K to these minutes).

**APPROVE REVISED BOARD OF EDUCATION POLICY FOR A FIRST READING: #6782 – CREDIT CARDS AND APPENDIX BB**

Approve the Board of Education Policy #6782 and Appendix BB: The District Credit Card for a first reading, as submitted. (These policies are contained as Appendix L to these minutes).

ROLL CALL

AYES: 7

NOES: 0

MOTION CARRIED

**ANNUAL REVIEW OF BOARD OF EDUCATION POLICY: #6910.1 – RESERVE FOR EMPLOYEE BENEFIT ACCRUED LIABILITIES, THE RESERVE FOR WORKERS' COMPENSATION, AND THE UNEMPLOYMENT INSURANCE RESERVE; #6910.2 – RESERVE FOR DEBT SERVICES; #6910.3 – RESERVE FOR TAX CERTIORARI; #6910.4 – RETIREMENT CONTRIBUTIONS RESERVE; #6910.5 – FUND BALANCE CLASSIFICATION – #6910.6 – RETIREMENT CONTRIBUTION RESERVE FUND AND RETIREMENT CONTRIBUTION RESERVE SUB-FUND**

MOVED by Massaro, SECONDED by K. Talbot, that the Board of Education approve for annual review the following Board Policies: (There are no proposed changes), as submitted. (These policies are contained as Appendix M to these minutes).

- #6910.1 Reserve for Employee Benefit Accrued Liabilities, the Reserve for Workers' Compensation, and the Unemployment Insurance Reserve
- #6910.2 Reserve for Debt Services
- #6910.3 Reserve for Tax Certiorari
- #6910.4 Retirement Contributions Reserve
- #6910.5 Fund Balance Classification
- #6910.6 Retirement Contribution Reserve Fund and Retirement Contribution Reserve Sub-Fund

ROLL CALL

AYES: 7

NOES: 0

MOTION CARRIED

**APPOINT SHERI TYRELL, SCHOOL DISTRICT TREASURER, AS RECEIVER OF CERTIFIED PAYROLL FOR CAPITAL PROJECTS**

MOVED by Massaro, SECONDED by K. Talbot, that the Board of Education appoint Sheri Tyrell, School District Treasurer, as Receiver of Certified Payroll for Capital Projects with no additional remuneration.

ROLL CALL

AYES: 7

NOES: 0

---

**MOTION CARRIED****RESOLUTION: ACCEPT AND APPROPRIATE FUNDS FROM SCHOHARIE AREA WORKERS' COMPENSATION CONSORTIUM**

MOVED by Orr, SECONDED by Massaro, that the Board of Education approve the Resolution, dated July 10, 2023, accepting and appropriating funds from Schoharie Area Workers' Compensation Consortium in the amount of \$6,000.00 to Scotia-Glenville CSD for reimbursement of Treasurer's duties performed by Sheri Tyrell as acting Treasurer for SAWCP, as submitted. (This resolution is contained as Appendix N to these minutes).

**ROLL CALL**

AYES: 7

NOES: 0

**MOTION CARRIED****RESOLUTION: INCREASING DEBT SERVICES RESERVE FUND**

MOVED by K. Talbot, SECONDED by Massaro, that the Board of Education approve the Resolution, dated June 30, 2023, regarding the decrease in undesignated fund balance (A909) by \$133,191.00 and increase the Debt Service Reserve Fund (A884) by \$133,191.00, as submitted. (This resolution is contained as Appendix O to these minutes).

**ROLL CALL**

AYES: 7

NOES: 0

**MOTION CARRIED**

MOVED by Carbone, SECONDED by K. Talbot, that the Board of Education accept/approve the following items:

Ms. Carbone withdrew her motion and motioned to approve/accept the following, except for the Placements of Children with Disabilities and the Minutes, SECONDED by K. Talbot.

**COMMUNICATIONS**

- a. Accept the letter of resignation of Rachel Penk, Social Worker (Middle School), effective c.o.b. June 30, 2023, with appreciation for her service to the district, as submitted. (This letter is contained as Appendix P to these minutes).
- b. Accept the letter of resignation of Michelle Poe, Transportation Assistant (Transportation), effective c.o.b. August 31, 2023, with appreciation for her service to the district, as submitted. (This letter is contained as Appendix Q to these minutes).

**REPORT OF SUPERINTENDENT**

- a. **Staffing**

- 1) Grant the Superintendent of Schools the authority to hire staff between August 14, 2023 through September 10, 2023, with such hiring to be within the approved district-wide staffing, with Board ratification to be taken at its regular meeting on September 11, 2023.
- 2) Approve the appointment of Angela Cerrone as 2023 Secondary Summer School Assistant Principal, effective July 10, 2023 through August 18, 2023, with the salary rate to be \$6,180.00
- 3) Approve Maggie Schmonsky as a 1<sup>st</sup> Grade Teacher for the 2023 Learning Leaps, effective July 17 through August 10, 2023, Monday through Thursday, half days, with salary to be at the rate of \$32.29/hour.
- 4) Approve Kim Mastroianni as a substitute School Nurse for the 2023 Learning Leaps and ESY at her hourly rate of \$35.96.
- 5) Rescind the appointment of Molly Schroder as English Teacher for 2023 Secondary Summer School.
- 6) Approve the following individuals as Technology Specialist Co-Department Chairs for the 2023-2024 school year:
 

Jan Tunison	Stipend - \$1,650.00
Brendan Swider	Stipend - \$1,650.00
- 7) Approve the following supplemental appointments as Technology Specialists for the 2023-2024 school year:
 

Elizabeth Fawcett	Senior High School	Stipend - \$3,000.00
Jan Tunison	Middle School	Stipend - \$3,000.00
Deb Byrne	Glendaal Elementary	Stipend - \$2,000.00
Brett Campbell	Glen-Worden Elementary	Stipend - \$2,000.00
Jeff Denney	Lincoln Elementary	Stipend - \$2,000.00
Brendan Swider	Sacandaga Elementary	Stipend - \$2,000.00
- 8) Approve the list of additional employees for summer curriculum work at the rate of \$210.00/day for each full day of service this summer, as submitted. (This list is contained as Appendix R to these minutes).
- 9) Approve the **corrected** beginning date for APEX Summer School 2023 Credit Recovery Program **from** July 11, 2023 **to** July 10, 2023.
- 10) Approve Ashley Horwedel for Seasonal Supplemental Help (Buildings and Grounds), in accordance with Civil Service Rules and Regulations, with the salary rate to be in accordance with the current Local 766 contract, for 2.5 days/week, effective July 12, 2023 through August 25, 2023.
- 11) Appoint Jill Busman as an authorized signing Deputy Clerk (District Office), for the 2023-2024 school year with no additional remuneration.

**a. Placements of Children with Disabilities**

MOVED by Carbone, SECONDED by K. Talbot that the Board of Education accept the Placement of Children with Disabilities as recommended by the Committee on Special Education and the Committee on Pre-school Special Education in their reports dated July 10, 2023.

**ROLL CALL**

AYES: 6

NOES: 0

ABSTAIN: 1 (BOUCHER FURNISH)

MOTION CARRIED

MOVED by Orr, SECONDED by K. Talbot that the Board of Education accept the following minutes:

- b. Minutes:     June 12, 2023 Regular Meeting  
                   June 26, 2023 Regular Meeting**

**ROLL CALL**

AYES: 4

NOES: 0

ABSTAIN: 3 (BOUCHER FURNISH, SINGH, CARBONE)

MOTION CARRIED

**OTHER BUSINESS**

Superintendent Swartz let the new board members know that her office will be reaching out to them regarding board training. Board goals will be discussed at the next meeting.

**HEARING/PRIVILEGE OF THE FLOOR**

None

MOVED by K. Talbot, SECONDED by Massaro that the meeting be adjourned.

**ROLL CALL**

AYES: 7

NOES: 0

MOTION CARRIED

The meeting adjourned at 7:42 p.m.

\_\_\_\_\_  
Bobbie DeLong, District Clerk