

# Memorandum of Agreement

By and Between

Scotia-Glenville Central School District  
And  
Scotia-Glenville Secretarial Association

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The Scotia-Glenville Central School District (“District”) and the Scotia-Glenville Secretarial Association hereby agree to the following:

WHEREAS, the District and the SGSA are parties to a collective bargaining agreement (CBA) dated July 1, 2022- June 30, 2026;

NOW, THEREFORE, it is agreed between the Scotia-Glenville Central School District and the Scotia-Glenville Secretarial Association that:

1. Tahsina Khan has requested to have her hours as Executive Secretary I (PPS) change from 8 hours/day to 7.5 hours/day for personal reasons. Once Ms. Khan is no longer in this position, it is agreed by both parties that it will return to 8 hours/day.
2. All other terms and conditions of the CBA shall remain in full force and effect.

**Scotia-Glenville Central School District**

By: \_\_\_\_\_ Date: \_\_\_\_\_

**Scotia-Glenville Secretarial Association Co-President**

By: Lynn A Casey Date: 9/5/2023

**Scotia-Glenville Secretarial Association Co-President**

By: [Signature] Date: 9/5/2023

**Scotia-Glenville School Association Member**

By: \_\_\_\_\_ Date: \_\_\_\_\_