

BOE

Jeanna Wiegert <jwiegert@sgcsd.net>

Thu 9/28/2023 9:49 AM

To: Jill Busman <JBusman@sgcsd.net>; Martha Moran <MMoran@sgcsd.net>

I believe this is what you need from me. Please let me know if you need me to submit anything else.

Dear Board of Education,

Please accept my request for a leave of absence from my permanent position as Account Clerk Typist at the HS, effective September 26, 2023, in order to accept the temporary appointment to Executive Secretary I at the HS.

Thank you,

Jeanna Wiegert

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Scotia-Glenville HS Main Office Secretary

Sophomore Class Advisor

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