

**Regular Meeting Minutes**

A Regular Meeting of the Board of Education of the Scotia-Glenville Central School District was held in the Cafeteria of the Middle School, in said district on June 26, 2023

President Talbot called the meeting to order at 6:34 p.m.

Present: Bucciferro, Frederick, Massaro, Orr, H. Talbot, K. Talbot, Superintendent Swartz, Assistant Superintendent for Curriculum and Instruction Swain, Business Manager Giaquinto

Absent: Carbone

MOVED by K. Talbot, SECONDED by Massaro, that the Board of Education adjourn to Executive Session in order to discuss matters relating to personnel.

**ROLL CALL**

AYES: 6

NOES: 0

MOTION CARRIED

The Board adjourned to Executive Session at 6:34 p.m. and returned to Open Session at 7:01 p.m. District Clerk DeLong was present during the Open Session.

**PLEDGE OF ALLEGIANCE****HEARING/PRIVILEGE OF THE FLOOR FOR BOARD OF EDUCATION MEETING**

John Bologna, Substitute Teacher, spoke to the Board about employment opportunities.

**SUPERINTENDENT'S COMMENTS (SUSAN M. SWARTZ, SUPERINTENDENT OF SCHOOLS)  
RECOGNITION OF DAVID BUCCIFERRO AND RICHARD FREDERICK, BOARD OF EDUCATION  
MEMBERS AND BRUCE ROWLEDGE, CHIEF INSPECTOR**

Superintendent Swartz thanked Mr. Rowledge, Mr. Bucciferro and Mr. Frederick for their service.

**RESOLUTION: ANNUAL ORGANIZATIONAL MEETING**

MOVED by Massaro, SECONDED by K. Talbot, that the Board of Education adopt the following Resolution: Resolved, that the Annual Organization Meeting of the Board of Education of the Scotia Glenville Central School District for the 2023-2024 school year be held on July 10, 2023, beginning at 7:00 PM in the Cafeteria at the Middle School.

**ROLL CALL**

AYES: 6

NOES: 0

MOTION CARRIED

**RESOLUTION: INCREASE DEBT SERVICES RESERVE FUND**

MOVED by K. Talbot, SECONDED by Frederick, that the Board of Education approve the Resolution

dated June 26, 2023, regarding the decrease in the undesignated fund balance (A909) by \$111,703.72 and increase the Debt Service Reserve Fund (A884) by \$111,703.72, as submitted. (This Resolution is contained as Appendix A to these minutes).

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

**RESOLUTION: APPOINT INTERIM ADMINISTRATOR FOR THE DISTRICT**

MOVED by Massaro, SECONDED by K. Talbot, that the Board of Education approve the Resolution, dated June 13, 2023, to appoint Robert Melia as per diem Interim Administrator for the District, commencing July 1, 2023 through a date no later than June 30, 2024, as submitted. (This resolution is contained as Appendix B to these minutes).

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

**RESOLUTION: AWARD CONTRACT FOR 2021 CAPITAL IMPROVEMENT PROJECT FOR MIDDLE SCHOOL AND GLENDAAL ELEMENTARY SITEWORK TO ADIRONDACK LANDSCAPING**

MOVED by Bucciferro, SECONDED by Frederick, that the Board of Education approve the Resolution regarding awarding the contract to Adirondack Landscaping in the amount of \$78,200.00 for sitework at the Middle School and Glendaal Elementary School as part of the 2021 Capital Improvement Project, as submitted. (This resolution is contained as Appendix C to these minutes).

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

**RESOLUTION: ACCEPT GIFT AND DONATION FROM LINCOLN ELEMENTARY PTA TO BOCES ARTS IN EDUCATION**

MOVED by Orr, SECONDED by Massaro, that the Board of Education approve the Resolution, dated June 21, 2023, regarding accepting and appropriating a gift and donation from Lincoln Elementary School PTA of \$3,162.50 to General Fund Appropriation Account A211049401 BOCES Arts in Education, as submitted. (This resolution is contained as Appendix D to these minutes).

ROLL CALL

AYES: 5

NOES: 0

ABSTAIN: K. TALBOT

MOTION CARRIED

**RESOLUTION: ACCEPT GIFT AND DONATION TO BE APPLIED TO THE SCOTIA-GLENVILLE NURSES SCHOLARSHIP FUND**

MOVED by Frederick, SECONDED by K. Talbot, that the Board of Education approve the Resolution, dated June 20, 2023, regarding accepting and appropriating a gift and donation gathered from a district fundraiser of \$300.00 to be applied to the Scotia-Glenville Nurses Scholarship, as submitted. (This resolution is contained as Appendix E to these minutes).

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

MOVED by Frederick, SECONDED by Massaro, that the Board of Education approve the following items:

**APPROVE MEMORANDUM OF AGREEMENT BY AND BETWEEN SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT AND SCOTIA-GLENVILLE SECRETARIAL ASSOCIATION**

Approve the *corrected* Memorandum of Agreement, dated June 6, 2023, by and between Scotia-Glenville Central School District and Scotia-Glenville Secretarial Association regarding a stipend for the **2022-2023** school year in the amount of \$1,000.00 for Cynthia Dorazio, Executive Secretary I (Senior High School), in recognition of duties assumed for training of new staff in the High School Guidance Department, as submitted. (This agreement is contained as Appendix F to these minutes).

**RESOLUTION: APPROVE AGREEMENT BY AND BETWEEN SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT AND SCOTIA-GLENVILLE TEACHERS ASSOCIATION**

Approve the agreement by and between Scotia-Glenville Central School District and Scotia-Glenville Teachers Association, dated June 26, 2023, and authorize the payment of monies therein.

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

MOVED by K. Talbot, SECONDED by Frederick, that the Board of Education accept/approve the following items:

**COMMUNICATIONS**

- a. Accept the letter of resignation of Nichole Evans, Special Education Teacher (Senior High School), effective c.o.b. August 29, 2023, with appreciation for her service to the district, as submitted. (This letter is contained as Appendix G to these minutes).
- b. Accept the letter of resignation of Kathleen Stephenson (Zarou), Remedial/AIS Teacher (Glendaal Elementary), effective c.o.b. August 31, 2023, with appreciation for her service to the district, as submitted. (This letter is contained as Appendix H to these minutes).
- c. Accept the letter of resignation of Erin Ferraro, 1<sup>st</sup> Grade Teacher (Glen-Worden Elementary), effective c.o.b. August 31, 2023, with appreciation for her service to the district, as submitted. (This letter is contained as Appendix I to these minutes).

- d. Accept the request for an additional one-year leave of absence of Clara Bisailon, Head Bus Driver (Transportation), effective c.o.b. August 31, 2023 through August 31, 2024, in order to continue in the provisional appointment of Transportation Supervisor, as submitted. (This letter is contained as Appendix J to these minutes).
- e. Accept the letter of resignation of Robert Przedwiecki, Science Teacher (Senior High School), effective c.o.b. June 30, 2023, with appreciation for his service to the district, as submitted. (This letter is contained as Appendix K to these minutes).

## **REPORT OF SUPERINTENDENT**

### **a. Tenure Recommendations**

- 1) That Lesley Mulholland, professionally certified in English Language Arts, Grades 7-12, be granted tenure as an English Teacher, effective September 1, 2023.
- 2) That Stephanie Cook, who holds a Teaching Assistant Level III certificate, be granted tenure as a Teaching Assistant, effective December 4, 2023.

### **b. Staffing**

- 1) Approve the one year leave appointment of Madison Popolizio, Social Studies Teacher (Senior High School), effective September 1, 2023 through June 30, 2024, with 2023-2024 salary to be at the rate of \$49,169 (Step 3 +M). Ms. Popolizio has initial certification in Social Studies 7-12.
- 2) Retroactively approve Gary Barden as Distance Learning Regents Review Supervisor for five hours at the rate of \$28.00/hour.
- 3) Approve the list of additional employees and their rate of pay for summer curriculum work for each full day of service this summer, as submitted. (This list is contained as Appendix L to these minutes).
- 4) Approve Candi Bordell and Christina Lipp for up to 4 summer days at 1/200<sup>th</sup> of their 2022-2023 annual salary for each full day of service as NYSITELL Administration and INL Initial Identification.
- 5) Approve Brooke Haviland and Sarah Appell as teaching staff for the 2023 Learning Leaps Program, effective July 17 through August 10, 2023, Monday through Thursday, half days, with salary to be at the rate of \$33.95/hour.
- 6) Approve the change in building appointment for Sarah Tibbetts as Special Education Teacher **from** Glen-Worden Elementary **to** Glendaal Elementary, effective September 1, 2023.
- 7) Approve the change in appointment for Pamela Bemis as Teaching Assistant **from** .50 Middle School/.50 Senior High School **to** 1.0 Senior High School, effective September 1, 2023.

- 8) Approve the probationary appointment of Kaila DiCaprio as Teaching Assistant (.60 Senior High School/.40 Middle School), effective July 1, 2023 through June 30, 2027, with 2023-2024 salary to be at the rate of \$18.84/hour, 7 hours/day, 35 hours/week.
- 9) Approve the probationary appointment of Lisa Smith as Teaching Assistant (Lincoln Elementary School), effective July 1, 2023 through June 30, 2027, with 2023-2024 salary to be at the rate of \$19.42/hour, 7 hours/day, 35 hours/week.
- 10) Approve the **change** in hours for the following Transportation Department employees, with no change in hourly rate, effective June 8, 2023:

John (Jack) Martin **from** 5.00 hours/day **to** 5.50 hours/day  
 Matthew Dolen **from** Temp 5.00 hours/day **to** Daily 5.00 hours/day

- 11) Approve Ryan LaPoint as substitute Teaching Assistant effective June 14, 2023.
- 12) Approve Joanne Krazit as a 2023 ESY substitute Teaching Assistant and ESY substitute Teacher Aide.
- 13) Approve the appointment of the following teachers for the APEX Summer School 2023 Credit Recovery Program for the period of July 11, 2023 through August 15, 2023:

Course	Teacher	Units	Step	Salary
APEX Teacher	<b>Mary Schmidt</b> (APEX supervising teacher)	Up to 6.0 hours per day; up to 13 days	\$25.00/ Per Hr.	\$2,100.00
APEX Teacher	<b>Gary Barden</b> (APEX supervising teacher)	Up to 6.0 hours per day; up to 22 days	\$25.00/ Per Hr.	\$3,300.00
TA: APEX	<b>Mindy Kinney</b>	Up to 4.5 hours per day; up to 22 days	17.94/ Per Hr.	\$1,776.06
			<b>TOTAL:</b>	<b>\$7,176.06</b>

- 14) Approve the appointment of the following individuals for 2023-2024 Seasonal Supplemental Help (Buildings and Grounds), in accordance with Civil Service Rules and Regulations, with the 2023-2024 salary rate to be in accordance with the current Local 766 contract, for the period of July 10, 2023 through August 25, 2023:

Gretchen Bonk  
 Matthew Malone  
 Samuel Perkins\*

Nancy Cooper  
 Nathaniel Perkins\*

*\*This appointment is conditioned on the school district's receipt of clearance for the employee from the State Education Department following a criminal history records check in accordance with the provision of Education Law §3035.*

- 15) Approve the corrected start date for staff and students for the 2023 Secondary Summer School **from** July 11, 2023 **to** July 10, 2023.

- 16)** Approve the Summer Transportation Staff, as submitted. (This list is contained as Appendix M to these minutes).

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

**ROUTINE BUSINESS**

**a. Placement of Children with Disabilities**

MOVED by Frederick, SECONDED by Orr, that the Board of Education accept the Placement of Children with Disabilities as recommended by the Committees on Preschool Special Education and Special Education in their report dated 06/26/2023.

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

**b. Internal Claims Auditor's Report/Warrants/Warrant Report Exception**

Payroll Warrants

#68	6/16/2023	\$3,543,704.56

Check Warrants

A-62	5/15/2023	\$979,025.44
A-64	6/02/2023	\$1,145,090.81
H-17	6/02/2023	\$250,355.15

President Talbot noted receipt of the Internal Claims Auditor's Report/Warrants/Warrant Report Exceptions. (These reports are contained as Appendix N to these minutes).

**OTHER BUSINESS**

None

**HEARING/PRIVILEGE OF THE FLOOR**

None

MOVED by Bucciferro, SECONDED by K. Talbot, that the meeting be adjourned.

ROLL CALL  
AYES: 6  
NOES: 0  
MOTION CARRIED

The meeting adjourned at 7:12 p.m.

\_\_\_\_\_  
Bobbie DeLong, District Clerk