

### **Regular Meeting Minutes**

A Regular Meeting of the Board of Education of the Scotia-Glenville Central School District was held in the Cafeteria of the Middle School, in said district on June 12, 2023

President Talbot called the meeting to order at 6:33 p.m.

Present: Carbone, Massaro, Orr, H. Talbot, K. Talbot, Superintendent Swartz, Assistant Superintendent for Curriculum and Instruction Swain, Business Manager Giaquinto

Absent: Bucciferro, Frederick

MOVED by K. Talbot, SECONDED by Orr, that the Board of Education adjourn to Executive Session in order to discuss matters relating to personnel.

#### **ROLL CALL**

AYES: 5

NOES: 0

MOTION CARRIED

The Board adjourned to Executive Session at 6:33 p.m. and returned to Open Session at 7:06 p.m. Mr. Bucciferro and District Clerk DeLong were present during the Open Session.

### **PLEDGE OF ALLEGIANCE**

### **RECOGNITION OF SPECIAL STUDENT ACCOMPLISHMENTS FROM THE CLASS OF 2023:**

- **Tristan Haldeman**
- **Brenna Jahn**
- **Courtney Adis**
- **Caroline Crouse**
- **Abigail Chevalier**
- **Cameron Breslin**



### **RECOGNITION OF RETIRING INSTRUCTIONAL/NON-INSTRUCTIONAL PERSONNEL:**

- **Maureen Blazejeski – Reading Teacher/Literacy Coach – Middle School/District**
- **Susan Caldwell – Teaching Assistant – Lincoln Elementary**
- **Theresa Carr – Business Teacher – Senior High School**
- **Janet Duane – Teaching Assistant – Lincoln Elementary**
- **Kathleen Gonnely – Social Worker – Senior High School**
- **Leslie O’Keefe – Teaching Assistant – Senior High School**
- **Diana Shanty – Science Teacher – Senior High School**
- **Charles Smullen – Delivery Truck Driver – Buildings and Grounds**

- **Jane Taber – Senior Stenographer – Senior High School**
- **Susan Vachris – Academic Head of English and Social Studies – Senior High School**

The Board of Education held a brief reception to honor Seniors and Retirees.

### **HEARING/PRIVILEGE OF THE FLOOR**

None

### **SUPERINTENDENT’S COMMENTS (SUSAN M. SWARTZ, SUPERINTENDENT OF SCHOOLS)**

Superintendent Swartz congratulated the students and retirees.

### **RESOLUTION: AUTHORIZE THE ACQUISITION OF SCHOOL BUSES AND SUBURBAN AND AUTHORIZE THE ISSUANCE OF SERIAL BONDS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$415,000 FOR THE ACQUISITION OF ONE 72-PASSENGER SCHOOL BUS, ONE 57 PASSENGER SCHOOL BUS AND ONE SUBURBAN.**

MOVED by Carbone, SECONDED by Massaro, that the Board of Education approve the Resolution, dated June 12, 2023, authorizing the acquisition of two school buses and one Suburban and authorizing the issuance of serial bonds in an aggregate principal amount not to exceed \$415,000, as submitted. (This resolution is contained as Appendix A to these minutes).

#### **ROLL CALL**

AYES: 6

NOES: 0

MOTION CARRIED

MOVED by Orr, SECONDED by K. Talbot, that the Board of Education accept/approve the following items:

### **RESOLUTION: ACCEPT GIFT AND DONATION FROM BROADVIEW FEDERAL CREDIT UNION TO SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT**

Approve the Resolution, dated June 1, 2023, regarding accepting and appropriating a gift and donation from Broadview Federal Credit Union of \$250.00 to Scotia-Glenville Central School District as part of their “School Enrichment Program”, as submitted. (This resolution is contained as Appendix B to these minutes).

### **RESOLUTION: ACCEPT GIFT AND DONATION FROM HANNAFORD TO SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT**

Approve the Resolution, dated June 1, 2023, regarding accepting and appropriating a gift and donation from Hannaford of \$3.00 to Scotia-Glenville Central School District as part of their “Giving Tag Program”, as submitted. (This resolution is contained as Appendix C to these minutes).

**RESOLUTION: ACCEPT GIFT AND DONATION FROM BARBARA AND JAMES MCMANUS TO BE APPLIED TO THE DOUG MCMANUS SCHOLARSHIP FUND**

Approve the Resolution, dated June 1, 2023, regarding accepting and appropriating a gift and donation from Barbara and James McManus of \$100.00 to be applied to the Doug McManus Scholarship, as submitted. (This resolution is contained as Appendix D to these minutes).

**ROLL CALL**

AYES: 6

NOES: 0

MOTION CARRIED

**RESOLUTION: AWARD A THREE-YEAR CONTRACT TO TRANSFINDER CORPORATION FOR TRANSPORTATION TECHNOLOGY SERVICES**

MOVED by K. Talbot, SECONDED by Carbone, that the Board of Education award a three-year contract to Transfinder Corporation, dated June 12, 2023, for transportation technology services, in accordance with their proposal dated February 17, 2023, as submitted. (This resolution is contained as Appendix E to these minutes).

**ROLL CALL**

AYES: 6

NOES: 0

MOTION CARRIED

**APPROVE SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT PROFESSIONAL DEVELOPMENT PLAN FOR 2023-2024**

MOVED by Bucciferro, SECONDED by K. Talbot, that the Board of Education approve the Scotia Glenville Central School District Professional Development Plan for 2023-2024, and further authorize the Superintendent to sign the Plan, as submitted. (This plan is contained as Appendix F to these minutes).

**ROLL CALL**

AYES: 6

NOES: 0

MOTION CARRIED

MOVED by Massaro, SECONDED by K. Talbot, that the Board of Education approve the following items:

**APPROVE MEMORANDUM OF AGREEMENT BY AND BETWEEN SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT AND SCOTIA-GLENVILLE SCHOOL EMPLOYEES LOCAL 766 AND COUNCIL 66 OF THE AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES, AFL CIO**

Approve the Memorandum of Agreement, dated May 4, 2023, by and between Scotia-Glenville Central School District and Scotia-Glenville School Employees Local 766 and Council 66 of AFL-CIO, for the period of July 1, 2023 through June 30, 2027, as submitted. (This agreement is contained as Appendix G to these minutes).

**APPROVE MEMORANDUM OF AGREEMENT BY AND BETWEEN SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT AND SCOTIA-GLENVILLE SCHOOL EMPLOYEES LOCAL 766 AND COUNCIL 66 OF THE AMERICAN FEDERATION OF STATE, COUNTY, AND MUNICIPAL EMPLOYEES, AFL-CIO**

Approve the Memorandum of Agreement, dated June 12, 2023, by and between Scotia-Glenville Central School District and Scotia-Glenville School Employees Local 766 and Council 66 of AFL-CIO, for the period of July 1, 2023 through June 30, 2027, as a supplement to the May 4, 2023 agreement to adjust meal allowances in Article 25, Section 5 as submitted, and further authorize the Superintendent of Schools to sign the Memorandum of Agreement, as submitted. (This agreement is contained as Appendix H to these minutes).

**APPROVE MEMORANDUM OF AGREEMENT BY AND BETWEEN SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT AND SCOTIA-GLENVILLE SCHOOL EMPLOYEES LOCAL 766 ASSOCIATION**

Approve the Memorandum of Agreement, dated June 7, 2023, by and between Scotia-Glenville Central School District and Scotia-Glenville School Employees Local 766, for the period of July 1, 2023 through June 30, 2027, pertaining to the added duties and responsibilities of two supervising employees, as submitted. (This agreement is contained as Appendix I to these minutes).

**ROLL CALL**

AYES: 6

NOES: 0

MOTION CARRIED

**APPROVE MEMORANDUM OF AGREEMENT BY AND BETWEEN SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT AND SCOTIA-GLENVILLE ADMINISTRATORS' ASSOCIATION**

MOVED by K. Talbot, SECONDED by Massaro, that the Board of Education approve the Memorandum of Agreement, dated May 30, 2023, by and between Scotia-Glenville Central School District and Scotia Glenville Administrators' Association, for the period of July 1, 2023 through June 30, 2027, as submitted. (This agreement is contained as Appendix J to these minutes).

**ROLL CALL**

AYES: 6

NOES: 0

MOTION CARRIED

MOVED by Massaro, SECONDED by Bucciferro, that the Board of Education approve the following items:

**APPROVE MEMORANDUM OF AGREEMENT BY AND BETWEEN SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT AND SCOTIA-GLENVILLE SCHOOL DISTRICT SECRETARIAL UNIT**

Approve the Memorandum of Agreement, dated June 6, 2023, by and between Scotia-Glenville Central School District and Scotia-Glenville School District Secretarial Unit, regarding a bonus of \$500.00 to each ten-month secretary with 4 years of service or more, to be received in the fiscal year ending June 30, 2023, as submitted. (This agreement is contained as Appendix K to these minutes).

**APPROVE MEMORANDUM OF AGREEMENT BY AN BETWEEN SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT AND SCOTIA-GLENVILLE SECRETARIAL ASSOCIATION**

Approve the Memorandum of Agreement, dated June 1, 2023, by and between Scotia-Glenville Central School District and Scotia-Glenville Secretarial Association regarding a stipend for the 2023-2024 school year in the amount of \$3,250.00 for Lynn Casey, Executive Secretary I (Pupil Personnel Services), in recognition of duties assumed to ensure the District's compliance and accurate reporting of Medicaid claims information, as submitted. (This agreement is contained as Appendix L to these minutes).

**APPROVE MEMORANDUM OF AGREEMENT BY AND BETWEEN SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT AND SCOTIA-GLENVILLE SECRETARIAL ASSOCIATION**

Approve the Memorandum of Agreement, dated June 6, 2023, by and between Scotia-Glenville Central School District and Scotia-Glenville Secretarial Association regarding a stipend for the 2023-2024 school year in the amount of \$1,000.00 for Cynthia Dorazio, Executive Secretary I (Senior High School), in recognition of duties assumed for training of new staff in the High School Guidance Department, as submitted. (This agreement is contained as Appendix M to these minutes).

**APPROVE MEMORANDUM OF AGREEMENT BY AND BETWEEN SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT AND SCOTIA-GLENVILLE SECRETARIAL ASSOCIATION**

Approve the Memorandum of Agreement, dated, June 1, 2023, by and between Scotia-Glenville Central School District and Scotia-Glenville Secretarial Association regarding a stipend for the 2023-2024 school year in the amount of \$5,620.00 for Sharon Riggi, Executive Secretary II (District Office), in recognition of administrative responsibility for Staff Trac system, as submitted. (This agreement is contained as Appendix N to these minutes).

**APPROVE MEMORANDUM OF AGREEMENT BY AND BETWEEN SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT AND SCOTIA-GLENVILLE SECRETARIAL ASSOCIATION**

Approve the Memorandum of Agreement, dated June 1, 2023, by and between Scotia-Glenville Central School District and Scotia-Glenville Secretarial Association regarding a stipend for the 2023-2024 school year in the amount of \$3,250.00 for Alexis Shaffer, Information Processing Specialist I (Pupil Personnel Services), in recognition of duties assumed to ensure the District's compliance and accurate reporting of Medicaid claims information, as submitted. (This agreement is contained as Appendix O to these minutes).

**APPROVE THE MEMORANDUM OF AGREEMENT BY AND BETWEEN SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT AND SCOTIA-GLENVILLE SECRETARIAL ASSOCIATION**

Approve the Memorandum of Agreement, dated June 1, 2023, by and between Scotia-Glenville Central School District and Scotia-Glenville Secretarial Association regarding a stipend for the 2023-2024 school year in the amount of \$434.00 for Jane Taber, Senior Stenographer (Senior High School), in recognition of duties assumed providing district-wide support of the *NutriKids* systems, as submitted. (This agreement is contained as Appendix P to these minutes).

**APPROVE THE MEMORANDUM OF AGREEMENT BY AND BETWEEN SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT AND SCOTIA-GLENVILLE SECRETARIAL ASSOCIATION**

Approve the Memorandum of Agreement, dated June 1, 2023, by and between Scotia-Glenville Central School District and Scotia-Glenville Secretarial Association regarding a stipend for the 2023-2024 school year in the amount of \$83.00 for Susan Zeglen, Executive Secretary I (Lincoln Elementary), in recognition of training for the *NutriKids* system, and \$4,766.00, in recognition of duties assumed providing district-wide support of the *NutriKids* system, as submitted. (This agreement is contained as Appendix Q to these minutes).

**ROLL CALL**

AYES: 6

NOES: 0

MOTION CARRIED

**APPROVE THE AGREEMENT BY AND BETWEEN THE SCOTIA-GLENVILLE SCHOOL DISTRICT AND MAUREEN BLAZEJESKI AS WILSON CERTIFIED TRAINER**

MOVED by Massaro, SECONDED by K. Talbot, that the Board of Education approve the Agreement between Scotia-Glenville School District and Maureen Blazejeski as Wilson Certified Trainer, commencing June 1, 2023 through August 30, 2023, for three days, as submitted. (This agreement is contained as Appendix R to these minutes).

**ROLL CALL**

AYES: 6

NOES: 0

MOTION CARRIED

**APPROVE THE AGREEMENT BY AND BETWEEN THE SCOTIA-GLENVILLE SCHOOL DISTRICT AND RICHARD WIESEN AS CONSULTANT**

MOVED by Bucciferro, SECONDED by Carbone, that the Board of Education approve the Agreement for the 2023-2024 school year between the Scotia-Glenville School District and Richard Wiesen as Consultant, as submitted. (This agreement is contained as Appendix S to these minutes).

**ROLL CALL**

AYES: 6

NOES: 0

MOTION CARRIED

**APPOINT 2023-2024 COMMITTEE ON SPECIAL EDUCATION (CSE) AND 2023-2024 COMMITTEE ON PRESCHOOL SPECIAL EDUCATION (CPSE)**

MOVED by Orr, SECONDED by K. Talbot, that the Board of Education appoint the attached list of members to the Committee on Special Education (CSE) and the list of members to the Committee on Preschool Special Education (CPSE) for the 2023-2024 school year, as submitted. (This list is contained as Appendix T to these minutes).

**ROLL CALL**

AYES: 6

NOES: 0

**MOTION CARRIED**

MOVED by Carbone, SECONDED by K. Talbot, that the Board of Education accept/approve the following items:

**COMMUNICATIONS**

- a. Accept the letter of resignation of Brandi Bellingham, Monitor (Lincoln Elementary), effective c.o.b. May 30, 2023, with appreciation for her service to the district, as submitted. (This letter is contained as Appendix U to these minutes).
- b. Accept the letter of resignation of David Lippiello, 3<sup>rd</sup> Grade Teacher (Glen-Worden Elementary), effective c.o.b. June 23, 2023, with appreciation for his service to the district, as submitted. (This letter is contained as Appendix V to these minutes).
- c. Accept the letter of resignation of Michele MacShane, Teaching Assistant (Glen-Worden Elementary), effective c.o.b. June 30, 2023, with appreciation for her service to the district, as submitted. (This letter is contained as Appendix W to these minutes).
- d. Accept the request for an unpaid leave of absence of Alicia Guzzo, Executive Secretary I (Middle School), effective September 1, 2023 through June 30, 2024, as submitted. (This letter is contained as Appendix X to these minutes).

**REPORT OF SUPERINTENDENT****a. Tenure Recommendations**

- 1) That Erin Ferraro, professionally certified in Childhood Education, Grades 1-6, be granted tenure as an Elementary Teacher, effective September 1, 2023.
- 2) That Lesley Figueredo, professionally certified in English Language Arts, Grades 7-12, be granted tenure as an English Teacher, effective September 1, 2023.
- 3) That Margaret Healy, permanently certified in Health, be granted tenure as a Health Teacher, effective September 1, 2023.
- 4) That Jessica Meere, with initial certification in Childhood Education, Grades 1-6, be granted tenure as an Elementary Teacher, effective September 1, 2023.
- 5) That Dawn Montague, permanently certified in Nursery through Grade 6, be granted tenure as an Elementary Teacher, effective September 1, 2023.
- 6) That Jennifer Montrym, professionally certified in Students with Disabilities, Grades 7-12 Generalist, be granted tenure as a Special Education Teacher, effective September 1, 2023.
- 7) That Kristen Schell, professionally certified in Social Studies, Grades 7-12, be granted tenure as a Social Studies Teacher, effective September 1, 2023.

- 8) That Melinda Stone, professionally certified in Students with Disabilities, Grades 1-6, be granted tenure as a Special Education Teacher, effective September 1, 2023.
- 9) That Carrie Wattie, permanently certified in Special Education, be granted tenure as a Special Education Teacher, effective September 1, 2023.
- 10) That Holly Zarrelli, professionally certified in Speech Language Disabilities, be granted tenure as a Speech Language Pathologist, effective September 1, 2023.
- 11) That Susan Klein, permanently certified in Spanish Grades 7-12, be granted tenure as a Language Other Than English Teacher, effective November 4, 2023.
- 12) That Andrea DeMento, who holds a Teaching Assistant Level III certificate, be granted tenure as a Teaching Assistant, effective March 16, 2023.
- 13) That Cortney Morris, who holds a Teaching Assistant Level III certificate, be granted tenure as a Teaching Assistant, effective September 1, 2023.
- 14) That Julie Myers, who holds a Teaching Assistant Level III certificate, be granted tenure as a Teaching Assistant, effective September 1, 2023.

#### **b. Staffing**

- 1) Approve the probationary appointment of Brittany Richard as 1.0 FTE Social Worker (Senior High School), effective September 1, 2023 through August 31, 2027, with 2023-2024 salary to be at the rate of \$63,735 (Step 10 +M, +Stipend). Ms. Richard holds certification in Social Work and a NYS License in Social Work.
- 2) Approve the probationary appointment of Sean Bergeron as Delivery Truck Driver (District-wide), in accordance with Civil Service Rules and Regulations, effective July 6, 2023, with 2023-2024 salary to be at the rate of \$24.56/hour, 8 hours/day, 40 hours per week.

*This appointment is conditioned on the school district's receipt of clearance for the employee from the State Education Department following a criminal history records check in accordance with the provision of Education Law §3035.*

- 3) Approve the appointment of Allison Beauchemin as School Nurse Substitute (Glen-Worden Elementary), effective June 1, 2023 through June 23, 2023 at the rate of \$28.00/hour, 7 hours/week, 35 hours/week.
- 4) Approve the 2023 Extended School Year Program Staff Roster and Salary List, as submitted. (This list is contained as Appendix Y to these minutes).
- 5) Approve the 2023 Secondary Summer School Staff List, as submitted. (This list is contained as Appendix Z to these minutes).
- 6) Approve the list of employees for summer days at 1/200<sup>th</sup> of their 2022-2023 annual salary for each full day of service this summer, as submitted. (This list is contained as Appendix AA to these minutes).



- 7) Approve the list of employees for summer curriculum work at the rate of \$210.00/day for Teachers for each full day of service this summer, as submitted. (This list is contained as Appendix BB to these minutes).
- 8) Approve Karen Swain, Assistant Superintendent for Curriculum and Instruction, to buy back an additional five days of unused vacation at 1/260 of her annual salary at the end of the 2022-2023 school year.
- 9) Approve the following 2023-2024 Kindergarten Screening Staff Roster and Salary List:

Staff	Up to # days	Day Rate	Total Amount
Natasha Sweet	2	\$385.52	\$ 771.04
Tara Burczeuski	2	\$326.82	\$ 653.64
Betsy Williams	4	\$255.02	\$1,020.08
Kim Lavery	3	\$486.44	\$1,459.32
Sarahanne Timian	3	\$348.33	\$1,044.99
Nicole Stuart	1	\$229.22	\$ 229.22
Lauren Remmers	2	\$322.10	\$ 644.20
Renee Evenden	2	\$403.63	\$ 807.26
Kim Mastroianni	2	\$251.74	\$ 503.48
Lauren Scavullo	2	\$412.29	\$ 524.58
Julia Pyzik	2	\$303.59	\$ 607.18
Alyssa Hart	2	\$252.10	\$ 504.20
Stacy Bisanz	2	\$412.71	\$ 825.42
JoAnne Reynolds	2	\$249.46	\$ 498.92

- 10) Approve the attached list of additional substitutes for the 2022-2023 school year, as submitted. (This list is contained as Appendix CC to these minutes).

## **ROUTINE BUSINESS**

### **a. Placement of Children with Disabilities**

Accept the Placement of Children with Disabilities as recommended by the Committees on Preschool Special Education and Special Education in their report dated 06/12/2023.

**b. Internal Claims Auditor's Report/Warrants/Warrant Report Exceptions:**

## Payroll Warrants

#56	4/21/2023	\$1,270,063.94
#58	5/5/2023	\$1,125,262.89
#61	5/19/2023	\$1,285,200.90
#65	6/1/2023	\$1,038,867.82

## Check Warrants

A-55	4/21/2023	\$683,159.24
H-15	4/21/2023	\$174,819.62
A-57	5/5/2023	\$1,399,960.47
H-16	5/5/2023	\$194,256.25
A-60	5/19/2023	\$49,600.23

President Talbot noted receipt of the Internal Claims Auditor's Report/Warrants/Warrant Report Exceptions. (These reports are contained as Appendix DD to these minutes).

**c. Budget Transfers – May 2023**

President Talbot noted receipt of the budget transfers. (These reports are contained as Appendix EE to these minutes).

**d. Treasurer's Report – April 30, 2023**

President Talbot noted receipt of the Treasurer's Report. (This report is contained as Appendix FF to these minutes).

**e. Minutes:      May 08, 2023    Regular Meeting  
                         May 22, 2023    Regular Meeting**ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

**OTHER BUSINESS**

None

**HEARING/PRIVILEGE OF THE FLOOR**

None

MOVED by Bucciferro, SECONDED by K. Talbot, that the meeting be adjourned.

ROLL CALL  
AYES: 6  
NOES: 0  
MOTION CARRIED

The meeting adjourned at 8:04 p.m.

Bobbie DeLong, District Clerk