

**Scotia-Glenville Central School District
District Office**



**Monday, July 10, 2023
7:00 PM – Annual Organizational Meeting
Regular Meeting of the Board of Education – Immediately Following
Middle School
Cafeteria**

Scotia-Glenville Mission Statement

The Scotia-Glenville Central School District is committed to providing an environment which allows students to realize their full potential and thus prepares them for life in an ever-changing world. In the tradition of excellence, Board of Education, administration, staff, parents, business and community members will continue to ensure that our educational system fulfills the needs of our students.

AGENDA

- 1. Roll Call: Boucher Furnish, Carbone, Massaro, Orr, Singh, H. Talbot, K. Talbot**
- 2. Pledge of Allegiance**
- 3. Hearing/Privilege of the Floor**

In accordance with Policy #1230, privilege of the floor will be extended at this time to any person in attendance. The time allowed, protocol and procedures are outlined in the “Welcome to a Meeting of the Board of Education” brochure.

- 4. Superintendent’s Comments (Susan M. Swartz, Superintendent of Schools)**
- 5. Approve Legal Counsel Agreement by and between the Scotia-Glenville Central School District and Girvin & Ferlazzo, PC**

Superintendent’s Recommendation: That the Board of Education approve the Legal Counsel Agreement by and between the Scotia-Glenville Central School District and Girvin & Ferlazzo, PC, effective July 1, 2023 through June 30, 2024, as submitted.

6. Approve Legal Counsel Agreement by and between the Scotia-Glenville Central School District and Honeywell Law Firm, PLLC

Superintendent's Recommendation: That the Board of Education approve the Legal Counsel Agreement by and between the Scotia-Glenville Central School District and Honeywell Law Firm, PLLC, effective July 1, 2023 through June 30, 2024, as submitted.

7. Approve Agreement Between Scotia-Glenville Central School District and H.M.B. Consultants

Superintendent's Recommendation: That the Board of Education approve the Agreement between the Scotia-Glenville Central School District and H.M.B. Consultants to provide consulting services for Child Nutrition Programs operated by the Food Service Management Company for the 2023-2024 school year, as submitted.

8. Approve Agreement by and between the Scotia-Glenville School District and Diana Shanty

Superintendent's Recommendation: That the Board of Education approve the Agreement between Scotia-Glenville School District and Diana Shanty for course creation for Integrated Science with a focus on Intro to Med and Forensics, for three and a half days, from July 17, 2023 through August 30, 2023, as submitted.

9. Approve the Extension of the Scotia-Glenville Central School District Food Service Contract with Chartwells School Dining Services for 2023-2024

Superintendent's Recommendation: That the Board of Education approve the extension of the Food Service Contract with Chartwells School Dining Services for the 2023-2024 school year, as submitted.

10. Approve Scotia-Glenville Central School District Wellness Policy for a First Reading

Superintendent's Recommendation: That the Board of Education approve the first reading of the Scotia-Glenville Central School District Wellness Policy, as submitted.

11. Annual Review of Board of Education Policy: #3140 – Employee Laptop User Policy and Agreement

Superintendent's Recommendation: That the Board of Education approve for annual review Board Policy #3140 – Employee Laptop User Policy and Agreement. (There are no proposed changes), as submitted.

12. Annual Review: Board Policy #6240 and Appendix P: Investment Procedures

Superintendent's Recommendation: That the Board of Education approve for annual review Board Policy #6240 and Appendix P: Investment Procedures. (There are no proposed changes), as submitted.

13. Approve Revised Board of Education Policy for a First Reading: #6615 – Online Banking Services

Superintendent's Recommendation: That the Board of Education approve the revised Board of Education Policy #6615 – Online Banking Services for a first reading, as submitted.

14. Approve Revised Board of Education Policy for a First Reading: #6620 – Types of Funds

Superintendent's Recommendation: That the Board of Education approve the Board of Education Policy #6620 – Types of Funds for a first reading, as submitted.

15. Annual Review: Board Policy #6720 and Appendix R: Procurement Procedures

Superintendent's Recommendation: That the Board of Education approve for annual review Board Policy #6720 and Appendix R: Procurement Procedures. (There are no proposed changes), as submitted.

16. Approve Revised Board of Education Policy for a First Reading: #6782 – Credit Cards and Appendix BB

Superintendent's Recommendation: That the Board of Education approve the Board of Education Policy #6782 and Appendix BB: The District Credit Card for a first reading, as submitted.

17. Annual Review of Board of Education Policy: #6910.1 – Reserve for Employee Benefit Accrued Liabilities, the Reserve for Workers' Compensation, and the Unemployment Insurance Reserve; #6910.2 – Reserve for Debt Services; #6910.3 – Reserve for Tax Certiorari; #6910.4 – Retirement Contributions Reserve; #6910.5 – Fund Balance Classification – #6910.6 – Retirement Contribution Reserve Fund and Retirement Contribution Reserve Sub-Fund

Superintendent's Recommendation: That the Board of Education approve for annual review the following Board Policies: (There are no proposed changes), as submitted.

- #6910.1 Reserve for Employee Benefit Accrued Liabilities, the Reserve for Workers' Compensation, and the Unemployment Insurance Reserve
- #6910.2 Reserve for Debt Services
- #6910.3 Reserve for Tax Certiorari
- #6910.4 Retirement Contributions Reserve
- #6910.5 Fund Balance Classification
- #6910.6 Retirement Contribution Reserve Fund and Retirement Contribution Reserve Sub-Fund

18. Appoint Sheri Tyrell, School District Treasurer, as Receiver of Certified Payroll for Capital Projects

Superintendent's Recommendation: That the Board of Education appoint Sheri Tyrell, School District Treasurer, as Receiver of Certified Payroll for Capital Projects with no additional remuneration.

19. Resolution: Accept and Appropriate Funds from Schoharie Area Workers' Compensation Consortium

Superintendent's Recommendation: That the Board of Education approve the Resolution, dated July 10, 2023, accepting and appropriating funds from Schoharie Area Workers' Compensation Consortium in the amount of \$6,000.00 to Scotia-Glenville CSD for reimbursement of Treasurer's duties performed by Sheri Tyrell as acting Treasurer for SAWCP, as submitted.

20. Communications

- a. Superintendent's Recommendation: That the Board of Education accept the letter of resignation of Rachel Penk, Social Worker (Middle School), effective c.o.b. June 30, 2023, with appreciation for her service to the district, as submitted.
- b. Superintendent's Recommendation: That the Board of Education accept the letter of resignation of Michelle Poe, Transportation Assistant (Transportation), effective c.o.b. August 31, 2023, with appreciation for her service to the district, as submitted.

21. Report of Superintendent

a. Staffing

- 1) Superintendent's Recommendation: That the Board of Education grant the Superintendent of Schools the authority to hire staff between August 14, 2023 through September 10, 2023, with such hiring to be within the approved district-wide staffing, with Board ratification to be taken at its regular meeting on September 11, 2023.
- 2) Superintendent's Recommendation: That the Board of Education approve the appointment of Angela Cerrone as 2023 Secondary Summer School Assistant Principal, effective July 10, 2023 through August 18, 2023, with the salary rate to be \$6,180.00
- 3) Superintendent's Recommendation: That the Board of Education approve Maggie Schmonsky as a 1st Grade Teacher for the 2023 Learning Leaps, effective July 17 through August 10, 2023, Monday through Thursday, half days, with salary to be at the rate of \$32.29/hour.
- 4) Superintendent's Recommendation: That the Board of Education approve Kim Mastroianni as a substitute School Nurse for the 2023 Learning Leaps and ESY at her hourly rate of \$35.96.
- 5) Superintendent's Recommendation: That the Board of Education rescind the appointment of Molly Schroder as English Teacher for 2023 Secondary Summer School.
- 6) Superintendent's Recommendation: That the Board of Education approve the following individuals as Technology Specialist Co-Department Chairs for the 2023-2024 school year:

Jan Tunison	Stipend - \$1,650.00
Brendan Swider	Stipend - \$1,650.00

- 7) Superintendent's Recommendation: That the Board of Education approve the following supplemental appointments as Technology Specialists for the 2023-2024 school year:

Elizabeth Fawcett	Senior High School	Stipend - \$3,000.00
Jan Tunison	Middle School	Stipend - \$3,000.00
Deb Byrne	Glendaal Elementary	Stipend - \$2,000.00
Brett Campbell	Glen-Worden Elementary	Stipend - \$2,000.00
Jeff Denney	Lincoln Elementary	Stipend - \$2,000.00
Brendan Swider	Sacandaga Elementary	Stipend - \$2,000.00

- 8) Superintendent's Recommendation: That the Board of Education approve the list of additional employees for summer curriculum work at the rate of \$210.00/day for each full day of service this summer, as submitted.
- 9) Superintendent's Recommendation: That the Board of Education approve the **corrected** beginning date for APEX Summer School 2023 Credit Recovery Program **from** July 11, 2023 **to** July 10, 2023.

22. Routine Business

a. Placements of Children with Disabilities

- b. Minutes: **June 12, 2023 Regular Meeting**
 June 26, 2023 Regular Meeting

23. Other Business

24. Hearing/Privilege of the Floor

In accordance with Policy #1230, privilege of the floor will be extended at this time to any person in attendance. The time allowed, protocol and procedures are outlined in the "Welcome to a Meeting of the Board of Education" brochure.

The Board may adjourn to Executive Session in order to discuss matters relating to personnel and/or negotiations.