

Regular Meeting Minutes

A Regular Meeting of the Board of Education of the Scotia-Glenville Central School District was held in the Cafeteria of the Middle School, in said district on May 22, 2023

President Talbot called the meeting to order at 6:33 p.m.

Present: Carbone, Frederick, Orr, H. Talbot, K. Talbot, Superintendent Swartz, Assistant Superintendent for Curriculum and Instruction Swain, Business Manager Giaquinto

Absent: Bucciferro, Massaro

MOVED by Carbone, SECONDED by Frederick, that the Board of Education adjourn to Executive Session in order to discuss matters relating to personnel.

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

The Board adjourned to Executive Session at 6:33 p.m. and returned to Open Session at 7:05 p.m. District Clerk DeLong was present during the Open Session.

PLEDGE OF ALLEGIANCE

HEARING/PRIVILEGE OF THE FLOOR

Rachel Burchard spoke to the Board regarding bullying issues within the schools.

SUPERINTENDENT'S COMMENTS (SUSAN M. SWARTZ, SUPERINTENDENT OF SCHOOLS)

Superintendent Swartz turned the floor over to Assistant Superintendent Swain for her presentation.

PRESENTATION – MATH TEXT SELECTION ELEMENTARY (KAREN SWAIN, ASSISTANT SUPERINTENDENT FOR CURRICULUM AND INSTRUCTION)

Assistant Superintendent Swain and Julia Pyzik, GW Kindergarten teacher, reported to the Board on the Eureka 2.0 math curriculum, explaining the process that was used to select this curriculum over others that were looked into and piloted. They explained the benefits of this curriculum and how it would be implemented in regard to staff development.

ADOPT MATH TEXT SELECTION ELEMENTARY

MOVED by Frederick, SECONDED by K. Talbot, that the Board of Education adopt Math Text Selection for use in our elementary schools.

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

REPORT OF INSPECTORS OF BUDGET VOTE AND ELECTION

MOVED by K. Talbot, SECONDED by Orr, that the Board of Education accept the report of the Inspectors of the Election certifying the results of the budget vote held on May 16, 2023, as follows:

1) Resolution to approve the 2023-2024 Budget in the amount of \$62,959,582:

Yes: 823

No: 223

Total: 1046

2) Resolution to approve the School Bus Purchase Proposition to purchase three school buses, in the amount of \$415,000:

Yes: 836

No: 210

Total: 1046

3) Board of Election Candidates:

Karnjit Singh 678 votes

Kimberly Boucher Furnish 695 votes

Pamela Carbone 629 votes

Richard Frederick 614 votes

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

ACCEPT THIRD FISCAL PROJECTION FOR 2022-2023

MOVED by K. Talbot, SECONDED by Frederick, that the Board of Education accept the Third Fiscal Projection for 2022-2023 with the supporting Revenue and Budget Status Reports and Summary Variance Analysis and Fund Balance Projection, as submitted. (This report is contained as Appendix A to these minutes).

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

MOVED by Orr, SECONDED by Frederick, that the Board of Education accept/approve the following items:

ACCEPT 2022-2023 RISK ASSESSMENT – CORRECTIVE ACTION PLAN

Accept the 2022-2023 Annual Risk Assessment Corrective Action Plan from Questar III, as submitted. (This plan is contained as Appendix B to these minutes).

ACCEPT 2022-2023 MEDICAID AUDIT – CORRECTIVE ACTION PLAN

Accept the 2022-2023 Medicaid Audit Corrective Action Plan from Questar III, as submitted. (This plan is contained as Appendix C to these minutes).

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

RESOLUTION: INCREASING DEBT SERVICES RESERVE FUND

MOVED by Frederick, SECONDED by K. Talbot, that the Board of Education approve the Resolution, dated May 19, 2023, regarding the decrease in undesignated fund balance (A909) by \$2,571.82 and increase the Debt Service Reserve Fund (A884) by \$2,571.82, as submitted. (This resolution is contained as Appendix D to these minutes).

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

RESOLUTION: ACCEPT AND APPROPRIATE GIFT AND DONATION FROM GIRL SCOUT TROOP #2244 OF SCOTIA

MOVED by K. Talbot, SECONDED by Frederick, that the Board of Education approve the Resolution, dated May 19, 2023, regarding accepting and appropriating the Gift and Donation from Girl Scout Troop #2244 of Scotia in the amount of \$4,500, intended specifically to purchase materials and supplies to construct a GAGA pit at Sacandaga Elementary School, as submitted. (This resolution is contained as Appendix E to these minutes).

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

RESOLUTION: ACCEPT ATTACHED DONATION LIST FOR VARIOUS HIGH SCHOOL AWARD SCHOLARSHIPS

MOVED by K. Talbot, SECONDED by Orr, that the Board of Education accept the Resolution, dated May 18, 2023, regarding accepting and appropriating the Gifts and Donations listed on the attached be applied to various Senior High School Scholarship Awards, as submitted. (This resolution is contained as Appendix F to these minutes).

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

APPROVE MEMORANDUM OF AGREEMENT BY AND BETWEEN SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT AND SCOTIA-GLENVILLE TEACHERS' ASSOCIATION

MOVED by K. Talbot, SECONDED by Frederick, that the Board of Education approve the Memorandum of Agreement between Scotia-Glenville Central School District and Scotia-Glenville Teacher's Association regarding a stipend of \$1,000 for Tracy Clark, a member of the SGTA, for the period of September 1, 2022 through June 30, 2023, in recognition of duties assumed for providing Medicaid supervision, as submitted. (This agreement is contained as Appendix G to these minutes).

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

APPROVE THE 2023-2024 AGREEMENT BY AND BETWEEN SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT AND ORTHONY FOR ATHLETIC TRAINING SERVICES

MOVED by Frederick, SECONDED by K. Talbot, that the Board of Education approve the Agreement between Scotia-Glenville Central School District and OrthoNY for Athletic Training Services for the 2023-2024 school year, as submitted. (This agreement is contained as Appendix H to these minutes).

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

APPROVE QUESTAR III 2023-2024 INTER-MUNICIPAL AGREEMENT FOR INTERNAL AUDITING SERVICES

MOVED by Orr, SECONDED by Frederick, that the Board of Education approve the 2023-2024 Inter-municipal Agreement with Questar III for Internal Auditing Services, as submitted. (This agreement is contained as Appendix I to these minutes).

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

ACCEPT THE 2022-2023 ANNUAL UPDATE OF THE FINANCIAL RISK ASSESSMENT REPORT FOR THE SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT, SUBMITTED BY QUESTAR III

MOVED by Frederick, SECONDED by K. Talbot, that the Board of Education accept the 2022-2023 Annual Update of the Financial Risk Assessment Report for the Scotia-Glenville Central School District from Questar III, as submitted. (This report is contained as Appendix J to these minutes).

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

ACCEPT THE 2022-2023 MEDICAID COMPLIANCE AUDIT FOR THE SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT, SUBMITTED BY QUESTAR III

MOVED by Frederick, SECONDED by K. Talbot, that the Board of Education accept the 2022-2023 Medicaid Compliance Audit for the Scotia-Glenville Central School District from Questar III, as submitted. (This report is contained as Appendix K to these minutes).

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

MOVED by Carbone, SECONDED by K. Talbot, that the Board of Education accept/approve the following items:

COMMUNICATIONS

- a. Approve the request for an unpaid leave of absence for Kara Amann, First Grade Teacher (Glendaal Elementary), effective November 2, 2022 through June 30, 2023.
- b. Approve the request for an unpaid leave of absence for Tracy Ehlinger, First Grade Teacher (Glen-Worden Elementary), effective November 10, 2022 through June 30, 2023.
- c. Approve the request for an unpaid leave of absence for Cynthia Nicchi, LOTE Teacher (Middle School), effective December 15, 2022 through June 30, 2023.
- d. Approve the request for an unpaid leave of absence for Kerry Smith, English Teacher (Senior High School), effective April 29, 2023 through June 2, 2023.
- e. Accept the request for an unpaid leave of absence of Kathleen Stephenson, Reading Teacher (Glendaal Elementary), effective afternoon of May 1, 2023 through May 5, 2023.
- f. Accept the request for an unpaid leave of absence of John Jack Martin, Bus Driver (Transportation), effective June 1, 2023 through June 5, 2023, as submitted. (This letter is contained as Appendix L to these minutes).
- g. Approve the request for an unpaid leave of absence for Jillian Pigliavento, Kindergarten Teacher (Glendaal Elementary), effective June 16, 2023 through June 23, 2023.

- h. Accept the letter of resignation for retirement purposes of Leslie O’Keefe, Teaching Assistant (Senior High School), effective c.o.b. June 30, 2023, with appreciation for her service to the district, as submitted. (This letter is contained as Appendix M to these minutes).
- i. Accept the request for an unpaid leave of absence of Kara Amann, First Grade Teacher (Glendaal Elementary), effective September 1, 2023 through June 30, 2024, as submitted. (This request is contained as Appendix N to these minutes).
- j. Accept the verbal resignation of Yvonne Conway, Cleaner (Glendaal/Glen-Worden), effective c.o.b. May 5, 2023, with appreciation for her service to the district, as submitted.

REPORT OF SUPERINTENDENT

a. Staffing

- 1) Approve the probationary appointment of Kathryn Pellett as Business Teacher (Senior High School), effective September 1, 2023 through August 31, 2027, with the 2023-2024 salary to be at the annual rate of \$58,027.00 (Step 8 +M + Credits). Ms. Pellett holds certification in Business and Marketing Education.
- 2) Approve the retro-active appointment of Andrew Morin as Special Education Substitute Teacher (Lincoln Elementary), effective May 3, 2023, with salary to be at the rate of \$115.00 daily (first 10 days) and the rate of \$123.00 (day 11-20), and then be appointed on the 21st day through June 23, 2023, with 2022-2023 salary to be at the rate of \$45,068 (Step 1) for days worked.
- 3) Approve additional evaluation hours for Dana Cacchione as School Psychologist (Middle School), during the remainder of the 2022-2023 school year, capped at \$3000.00 (\$500 per re-evaluation, \$1,000 per initial evaluation).
- 4) Approve the permanent appointment of Amanda Inman, Typist (Sacandaga Elementary), effective May 4, 2023 with no change in 2022-2023 salary.
- 5) Approve the 2023 Learning Leaps Summer School Staff List, as submitted. (This list is contained as Appendix O to these minutes).
- 6) Approve a stipend of \$50.00 in addition to the College Board’s payment to the individuals on the attached list for SAT exam involvement administered on May 6, 2023, as submitted. (This list is contained as Appendix P to these minutes).
- 7) Approve a tutor rate stipend for the following individuals for their involvement in ordering, receiving, proctoring, and packaging the Advanced Placement Exams:

Mary Schmidt – \$42.00 (1.5 hours)	Gary Barden – \$238.00 (8.5 hours)
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- 8) Approve the change in hours for the following Transportation Department employees, with no change in hourly rate, effective May 22, 2023:

Martin Bailey	from	5.25 hours/day	to	7.00 hours/day
Gretchen Bonk	from	4.35 hours/day	to	5.50 hours/day

Theodore Cayer	from	5.00 hours/day	to	7.25 hours/day
Brian Freihofer	from	5.75 hours/day	to	6.25 hours/day
Jennessa Freihofer	from	5.25 hours/day	to	6.50 hours/day
Mike Grassia	from	3.00 hours/day	to	4.00 hours/day
Matt Dolen (temp)	from	6.00 hours/day	to	5.00 hours/day

- 9) Approve the change of resignation date of Karen Swain **from** June 23, 2023 **to** June 30, 2023.
- 10) Approve the attached list of additional substitutes for the 2022-2023 school year, as submitted. (This list is contained as Appendix Q to these minutes).

ROUTINE BUSINESS

a. Placement of Children with Disabilities

Accept the Placement of Children with Disabilities as recommended by the Committees on Preschool Special Education and Special Education in their report dated 05/22/2023.

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

b. Budget Transfers – April 2023

President Talbot noted receipt of the budget transfers. (These reports are contained as Appendix R to these minutes).

c. Bid:

- 1) MOVED by K. Talbot, SECONDED by Carbone, that the Board of Education award the bid for Pupil Transportation for Sporting Events, Field Trips and Other Misc. Transportation needs for the 2023-2024 School Year to Durham School Services, in accordance with bid specifications and their low bid, as submitted. (This bid is contained as Appendix S to these minutes).

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

OTHER BUSINESS

President Talbot congratulated the District on a successful budget vote and thanked Ms. DeLong for her work on the vote.

HEARING/PRIVILEGE OF THE FLOOR

None

MOVED by K. Talbot, SECONDED by Frederick, that the meeting be adjourned.

