

Clara Bisailon
1204 Fort Hunter Rd.
Rotterdam, NY 12303

June 8, 2023

Dear Superintendent Swartz:

I am respectfully requesting an additional Leave of Absence from my position as Head Bus Driver from September 1, 2023, to August 31, 2024. I ask for this leave to continue the provisional appointment of Transportation Supervisor during this time.

Thank you

A handwritten signature in blue ink, appearing to read "Clara Bisailon", with a stylized, cursive script.

Clara Bisailon