


SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT

TO: Susan Swartz, Superintendent
FROM: Andrew Giaquinto, School Business Manager 
DATE: May 5, 2023
RE: Glen-Worden Electrical Service Upgrade Contract

The District went out to bid for the electrical service upgrade at Glen Worden. SED approval of the two related projects has been obtained. The lowest responsible bidder is BW Electric Services, LLC. The price is within the budget for the project, which is funded through the ESER and ARP grants.

SEI submitted the attached letter of intent to BW Electrical on behalf of the District. Please include the attached resolution for consideration at the May 8 Board meeting. Thank you for your attention to this matter.

Attachments

AG/cc



DATE: May 3, 2023

TO: **BW Electric Services, LLC**

ATTENTION: Joel Stuart

E-MAIL ADDRESS: jstuart@bwes.com

FROM: Alastair Aitchison

E-MAIL ADDRESS: ara@seidesigngroup.com

PROJECT NAME: Scotia-Glenville Central School District
Glen-Worden Elementary School Electrical Service Upgrade

SEI PROJECT #: 22-4166

LETTER OF INTENT

The Scotia-Glenville Central School District Board of Education voted to approve a resolution to award Electrical Contract No. 105 as per the Contract Documents, at its May 8, 2023, meeting for the following:

Base Bid:	\$ 337,149.00
Alternate EC-01: Emergency Life Safety Panel and ATS	\$ 11,560.00
Total Contract Award	\$ 348,709.00

The Owner-Contractor Agreement will be sent to you under a separate cover. Please use May 22, 2023 as the date of contract.

Certificate(s) of Insurance with Limits of Liability as stipulated plus Performance and Payment Bonds must be submitted before any work can commence on site.

You are strongly encouraged to begin submitting on the materials and products per the specifications for our review as soon as possible.

Sincerely,



Alastair R. Aitchison, AIA | RIBA | RIAS | LEED AP BD+C
Snr. Associate Principal

SEIdesign group
ara@SEIdesigngroup.com

Copy: Susan Swartz - SGCSO
Andrew Giaquinto - SGCSO
Matt Schools - SEI Design Group
Jack Tateo - BA Construction Services
Rebecca Witt - BA Construction Services

Resolution – Scotia-Glenville Central School District
Glen-Worden Elementary School Electrical Service
Upgrade and 2022/23 Capital Outlay Contract Award

WHEREAS the Scotia-Glenville Central School District received, accepted, and opened bids for SED Project Nos. 53-02-02-06-0-017-016 (Electrical Service Upgrade Project) and 53-02-02-06-0-017-017 (2022/23 Capital Outlay) on April 20, 2023, and WHEREAS, the low responsible bidder on the contract is:

Contract	Contractor	Amount	
Contract No. 105	BW Electrical Services, LLC 239 Homestead Road, Unit 2 Hillsborough, NJ 08844	Base Proposal	\$337,149.00
Electrical		Add Alt No. EC-01	\$11,560.00
Construction			
Total Award Contract Awarded		\$348,709.00	

BE IT RESOLVED that the Board of Education of the Scotia-Glenville Central School District hereby awards the above contract and authorizes the Board President to execute the contracts between the District and the above contractor, in a form acceptable to the School District's counsel, on the recommendation of the Superintendent, Owner's Representative and Architect.

Be it further resolved that the school district administration, owner's representative, architect and legal counsel are directed to draft and execute the necessary documents, in a form acceptable to the School District's counsel, to commence construction on the Project.