

Shannon D'Aurizio
7 Keator Drive
Schenectady, NY 12306

5/3/23

Superintendent Swartz
900 Preddice Parkway
Scotia, NY 12302

Dear Ms. Swartz,

This letter is to formally notify you that I am resigning my position as a 6th grade special education teacher at the Middle School. My last day will be on 6/30/23.

Thank you for the opportunity to work at Scotia-Glenville Central School District. I am very grateful for the experience I have gained.

Sincerely,
Shannon D'Aurizio