



We are excited to announce **U.S. OMNI** as our **403(b) Third Party Plan Administrator!**

In partnership with **Scotia-Glenville Central School District**, OMNI will ensure that the plan sponsor, the participants, each of the investment providers and their agents adhere to the many compliance regulations mandated by the Internal Revenue Service.

Starting or changing your contributions:

If you wish to start contributing or make a change to your current contributions, you will need to submit a **Salary Reduction Agreement (SRA)** form. Changes include: starting a new deduction, stopping an existing deduction, changing the amount of an existing deduction, or changing your investment provider.

The SRA form can be found in the “Employees” tab under “Start | Change Contributions” section of OMNI’s website at www.omni403b.com. From there, you will select your employer state in the dropdown and enter your employer name. You have the option of printing out a form and faxing it to OMNI or completing the form electronically on their secure website. OMNI also now offers a new SRA Express Shortened Online form to streamline the process by which new participants may begin making payroll deductions into a single investment account. It is suggested that you complete the electronic SRA form to expedite your request.



OMNI’s services include the review and approval of all 403(b) & 457(b) transactions, and implementation of Salary Reduction Agreement (SRA) forms.

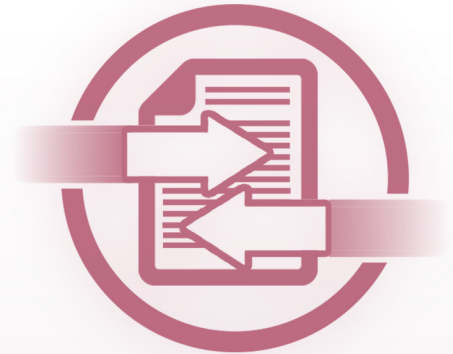
OMNI is available from 7:30 am to 8:00 pm Monday - Friday EST to assist with any questions you may have.

OMNI’s call center representatives can be reached at:

1-877-544-OMNI (6664)

www.omni403b.com

TRANSACTIONS



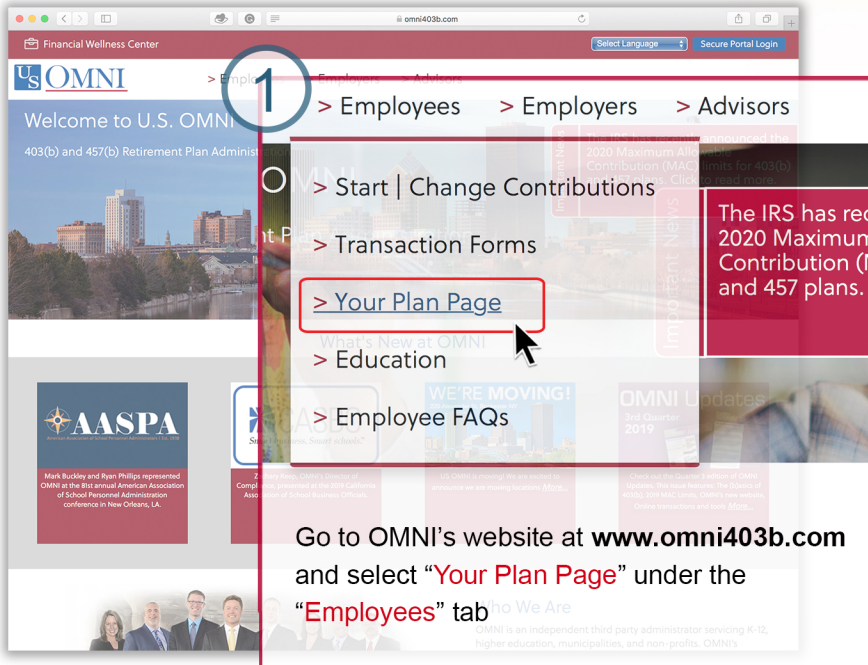
Refer to the instructions on the following pages to submit an SRA or any of the transactions below.

*Transactions permitted by plan may vary

- > Distributions (including distributions due to age, death, disability, separation from service, and domestic relations orders).
- > Exchanges/Transfers/Rollovers of 403(b) funds between vendors or 403(b) plans
- > Hardship Withdrawals
- > Loans
- > Purchase of Service Credits
- > Qualified Domestic Relations Orders (QDRO)



Specific plan information is available on OMNI's website at www.omni403b.com.
This information can be viewed by following the steps below:



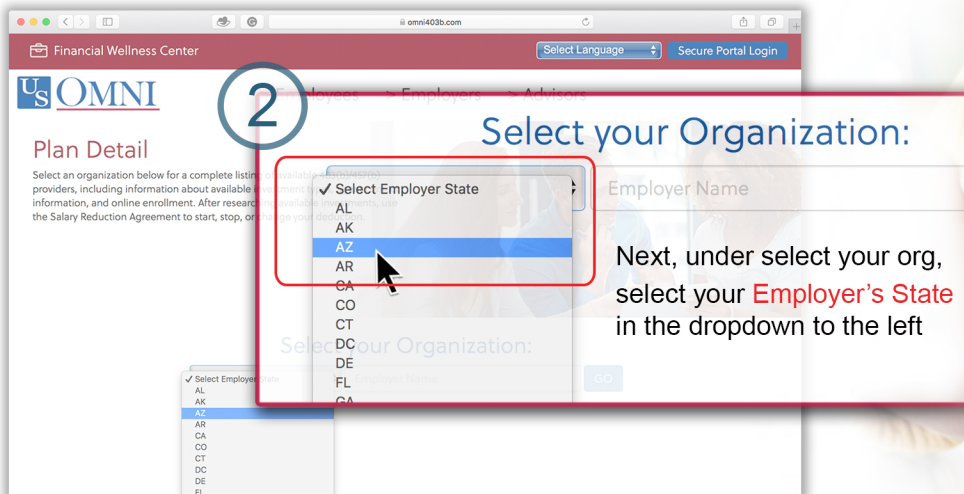
1

> Employees > Employers > Advisors

- > Start | Change Contributions
- > Transaction Forms
- > **Your Plan Page**
- > Education
- > Employee FAQs

The IRS has rec 2020 Maximum Contribution (M and 457 plans.

Go to OMNI's website at www.omni403b.com and select "Your Plan Page" under the "Employees" tab



2

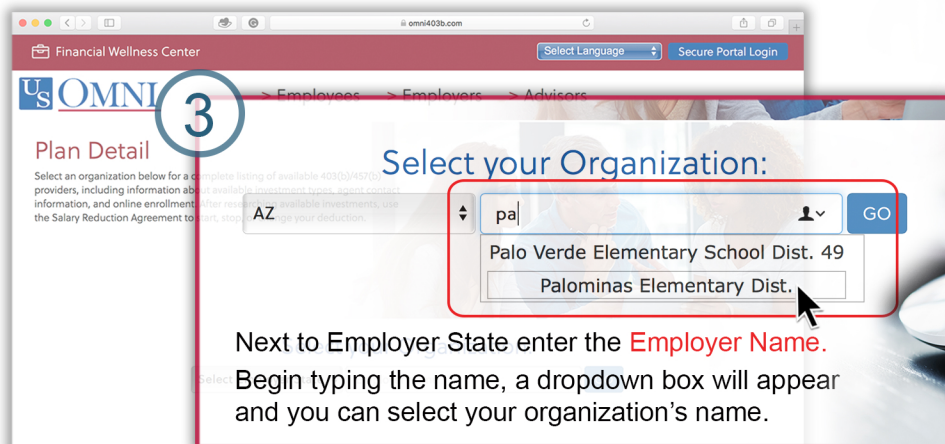
Select your Organization:

Select an organization below for a complete listing of available 403(b)/457(b) providers, including information about available investments, use the Salary Reduction Agreement to start, stop, or...

- ✓ Select Employer State
- AL
- AK
- AZ**
- AR
- CA
- CO
- CT
- DC
- DE
- FL
- GA

Employer Name

Next, under select your org, select your **Employer's State** in the dropdown to the left



3

Select your Organization:

Select an organization below for a complete listing of available 403(b)/457(b) providers, including information about available investments, use the Salary Reduction Agreement to start, stop, or...

AZ

pa

- Palo Verde Elementary School Dist. 49
- Palominas Elementary Dist.

Next to Employer State enter the **Employer Name**. Begin typing the name, a dropdown box will appear and you can select your organization's name.



You have now reached the **Scotia-Glenville Central School District** webpage where you will find the following information:

PLAN DETAILS

403(b)

- 1. Salary Reduction Agreement (SRA)** – You can submit an on-line SRA form to start, stop or make a change to your contribution. You must already have an account established with your selected investment provider before submitting an SRA.
- 2. Participating Investment Providers** – Add or open an account choosing from the investment service providers that have been approved in your plan.
- 3. Plan Transactions** – You'll find the forms needed to initiate transactions such as a distribution, hardship or loan.
- 4. Plan Features** – Find your Plan Features below the listed Participating Investment Providers. Your Plan Features contains what is or is not permitted within the plan based on your current plan document.



The screenshot shows the OMNI website interface. At the top, there's a navigation bar with 'Employees', 'Employers', and 'Advisors'. Below that, a 'Plan Detail' section is visible. A search box contains '403(b)'. The current status is 'Active'. A sidebar on the right contains numbered links: 1. Start | Change Contributions, 3. Transaction Forms, Universal Availability, Catch Up Contribution, and More Employee Information. The main content area is divided into two sections: '2. Participating Investment Providers' and '4. Plan Features'.

2. Participating Investment Providers

Investment Types: Fixed Annuity (F) Fixed Index Annuity (FI) Variable Annuity (VA) Investment Advisory Service (RIA) Mutual Funds (MF) Not Offered

Provider	(F)	(FI)	(VA)	(RIA)	(MF)	Phone
AIG Retirement Services (formerly VALIC)	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	1-888-569-7055
AXA Equitable Life Insurance Company	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	1-800-628-6673
Brighthouse Life Ins (MetLife CT/Travelers)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	1-800-423-4026
Foresters Financial (First Investors)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	1-609-653-0181
MetLife	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
MetLife (FC)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Siracusa Benefits Programs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	

Click Icons for Details: Online Enrollment Available Agent Contact Information Available Additional Information Available Upon Request

For any questions concerning your employers list of participating providers, please contact our Customer Care Team at 1.877.544.OMNI (6664).

4. Plan Features

Feature	Availability
Eligible Employees	Service Based Catch-up (Permits eligible employees with a given number of years of service to contribute additional money to their 403(b) beyond their base limit. See form for details and limit amounts.)
All Employees	Available
Employer Non-Elective Contributions	Rollover Contributions (A contribution of a distribution from another plan (i.e. 401(k), 457, IRA))
Available	Please call to inquire
Loans	ROTH 403(b)
Available for qualified applicants	Not Available
Financial Hardship Distribution	Contract Exchanges (a change of investment within a 403(b) plan)
Available for qualified applicants	Available. Please note that a new investment provider must be participating in your Employer's 403(b) plan (see list above).
Transfers Into Plan (A transfer of assets from one employer's 403(b) plan to another)	Distributions (i.e. Separation from Service, Attainment of 59 ½ years of age, Permanent Disability, or Death)
Not Available	Available
Transfers Out of Plan (A transfer of assets from one employer's 403(b) plan to another)	
Not Available	

APPROVED 403(b) PROVIDERS

Ameriprise Financial/RiverSource
 Aspire Financial Services
 Equitable (formerly AXA)
 Invesco OppenheimerFunds
 Lincoln Investment Planning
 Mass Mutual VA
 MetLife
 MetLife of CT
 PenServ SmartSAV (formerly Foresters)
 PlanMember Services Corp.
 Vanguard Fiduciary Trust Co.
 Voya Financial (Natl NY)

The following Investment Providers are no longer authorized to establish new accounts for this plan. Employees currently contributing to one of these Investment Providers may continue their contributions without interruption.

American Fund/Capital Guardian
 Columbia Mutual Life Ins Co
 Fidelity Management Trust
 T.Rowe Price Trust Company