

### **Special Meeting Minutes**

A Special Meeting of the Board of Education of the Scotia-Glenville Central School District was held in the Cafeteria of the Middle School, in said district on April 19, 2023

President Talbot called the meeting to order at 6:46 p.m.

Present: Carbone, Frederick, Orr, H. Talbot, K. Talbot, Superintendent Swartz, Assistant Superintendent for Curriculum and Instruction Swain, Business Manager Giaquinto

Absent: Bucciferro, Massaro

MOVED by Carbone, SECONDED by K. Talbot, that the Board of Education adjourn to Executive Session in order to discuss matters relating to negotiations.

#### **ROLL CALL**

AYES: 5

NOES: 0

MOTION CARRIED

The Board adjourned to Executive Session at 6:46 p.m. and returned to Open Session at 7:05 p.m. District Clerk DeLong was present during the Open Session.

#### **PLEDGE OF ALLEGIANCE**

#### **HEARING/PRIVILEGE OF THE FLOOR**

None

#### **SUPERINTENDENT'S COMMENTS (SUSAN M. SWARTZ, SUPERINTENDENT OF SCHOOLS)**

Superintendent Swartz informed the Board that there were several behavioral challenges with students that occurred during the break. She also reminded the Board that confidentiality must be maintained at all times. She reported that she had attended a presentation on "swatting" by the FBI and stated that it was very informative. There is a Schenectady County Task Force being created to address this issue.

MOVED by K. Talbot, SECONDED by Orr, that the Board of Education approve the following:

#### **BOARD OF COOPERATIVE EDUCATIONAL SERVICES (BOCES) 2023-2024 ADMINISTRATIVE BUDGET AND BOARD VACANCIES (ALBANY-SCHOHARIE-SCHENECTADY-SARATOGA COUNTIES)**

a. Approve the following Resolution:

**RESOLVED**, that the Board of Cooperative Educational Services of Albany-Schoharie-Schenectady-Saratoga Counties be authorized to expend the sums set forth in the

Administrative Budget document in the total amount of \$13,492,132 during the school year 2023-2024 and to raise such sum by assessments to component school districts, non-component school districts, other BOCES and other sources as required by law, as submitted.

- b. Election of BOCES Board Members (board is entitled to one vote per vacant seat.) BE IT RESOLVED that the Board of Education of Scotia-Glenville hereby casts its vote for the following candidate(s) to fill four (4) vacant seats for the term of July 1, 2023 through June 30, 2026 on the Board of Cooperative Educational Services of Albany-Schoharie-Schenectady-Saratoga Counties, as submitted (This document is contained as Appendix A to these minutes).
1. RESOLVED that the Board of Education cast its vote for the election of Nancy Del Prado (Home District: Mohonasen Central School District), as a member of the Board of Cooperative Educational Services of Albany-Schoharie-Schenectady-Saratoga Counties.
  2. RESOLVED that the Board of Education cast its vote for the election of Naomi Hoffman (Home District: Shenendehowa Central School District), as a member of the Board of Cooperative Educational Services of Albany-Schoharie-Schenectady-Saratoga Counties.
  3. RESOLVED that the Board of Education cast its vote for the election of Catherine Lewis (Home District: Schenectady City School District), as a member of the Board of Cooperative Educational Services of Albany-Schoharie-Schenectady-Saratoga Counties.
  4. RESOLVED that the Board of Education cast its vote for the election of John Phelan (Home District: Guilderland Central School District), as a member of the Board of Cooperative Educational Services of Albany-Schoharie-Schenectady-Saratoga Counties.

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

**APPOINT POLL CLERKS AND INSPECTORS FOR THE ANNUAL DISTRICT ELECTION**

MOVED by K. Talbot, SECONDED by Frederick, that the Board of Education appoint the list of Poll Clerks and Inspectors for the Annual District Election on May 16, 2023, as submitted. (This list is contained as Appendix B to these minutes).

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

MOVED by Orr, SECONDED by Frederick, that the Board of Education accept/approve the following two items:

**RESOLUTION: ACCEPT AND APPROPRIATE GIFT AND DONATION FROM THE ROTARY CLUB OF SCOTIA**

Approve the Resolution dated April 14, 2023, regarding accepting and appropriating the Gift and Donation from the Rotary Club of Scotia in the amount of \$400.00 to supplement the purchase of books for students in the elementary schools during the Scholastic Book Fair, as submitted. (This resolution is contained as Appendix C to these minutes).

**RESOLUTION: ACCEPT DONATIONS FOR VARIOUS SENIOR HIGH SCHOOL AWARD SCHOLARSHIPS**

Approve the Resolution dated April 14, 2023, regarding accepting and appropriating the Gifts and Donations listed to be applied to various Senior High School Award Scholarships, as submitted. (This resolution is contained as Appendix D to these minutes).

**ROLL CALL**

AYES: 4

NOES: 0

ABSTAIN:1 (K. TALBOT)

MOTION CARRIED

MOVED by Carbone, SECONDED by K. Talbot, that the Board of Education accept/approve the following:

**COMMUNICATIONS**

- a. Accept the letter of resignation of Tammy Venditti, Typist (Senior High School), effective c.o.b. April 14, 2023, with appreciation for her service to the district, as submitted. (This resignation is contained as Appendix E to these minutes).
- b. Accept the letter of resignation of Joleen Rockhill, Nurse (Glen-Worden Elementary), effective c.o.b. April 17, 2023, with appreciation for her service to the district, as submitted. (This resignation is contained as Appendix F to these minutes).
- c. Accept the request for an unpaid leave of absence for Bruce Jones, Bus Driver (Transportation), from April 17, 2023 through April 21, 2023.
- d. Accept the letter of resignation of Elizabeth Fyvie, Special Education Teacher (Lincoln Elementary), effective c.o.b. May 5, 2023, with appreciation for her service to the district, as submitted. (This resignation is contained as Appendix G to these minutes).
- e. Accept the letter of resignation for retirement purposes of Susan Caldwell, Teaching Assistant (Glen-Worden Elementary), effective c.o.b. June 30, 2023, with appreciation for her service to the district, as submitted. (This resignation is contained as Appendix H to these minutes).
- f. Accept the request for an unpaid leave of absence for Cynthia Nicchi, French Teacher (Middle School), effective July 1, 2023 through June 30, 2024.

**REPORT OF SUPERINTENDENT**

- a. Staffing

- 1) Approve the appointment of Marianne Burke as Substitute English Teacher (Middle School), effective March 30, 2023 through on or about May 4, 2023, with salary to be at the rate of \$123.00 (day 1 through 20), and then to be appointed on the 21<sup>st</sup> day through June 30, 2022, with the 2022-2023 salary to be \$46,668 (Step 1 +M) per diem. Ms. Burke has permanent certification in English 7-12.
- 2) Approve the appointment of Ryan Neal as Teacher Aide (Senior High School), in accordance with Civil Service Rules and Regulations, effective Monday, April 17, 2023 to June 30, 2023 with 2022-2023 salary to be at the rate of \$14.20/hour, 7 hours/day, .5 hour/week for planning, 35.5 hours per week.
- 3) Approve the appointment of Robert Debardelaben as Monitor (Middle School), in accordance with Civil Service Rules and Regulations, effective Monday, April 17, 2023 to June 30, 2023 with 2022-2023 salary to be at the rate of \$14.20/hour, 8 hours/day, 40 hours per week.

*\*This appointment is conditioned on the school district's receipt of clearance for the employee from the State Education Department following a criminal history records check in accordance with the provision of Education Law §3035.*

- 4) Approve the corrected annual salary for Marissa Gordon, Academic Head of English and Social Studies (Senior High School) for the 2022-2023 school year **from** \$112,000 **to** \$102,000.
- 5) Approve Danielle Woodbeck for a supplemental appointment of Intramural Activities for the 2022-2023 school year, at the rate of \$22.74/hour.
- 6) Approve Louis Powell as the 2022-2023 Unified Basketball Coach, with a \$500 stipend.
- 7) Approve Raymond Dearaway as substitute Cleaner for the 2022-2023 school year.

## **ROUTINE BUSINESS**

### **a. Placements of Children with Disabilities**

Accept the Placement of Children with Disabilities as recommended by the Committees on Preschool Special Education and Special Education in their report dated 04/19/2023.

### **b. Budget Transfers – March 2023**

President Talbot noted receipt of the Budget Transfers. (These reports are contained as Appendix I to these minutes).

### **c. Minutes: Regular Meeting – March 27, 2023**

ROLL CALL  
 AYES: 4  
 NOES: 0  
 ABSTAIN: 1 (ORR)  
 MOTION CARRIED

**d. Internal Claims Auditor's Report/Warrants/Warrant Report Exceptions:**

Payroll Warrants

#51	3/24/2023	\$1,260,323.74
#53	4/6/2023	\$1,193,789.59

Check Warrants

A-47	3/10/2023	\$1,136,285.27
H-13	3/10/2023	\$ 36,599.90
A-50	3/22/2023	\$ 890,030.00
A-52	4/7/2023	\$1,194,865.50
H-14	4/7/2023	\$ 126,128.84

President Talbot noted receipt of the Internal Claims Auditor's Report/Warrants/Warrant Report Exceptions. (These reports are contained as Appendix J to these minutes).

**OTHER BUSINESS**

Superintendent Swartz informed the Board that the school's attorney will be coming to speak to them on June 12<sup>th</sup>.

**HEARING/PRIVILEGE OF THE FLOOR**

None

MOVED by K. Talbot, SECONDED by Carbone, that the meeting be adjourned.

ROLL CALL  
 AYES: 5  
 NOES: 0  
 MOTION CARRIED

The meeting adjourned at 7:23 p.m.

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 Bobbie DeLong, District Clerk