

## Maintenance Mechanic Acceptance

Trevor Cooper <tcooper@sgcsd.net>

Tue 5/2/2023 1:02 PM

To: Susan Swartz <SSwartz@sgcsd.net>

Cc: Pete Zwack <PZwack@sgcsd.net>; Dennis Cooper <DCooper@sgcsd.net>; Andrew Giaquinto <AGiaquinto@sgcsd.net>; Martha Moran <MMoran@sgcsd.net>

Good Afternoon Susan,

I am pleased to accept the position of Maintenance Mechanic effective 5/9/2023. I understand this is provisional and must meet the requirements with Civil Service once the test scores are posted. Thank you for this opportunity and I look forward to continuing my service with Scotia Glenville Schools.

Regarding my upcoming change in position, I would like too formally request a leave of absence from my current position of General Mechanic effective 5/9/2023. It has been a pleasure to work for this School District and with everyone who is involved. I am excited to continue my career at this district with my new position of Maintanace Mechanic.

Sincerely,  
Trevor Cooper