

Elizabeth Fyvie
16 Palmer Ave
Ballston Lake, New York, 12019

April 5, 2023

Dear Ms. Swartz,

This letter is to inform you of my resignation of my Special Education teaching position at Lincoln Elementary. My final day at Scotia will be May 5, 2023, giving you 30 days notice.

I want to thank you for the opportunity to work with Scotia-Glenville for the past 12 years. I have learned and grown as a professional and have become a stronger teacher and advocate for the students I have served.

Kind Regards,

A handwritten signature in blue ink, appearing to read 'Elizabeth Fyvie', written in a cursive style.

Elizabeth Fyvie