

WHAT: Health and Safety Committee
WHEN: Wednesday, October 4th, 2023
TIME: 3:30 – 4:30
WHERE: Scotia-Glenville High School Room B-2

Agenda:

Time	What	Person(s) Responsible
3:30 – 3:35	Welcome and Review Agenda	Matthew Hayden
3:35 – 4:05	<p style="text-align: center;">Items:</p> <p>Welcome Back</p> <p>Reminder: Meet with building teams</p> <ul style="list-style-type: none"> - Building-Level Response Plans shared with Michelle - Template for next year? (document attached) <p>Fire Inspection</p> <ul style="list-style-type: none"> - Completed Today - Report to be provided next week. - Corrections complete no later than October 31st <p>2024 Building Condition Survey</p> <ul style="list-style-type: none"> - In-depth structural inspection, performed by engineer/architect - Committee will review the results no later than Dec. 31st 2024 	<p style="text-align: center;">Matthew Hayden All</p>
4:00 – 4:30	Round Robin	All

Next meeting: November 1st 2023

Minutes

Welcome back.

Building level plans- reminder to share with Michelle. Plans have been entered into the NYSED Business Portal.

Fire Inspections- performed on the 4th.

Some general reminders-

Rescue windows should be kept completely clear of all objects, including hanging decorations. Most buildings will receive points for that.

Extensive decorations, especially in hallways, should receive district approval. Fire safety is life safety, code should be maintained 24/7/365, not just on the day of inspection.

Round Robin-

High School lockdown 10/3 locks are not consistent. Guidance required. Formal complaint submitted to design/build contractor.

New doors (gym) HVAC tends to keep doors from shutting fully. Doors are subject to punchlist adjustments.

Temporary door numbering will be going up. A more formal numbering is in future plans (as available/capable).

Triage bags will be posted and communicated to UCC.

Lockdown buckets are now in all schools. Universal language/training? Michelle will work on materials, communicate to staff and then add written material to grab-n-go folders.

Narcan availability... something to consider going forward. Re-visit prior proposals.

Raptor System in effect in all buildings. District policy recommended on response procedures for positive ID cases.

Camera system access (cross-building)... something to work with IT on, and design at the Admin level. Some buildings do share access already.

New PA systems volume: mostly improved, but still some dead areas.

“Knox Box” system shortcomings, many don’t have keys in them anymore.

Roof access control, something to address and be considerate of going forward. Emerging problem over the summer.

School violence prevention grant forthcoming in March. COPS grant. Something to consider.

Restricted visibility through some cameras in Lincoln. Something to consider for that COPS grant, or project budget. Follow up with camera specialist.

Nighttime lighting in parking lots could be improved. Noticing a trend of negative activity after games on the way out. Will double-check the additional lighting existing at the field, making sure that it’s on at the correct times.