

Regular Meeting Minutes

A Regular Meeting of the Board of Education of the Scotia-Glenville Central School District was held in the Cafeteria of the Middle School, in said district on February 13, 2023.

President Talbot called the meeting to order at 6:27 p.m.

Present: Carbone, Frederick, Massaro, Orr, H. Talbot, K. Talbot, Superintendent Swartz, Assistant Superintendent for Curriculum & Instruction Swain and Business Manager Giaquinto

Absent: Bucciferro

MOVED by K. Talbot, SECONDED by Frederick, that the Board of Education adjourn to Executive Session in order to discuss matters relating to personnel.

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

The Board adjourned to Executive Session at 6:27 p.m. and returned to Open Session at 7:30 p.m.

District Clerk DeLong was present for the Open Session.

PLEDGE OF ALLEGIANCE**HEARING/PRIVILEGE OF THE FLOOR**

None

SUPERINTENDENT'S COMMENTS (SUSAN M. SWARTZ, SUPERINTENDENT OF SCHOOLS)

Superintendent Swartz turned the floor over to Dr. Hannahs of Tangible Developments.

PRESENTATION: TANGIBLE DEVELOPMENT (DR. LB HANNAHS, DIRECTOR OF OPERATIONS AND INNOVATION)

Dr. LB Hannahs of Tangible Development gave a report to the Board on Phase 2 of the District's DEI survey. She reported that Phase 2 was aimed at students, caregivers and community members. She discussed the results with the Board and will report back at a later time on the next phase.

DISCUSSION: SENIOR CITIZENS AGED EXEMPTION

The Board discussed increasing the senior citizens aged exemptions by \$500 and all were in agreement that they would like to continue this practice. A public hearing on this subject will be held tomorrow night before a special board meeting to approve the resolution for this exemption. (This document is contained as Appendix A to these minutes).

DISCUSSION: SCHOOL BUS PROPOSITION

Business Manager Giaquinto explained the bus proposition to the board. The Board was in agreement that they could support this proposition. (This proposition is contained as Appendix B to these minutes).

DISCUSSION: STATE AID ANALYSIS BUDGET 23/24

Business Manager Giaquinto explained the state aid analysis and how it affects the 23/24 budget. (This document is contained as Appendix C to these minutes).

DISCUSSION: TAX CAP CALCULATION

Business Manager Giaquinto discussed the tax cap calculation and explained that for this year the District's tax cap is at 4.33%. The Board was in agreement that they were very comfortable staying under the tax cap limit for this year. (This document is contained as Appendix D to these minutes).

DISCUSSION ITEM (BOARD MEMBERS PAM CARBONE AND RICK FREDERICK): PART 0000 AND 1000 BOARD OF EDUCATION POLICIES SUGGESTIONS

Ms. Carbone and Mr. Frederick discussed their proposed changes to the above policies with the rest of the Board. The Board was supportive of their changes and the policies will go to the legal team for further review.

REPORTS/UPDATE: CAPSBA ♦ LEGISLATIVE LIAISON ♦ PTA COUNCIL ♦ AUDIT COMMITTEE ♦ BOARD OF EDUCATION POLICY COMMITTEE ♦ BOARD OF EDUCATION GOALS ♦ BUDGET

CAPSBA- President Talbot reported that he has had good communication with other districts in regard to starting up something similar to CAPSBA. He has been working with NYSSBA on producing a survey for districts regarding this.

Legislative Liaison- Mr. Frederick reported that there was very little to report, but there may be some on-line opportunities that the Board could look at.

PTA- The Founder's Day recipients have been chosen. They are working on possibly holding a districtwide Math and Literacy night.

Audit Committee- Questar has completed the Risk Assessment audit.

Policy Committee- They will begin to work on the next group of policies.

Board of Education Goals- They are working on communication and board policies. They would like to hold an admin retreat before a board meeting at some point in the near future.

NON-RESIDENT STUDENT TUITION RATES FOR 2022-2023

MOVED by Carbone, SECONDED by K. Talbot, that the Board of Education approve the Non Resident Student Tuition Rates, as established by SED, for the 2022-2023 school year, as submitted, as follows:

Regular Education

- Grades K-6 \$11,082
- Grades 7-12 \$ 9,619

Charges for students with disabilities who are eligible for public excess cost aid:

- Grades K-6 \$43,338
- Grades 7-12 \$41,875

(This document is contained as Appendix E to these minutes).

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

MOVED by Frederick, SECONDED by K. Talbot, that the Board of Education accept/approve the following items, as amended:

RESOLUTION: ACCEPT GIFT AND DONATION FROM BOX TOPS FOR EDUCATION PROGRAM

Approve the Resolution, dated January 19, 2023, regarding accepting and appropriating the Gift and Donation from "Box Tops for Education Program" in the amount of \$48.10 to the General Fund Supply Account, as submitted. (This resolution is contained as Appendix F to these minutes).

RESOLUTION: ACCEPT GIFT AND DONATION FROM GENERAL ELECTRIC

Approve the Resolution, dated January 23, 2023, regarding accepting four basketball hoops, valued at approximately \$200.00, from General Electric donated to Lincoln Elementary School, as submitted. (This resolution is contained as Appendix G to these minutes).

RESOLUTION: ACCEPT GIFT AND DONATION FROM SCHRADER AND CO.

Approve the Resolution, dated February 13, 2023, regarding accepting and appropriating the Gift and Donation from Schrader and Co. in the amount of \$1,000.00 to be applied to the Pete H. Schrader Construction Industry Scholarship, as submitted. (This resolution is contained as Appendix H to these minutes).

RESOLUTION: ACCEPT GIFT AND DONATION FROM THE 1ST NATIONAL BANK OF SCOTIA

Approve the Resolution, dated February 13, 2023, regarding accepting and appropriating the Gift and Donation from the 1st National Bank of Scotia in the amount of \$1,500.00 to be applied to The 1st National Bank of Scotia Scholarship, as submitted. (This resolution is contained as Appendix I to these minutes).

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

RESOLUTION: INCREASE DEBT SERVICES RESERVE FUND

MOVED by Massaro, SECONDED by Frederick, that the Board of Education adopt the Resolution, dated January 23, 2023, regarding authorizing the decrease in undesignated fund balance (A909) by \$5,020.22 and increase the Debt Service Reserve Fund (A888) by \$5,020.22, as submitted. (This resolution is contained as Appendix J to these minutes).

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

RESOLUTION: APPOINT INTERIM ADMINISTRATOR FOR THE DISTRICT

MOVED by Massaro, SECONDED by Carbone, that the Board of Education approve the Resolution to appoint Robert Melia as per diem Interim Administrator for the District, commencing January 30, 2023, in accordance with the agreement dated January 30, 2023, as submitted. (This resolution is contained as Appendix K to these minutes).

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

RESOLUTION: APPROVE ADDENDUM #7 TO THE BUSINESS MANAGER'S CONTRACT

MOVED by Frederick, SECONDED by K. Talbot, that the Board of Education approve Addendum #7, dated February 13, 2023, to the Business Manager's contract, extending it to June 30, 2025. (This resolution is contained as Appendix L to these minutes).

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

APPROVE THE AGREEMENT BY AND BETWEEN THE SCOTIA-GLENVILLE SCHOOL DISTRICT AND MAUREEN BLAZEJESKI AS WILSON CERTIFIED TRAINER

MOVED by K. Talbot, SECONDED by Massaro, that the Board of Education approve the Agreement between Scotia-Glenville School District and Maureen Blazejeski as Wilson Certified Trainer, commencing February 1, 2023 through June 30, 2023, for seven days with the option to increase days, as submitted. (This agreement is contained as Appendix M to these minutes).

ROLL CALL

AYES: 6

NOES: 0

ACCEPT THE DECEMBER 2022 EXTRACLASSROOM ACTIVITY REPORT

MOVED by K. Talbot, SECONDED by Massaro, that the Board of Education accept the December 2022 Extraclassroom Activity Report (ECAAF), as submitted. (This report is contained as Appendix N to these minutes).

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

APPROVE THE CHANGE OF HOURS IN THE MEMORANDUM OF AGREEMENT BY AND BETWEEN SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT AND SCOTIA-GLENVILLE TEACHERS' ASSOCIATION

MOVED by Massaro, SECONDED by Frederick, that the Board of Education accept the change in hours in the previously approved MOA for Somawatie Cecil **from** up to 18.5 hours per week **to** for 17.5 hours per week for her duties assumed as a School Nurse at Mekeel Christian Academy for the period of September 1, 2022 through June 30, 2023, as submitted. (This agreement is contained as Appendix O to these minutes).

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

MOVED by Carbone, SECONDED by K. Talbot, that the Board of Education accept/approve the following items:

COMMUNICATIONS

- a. Accept the letter of resignation of Samantha Haldeman, Teaching Assistant (Glen-Worden Elementary), effective c.o.b. January 26, 2023, with appreciation for her service to the district, as submitted. (This letter is contained as Appendix P to these minutes).
- b. Accept the verbal resignation of Melissa Spaulding, Teacher Aide (Senior High School), effective January 29, 2023, with appreciation for her service to the district.
- c. Accept the letter of resignation of Kimberly Proulx, Lunch and Recess Monitor (Glendaal Elementary), effective c.o.b. February 3, 2023, with appreciation for her service to the district, as submitted. (This letter is contained as Appendix Q to these minutes).
- d. Accept the letter of resignation of Nichole Rausch, PPS Teacher Aide (Middle School), effective c.o.b. February 3, 2023, in order to accept a position as Teaching Assistant, as submitted. (This letter is contained as Appendix R to these minutes).

- e. Accept the letter of resignation of Danielle Woodbeck, Teacher Aide (Glen-Worden Elementary), effective c.o.b. February 3, 2023, in order to accept a position as Teaching Assistant, as submitted. (This letter is contained as Appendix S to these minutes).
- f. Accept the letter of resignation of Kelsey Cappello, Teaching Assistant (Senior High School), effective c.o.b. February 10, 2023, with appreciation for her service to the district, as submitted. (This letter is contained as Appendix T to these minutes).
- g. Accept the letter of resignation of Kim Insogna, Recess Monitor (Glen-Worden Elementary), effective c.o.b. February 10, 2023, in order to accept a position as Teacher Aide, as submitted. (This letter is contained as Appendix U to these minutes).
- h. Accept the letter of resignation for retirement purposes of Michael Grassia, Bus Driver (Transportation Department), effective c.o.b. February 13, 2023, with appreciation for his service to the district, as submitted. (This letter is contained as Appendix V to these minutes).
- i. Accept the letter of resignation of Megan Klein, Special Education Teacher (Senior High School), effective c.o.b. February 17, 2023, with appreciation for her service to the district, as submitted. (This letter is contained as Appendix W to these minutes).
- j. Accept the letter of resignation for retirement purposes of Jane Taber, Senior Stenographer (Senior High School), effective c.o.b. July 28, 2023, with appreciation for her service to the district, as submitted. (This letter is contained as Appendix X to these minutes).

Ms. Carbone acknowledged Ms. Taber's many years of service and thanked her for her hard work and dedication over the years.

Report of Superintendent

a. Staffing

- 1) Rescind the .5 appointment of Gary Barden as Technology Teacher (Senior High School), effective c.o.b. January 27, 2023.
- 2) Approve the amended appointment of Gary Barden **from** .5 Permanent Building Substitute (Senior High School) **to** 1.0 Permanent Building Substitute (Senior High School), effective January 30, 2023 through June 23, 2023, with the 2022-2023 salary to be at the rate of \$200.00 per day worked.
- 3) Approve the extended appointment of Kathleen Powers as Elementary Classroom Substitute Teacher (Lincoln Elementary), effective December 3, 2022 through June 23, 2023, with the 2022-2023 salary to be at the prorated rate of \$95,267.00 (Step 23) per days worked.
- 4) Approve the appointment of Nathaniel Swiecicki as English Substitute Teacher (Senior High School), effective Friday, February 3, 2023 through on or about Monday, June 5, 2023, with salary to be at the rate of \$123.00 daily (first 20 days), and then be appointed on the 21st day through June 5, 2023, with the 2022-2023 salary to be at the prorated per diem rate of \$45,068 (Step 1). Mr. Swiecicki has initial certification in English Language Arts 7-12.

- 5) Approve the following supplemental appointments for mentors for the 2022-2023 school year:

Gina Brown	Stipend \$250.00
Elizabeth Fawcett	Additional Stipend \$1,000.00
Christina DarkAngelo-Wood	Additional Stipend \$250.00

- 6) Rescind the appointment of Kerry Saati as Senior High School Tutor, effective c.o.b. January 27, 2023.
- 7) Approve the change of stipends for the previously appointment Senior High School After School Tutors effective January 30, 2023 through June 23, 2023 to compensate for additional hours:

Nichole Evans – **from** \$6,000 **to** \$8,000
Sarah Hoffmann – **from** \$6,000 **to** \$8,000
Diana Shanty – **from** \$6,000 **to** \$8,000

- 8) Approve the change in hours for Laxmi (Jennifer) Singh, as PPS Teaching Assistant (Glen-Worden) **from** 6 hours/day **to** 6.75 hours/day with no change in hourly rate of pay, effective February 6, 2023.
- 9) Approve the probationary appointment of Nicole Rausch as PPS Teaching Assistant (Middle School), effective February 6, 2023 through February 5, 2027, with 2022-2023 salary to be at the rate of \$18.03/hour, 7 hours/day. Ms. Rausch has Teaching Assistant Level 1 certification.
- 10) Approve the part-time appointment of Danielle Woodbeck as PPS Teaching Assistant (Glen-Worden Elementary), effective February 6, 2023 through June 30, 2023, with 2022-2023 salary to be at the rate of \$18.03/hour, 6 hours/day. Ms. Woodbeck has Teaching Assistant Level 1 certification.
- 11) Approve the change in hours for Diana McLaughlin as Teacher Aide (PPS Glendaal) **from** 6.25 hours/day **to** 6.50 hours/day, effective February 6, 2023, with no change in hourly rate.
- 12) Approve the change in location for Donna Beebe as PPS Teacher Aide **from** the Senior High School **to** the Middle School, effective February 27, 2023, with no change in hours or salary.
- 13) Approve the appointment of Kim Insogna as Teacher Aide (Glen-Worden Elementary), in accordance with Civil Service Rules and Regulations, effective February 14, 2023 with 2022-2023 salary to be at the rate of \$14.20/hour, 6.25 hours/day, 31.25 hours per week.
- 14) Approve the appointment of Lorce Bolde as Teacher Aide (Senior High School), in accordance with Civil Service Rules and Regulations, effective February 27, 2023 to June 23, 2023 with 2022-2023 salary to be at the rate of \$14.20/hour, 7 hours/day, 35 hours per week.

- 15)** Approve the provisional appointment of Amanda Inman, as Typist (Sacandaga Elementary), in accordance with Civil Service Rules and Regulations, effective January 24, 2023, with the 2022-2023 salary to be at the rate of \$15.05/hour, 7.5 hours/day, 10 month.
- 16)** Approve the provisional appointment of Francine Gamble as Executive Secretary I (Physical Education and Athletics), in accordance with Civil Service Rules and Regulations, effective February 14, 2023, with the 2022-2023 salary to be at the rate of \$16.75/hour, 7.5 hours/day, 12 month.
- 17)** Approve the appointment of Alison Roscoe as substitute Executive Secretary I (PPS Department) for up to 25 hours, effective January 18, 2023, with an hourly rate of \$20.36/hour, for training purposes.
- 18)** Approve the appointment of Michael Grassia as Bus Driver (Transportation Department), effective February 15, 2023 through June 30, 2023, with 2022-2023 salary to be at the rate of \$25.85/hour, 3 hours/day, 15 hours/week.
- 19)** Approve the unpaid leave of absence of Tadeusz Boniewski, Bus Driver (Transportation Department) on February 17, 2023, February 27, 2023 and from April 17, 2023 through April 21, 2023, as submitted.
- 20)** Approve the appointment of Lynne Dunn* as School Monitor (Glendaal Elementary), in accordance with Civil Service Rules and Regulations, effective February 6, 2023 with the 2022-2023 salary to be at the rate of \$14.20/hour, 3.5 hours/day, 17.5 hours per week.
- 21)** Approve the probationary appointment of Yvonne Conway, Cleaner-Second Shift (Glen-Worden and Glendaal Elementary Schools), in accordance with Civil Service Rules and Regulations, effective February 14, 2023, with 2022-2023 salary to be at the rate of \$16.17/hour, 40 hours/week, 12 month.
- 22)** Approve Judy Burbank as Senior High Athletic Contest Chaperone for 2022-2023, effective January 10, 2023, at the rate set forth in the collective bargaining contracts.
- 23)** Approve the following 2022-2023 winter coaching appointment effective December 21, 2022:
- | | | |
|---|--------------|---------------------|
| 7 th Grade Girls' Basketball | Sarah Ideman | Step 1 (\$2,585.00) |
|---|--------------|---------------------|
- 24)** Approve the following 2022-2023 winter coaching appointment effective January 26, 2023:
- | | | |
|----------------------------------|-----------------|--------------|
| Boys' Basketball Volunteer Coach | Eugene Maye | Step 0 (-0-) |
| Unified Bowling Coach | Candra Mulligan | \$400.00 |
- 25)** Approve Katelyn Aker as Unified Bowling Advisor for the 2022-2023 school year, effective February 14, 2023, with the yearly stipend to be \$300.00.

- 26)** Approve the attached list of substitutes for the 2022-2023 school year, as submitted. (This list is contained as Appendix Y to these minutes).

**These appointments are conditioned on the school district's receipt of clearance for the employee from the State Education Department following a criminal history records check in accordance with the provision of Education Law §3035.*

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

ROUTINE BUSINESS

a. Placements of Children with Disabilities

Accept the Placement of Children with Disabilities as recommended by the Committee on Special Education and the Committee on Pre-school Special Education in their reports dated February 13, 2023.

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

b. Minutes: Regular Meeting January 9, 2023

MOVED by K. Talbot, SECONDED by Frederick, that the Board of Education accept the minutes from the Regular Meeting on January 9, 2023.

ROLL CALL

AYES: 5

NOES: 0

ABSTAIN: CARBONE

MOTION CARRIED

c. Treasurer's Reports: November 30, 2022, December 31, 2022

President Talbot noted receipt of the Treasurer's Reports. (These reports are contained as Appendix Z to these minutes).

d. Budget Transfers: October 2022, November 2022, December 2022 and January 2023

President Talbot noted receipt of the Budget Transfers. (These reports are contained as Appendix AA to these minutes).

e. Bid

- 1) MOVED by Frederick, SECONDED by K. Talbot, that the Board of Education award the bid for Pupil Transportation for the 2022-2023 school year to Amazing Grace Transportation, in accordance with bid specifications and their low bid. (This bid is contained as Appendix BB to these minutes).

ROLL CALL
AYES: 6
NOES: 0
MOTION CARRIED

OTHER BUSINESS

HEARING/PRIVILEGE OF THE FLOOR

The parent of a 3rd grader at Glen-Worden questioned the Board about 4th grade class sizes for next year.

MOVED by Carbone, SECONDED by K. Talbot, that the meeting be adjourned.

ROLL CALL
AYES: 6
NOES: 0
MOTION CARRIED

The meeting adjourned at 8:38 p.m.

Bobbie DeLong, District Clerk