

Regular Meeting Minutes

A Regular Meeting of the Board of Education of the Scotia-Glenville Central School District was held in the Cafeteria of the Middle School, in said district on March 15, 2023.

President Talbot called the meeting to order at 6:45 p.m.

Present: Carbone, Frederick, Massaro, Orr, H. Talbot, Superintendent Swartz, Assistant Superintendent for Curriculum & Instruction Swain and Business Manager Giaquinto

Absent: Bucciferro, K. Talbot

MOVED by Carbone, SECONDED by Orr, that the Board of Education adjourn to Executive Session in order to discuss matters related to personnel.

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

The Board adjourned to Executive Session at 6:45 p.m. and returned to Open Session at 7:10 p.m. District Clerk DeLong was present for the Open Session.

PLEDGE OF ALLEGIANCE**HEARING/PRIVILEGE OF THE FLOOR**

None

BUDGET DISCUSSION: 2023-2024 BUDGET WORK SESSION – SUSAN SWARTZ, SUPERINTENDENT OF SCHOOLS

Superintendent Swartz reviewed the information presented at the last meeting. She also discussed enrollment trends for the last ten years and projected enrollment up to 2028. The District has seen a significant decrease in enrollment and enrollment is projected to continue to decline going forward. It is possible that the District may have to look at grade level centers in the future. She also discussed historical spending in regard to the tax levy and tax rate. Over the last few years the District has averaged a tax rate increase of 1.48%, this year's carry forward budget would be at a 3.17% tax rate increase if there were no reductions. The Board will continue to discuss at next week's meeting. (This information is contained as Appendix A to these minutes)

REPORTS/UPDATE: CAPSBA ♦ LEGISLATIVE LIAISON ♦ PTA COUNCIL ♦ AUDIT COMMITTEE ♦ BOARD OF EDUCATION POLICY COMMITTEE ♦ BOARD OF EDUCATION GOALS ♦ BUDGET

CAPSBA- Mr. Talbot is still working with Kathleen Lewis and other board presidents to get something started regarding CAPSBA.

Legislative Liaison- Discussions are being held regarding fully funding meal costs for students.

PTA- There are a lot of events being held within the schools. There has been a very large number of people to sign up for the Founder's Day Dinner.

Audit Committee- The Medicaid Audit has been completed. A meeting will be scheduled to have Questar present to the audit committee.

Policy Committee- They are working on the 5000's.

Goals- The Board will work on the Superintendent's review after the budget work sessions are completed.

LEGAL NOTICE OF ANNUAL DISTRICT ELECTION – MAY 16, 2023

MOVED by Orr, SECONDED by Massaro, that the Board of Education approve the Legal Notice of the Annual District Election, to be held on Tuesday, May 16, 2023, as submitted. (This notice is contained as Appendix B to these minutes).

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

APPROVE SHARED SERVICES BUS MAINTENANCE AGREEMENT

MOVED by Frederick, SECONDED by Carbone, that the Board of Education approve the third year of the five-year Shared Services Bus Maintenance Agreement with Burnt Hills-Ballston Lake Central School District for the 2023-2034 school year, as submitted. (This agreement is contained as Appendix C to these minutes).

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

APPROVE MEMORANDUM OF AGREEMENT BY AND BETWEEN SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT AND SCOTIA-GLENVILLE SCHOOL DISTRICT AIDES AND MONITORS UNIT

MOVED by Frederick, SECONDED by Massaro, that the Board of Education approve the Memorandum of Agreement By and Between Scotia-Glenville CSD and Scotia-Glenville School District Aides and Monitors Unit regarding each aide and monitor with 12 years of service or more, who saw little or no change in their hourly rate with the new minimum wage law, receive a \$500 bonus if still employed with the District on June 30, 2023, as submitted. (This agreement is contained as Appendix D to these minutes).

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

**APPROVE MEMORANDUM OF AGREEMENT BY AND BETWEEN SCOTIA-GLENVILLE
CENTRAL SCHOOL DISTRICT AND SCOTIA-GLENVILLE SECRETARIAL ASSOCIATION**

MOVED by Massaro, SECONDED by Frederick, that the Board of Education approve the Memorandum of Agreement By and Between Scotia-Glenville CSD and Scotia-Glenville Secretarial Association regarding Jeanna Wiegert's position as Account Clerk/Typist be changed from 8 hours/day to 7.5 hours/day, as submitted. (This agreement is contained as Appendix E to these minutes).

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

MOVED by Carbone, SECONDED by Massaro, that the Board of Education approve the following two items:

**RESOLUTION: ACCEPT AND ESTABLISH THE ACOUSTIC MEGAJAM AND BRETT FALSO
CLASS OF 2006 SCHOLARSHIP**

Approve the Resolution, dated March 13, 2023, to establish the Acoustic MegaJam and Brett Falso Class of 2006 Scholarship, in the amount of \$500.00, as submitted. (This resolution is contained as Appendix F to these minutes).

**RESOLUTION: ACCEPT AND APPROPRIATE VARIOUS HIGH SCHOOL AWARD
SCHOLARSHIPS**

Approve the Resolution dated March 8, 2023, to accept and appropriate the list of various Senior High School scholarship awards, as submitted. (This resolution is contained as Appendix G to these minutes).

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

**RESOLUTION: ACCEPT AND APPROPRIATE THE GIFT AND DONATION FROM LINCOLN
ELEMENTARY SCHOOL PTA**

MOVED by Frederick, SECONDED by Orr, that the Board of Education approve the Resolution dated March 13, 2023, regarding accepting and appropriating the Gift and Donation from Lincoln Elementary School PTA to be used for Arts in Education programs, increasing the BOCES Arts in Education Account (A211049401) in the amount of \$916.50, as submitted. (This resolution is contained as Appendix H to these minutes).

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

REVIEW AND ADOPT THE 2023-2024 SCHOOL CALENDAR

MOVED by Carbone, SECONDED by Frederick, that the Board of Education adopt the 2023-2024 school calendar, as submitted. (This document is contained as Appendix I to these minutes).

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

FIRST READING OF POLICY NO. 5152.2, EDUCATION OF HOMELESS CHILDREN IDENTIFICATION OF HOMELESS STUDENTS

MOVED by Massaro, SECONDED by Orr, that the Board of Education approve the first reading of Board Policy No. 5152.2: Education of Homeless Children Identification of Homeless Students, as submitted., with the changes suggested by Ms. Carbone. (This policy is contained as Appendix J to these minutes).

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

FIRST READING OF A NEW POLICY FOR TITLE 1 PARENT AND FAMILY ENGAGEMENT

MOVED by Carbone, SECONDED by Orr, hat the Board of Education approve the first reading of a New Policy: Title 1 Parent and Family Engagement, as submitted, with the changes suggested by Ms. Carbone. (This policy is contained as Appendix K to these minutes).

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

MOVED by Carbone, SECONDED by Massaro, that the Board of Education accept/approve the following items:

COMMUNICATIONS

- a. Approve the request from Tanya Gambill, Teacher Aide (Lincoln Elementary) for an unpaid leave of absence from March 10, 2023 through March 16, 2023.
- b. Approve the request from Donna Beebe, Teacher Aide (Middle School) for an unpaid leave of absence from June 1, 2023 through June 23, 2023.

REPORT OF SUPERINTENDENT**a. Staffing**

- 1) Approve the provisional appointment of Desire Ramos as Accounts Payable/Assistant Payroll (District Office), in accordance with Civil Service Rules and Regulations, effective March 14, 2023, with 2022-2023 salary to be prorated at the rate of \$40,000.
- 2) Approve the temporary appointment of Tammy Venditti as Typist (Senior High School), in accordance with Civil Service Rules and Regulations, effective March 20, 2023, with 2022-2023 salary to be at the rate of \$15.05/hour, 7.5 hours/day, 10 month.
- 3) Rescind the appointment of Lynn Casey as Senior High School Extraclassroom Activity Fund Treasurer for the 2022-2023 school year, effective March 9, 2023.
- 4) Approve the appointment of Jeanna Wiegert as Senior High School Extraclassroom Activity Fund Treasurer for the 2022-2023 school year, effective March 10, 2023, with an additional five summer days for this position.
- 5) Approve Sean Schreiner for a supplemental appointment of Intermural Activities effective November 29, 2022, with 2022-2023 salary to be at the rate of \$22.74/hour.
- 6) Approve the following individuals for supplemental appointments of Intramural Activities effective March 14, 2023:

Lauren Capuano	\$22.74/hour
Rachel Ciotoli	\$22.74/hour
Jeff Denney	\$22.74/hour
Tricia Haldane	\$22.74/hour
Jessica Macherone	\$22.74/hour
Liz O'Neil	\$22.74/hour
Melissa Paratore	\$22.74/hour
Louis Powell	\$22.74/hour

- 7) Approve the for following 2022-2023 spring coaching appointments:

Track and Field

Varsity Assistant	Ben Tunison	Step 3	\$3,263
Modified	Sean Schreiner	Step 5	\$3,753
Modified	John Ritter	Step 4	\$3,387

Girls' Lacrosse

Modified	Britnie Paull*	Step 1	\$2,288
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Boys' Lacrosse

Modified	Micah Hughes*	Step 1	\$2,460
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Baseball

Varsity Volunteer	Jeffrey O'Neil*	Step 0	-0-
Junior Varsity	Nicholas Schaub*	Step 2	\$2,737

Modified	Bret Fancher*	Step 5 (.5)	\$1,764
Modified	Matthew Loatman*	Step 5 (.5)	\$1,764

Softball

Modified	Jonas Disorbo*	Step 1	\$2,291
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**These appointments are conditioned on the school district's receipt of clearance for the employee from the State Education Department following a criminal history records check in accordance with the provision of Education Law §3035.*

- 8) Approve the attached list of individuals as substitutes for the 2022-2023 school year, as submitted. (This list is contained as Appendix L to these minutes).

ROUTINE BUSINESS**a. Placements of Children with Disabilities**

Accept the Placement of Children with Disabilities as recommended by the Committee on Special Education and the Committee on Pre-school Special Education in their reports dated March 13, 2023.

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

MOVED by Frederick, SECONDED by Massaro, that the Board of Education approve the following minutes:

- b. Minutes: Regular Meeting – February 13, 2023**
Special Meeting – February 14, 2023

ROLL CALL

AYES: 4

NOES: 0

ABSTAIN: CARBONE

MOTION CARRIED

c. Treasurer's Report – January 2023

President Talbot noted receipt of the Treasurer's Report. (This report is contained as Appendix M to these minutes).

d. Internal Claims Auditor's Report/Warrants/Warrant Report Exceptions:

Payroll Warrants

#43	2/10/2023	\$1,173,135.31
#46	2/24/2023	\$1,279,712.46
#48	3/10/2023	\$1,112,265.84

Check Warrants

A-42	2/10/2023	\$1,332,456.31
H-12	2/10/2023	\$ 166,263.66
A-45	2/24/2023	\$ 822,200.13

President Talbot noted receipt of the Internal Claims Auditor's Report/Warrants/Warrant Report Exceptions. (These reports are contained as Appendix N to these minutes).

OTHER BUSINESS

None

HEARING/PRIVILEGE OF THE FLOOR

None

MOVED by Carbone, SECONDED by Massaro, that the meeting be adjourned.

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

The meeting adjourned at 8:07 p.m.

Bobbie DeLong, District Clerk