

**Regular Meeting Minutes**

A Regular Meeting of the Board of Education of the Scotia-Glenville Central School District was held in the Cafeteria of the Middle School, in said district on December 12, 2022.

President Talbot called the meeting to order at 7:02 p.m.

Present: Carbone, Frederick, Orr, H. Talbot, K. Talbot, Superintendent Swartz, Assistant Superintendent for Curriculum & Instruction Swain, Business Manager Giaquinto and District Clerk DeLong

Absent: Bucciferro, Massaro

**PLEDGE OF ALLEGIANCE****HEARING/PRIVILEGE OF THE FLOOR****PRESENTATION: DISTRICT COMPREHENSIVE IMPROVEMENT PLAN (KAREN SWAIN, ASSISTANT SUPERINTENDENT FOR CURRICULUM AND INSTRUCTION)**

Assistant Superintendent for Curriculum and Instruction Swain reported to the Board on the District Comprehensive Improvement Plan. She explained the background, the priorities and the goals going forward.

**SUPERINTENDENT'S COMMENTS (SUSAN M. SWARTZ, SUPERINTENDENT OF SCHOOLS)**

Superintendent Swartz discussed the open positions and the process being used to canvas and interview candidates.

**REPORTS/UPDATES: CAPSBA ♦ LEGISLATIVE LIAISON ♦ PTA COUNCIL ♦ AUDIT COMMITTEE ♦ BOARD OF EDUCATION POLICY COMMITTEE ♦ BOARD OF EDUCATION GOALS ♦ BUDGET**

CAPSBA- President Talbot will be reaching out for an update, it doesn't seem to exist anymore.

Legislative Liaison- The resolutions from the convention are all at the state level

PTA Council- They discussed the issue of fundraising at breweries by the PTA. Council doesn't recommend it, but they feel it is ok if it is clearly stated "Adults Only". They are also working on Founder's Day.

Audit Committee- nothing new to report

Policy Committee- the 3000 policies will be discussed at the next board meeting. They are working on the next round of policies and will be bringing those to the board at a future meeting.

Board Goals- The Board is hoping for a presentation being arranged by Mr. Bucciferro in the area of mental health issues

Budget- Mr. Giaquinto has started working on the budget

**APPROVE DISTANCE LEARNING CLASSROOM RENTAL AGREEMENT WITH BOCES**

MOVED by K. Talbot, SECONDED by Carbone, that the Board of Education approve the Distance Learning Classroom Rental Agreement for the lease of two classrooms, with the annual rent of \$1,000 per classroom, with Capital Region BOCES for 2022-2023, as submitted, and authorize the President of the Board to execute same. (This agreement is contained as Appendix A to these minutes).

**ROLL CALL**

AYES: 5

NOES: 0

MOTION CARRIED

**APPROVE THE AGREEMENT BY AND BETWEEN THE SCOTIA-GLENVILLE SCHOOL DISTRICT AND GMULLADY ASSOCIATES, INC.**

MOVED by K. Talbot, SECONDED by Frederick, that the Board of Education approve the Agreement between the Scotia-Glenville School District and GMullady Associates, Inc. as an Independent Contractor for the District to furnish services related to Scotia-Glenville Central School District's master schedule, commencing December 12, 2022 to June 30, 2023, as submitted. (This agreement is contained as Appendix B to these minutes).

**ROLL CALL**

AYES: 5

NOES: 0

MOTION CARRIED

**RESOLUTION: APPOINT INTERIM ADMINISTRATOR FOR THE DISTRICT**

MOVED by Frederick, SECONDED by Carbone, that the Board of Education approve the Resolution to appoint Susan Vachris, per diem Interim Administrator for the District, commencing January 9, 2023, in accordance with the agreement dated December 5, 2022, as submitted, and authorize the President of the Board to execute the same. (This resolution is contained as Appendix C to these minutes).

**ROLL CALL**

AYES: 5

NOES: 0

MOTION CARRIED

**RESOLUTION: ACCEPT AND ESTABLISH THE PAULINE MUTH MEMORIAL SCHOLARSHIP**

MOVED by Orr, SECONDED by Frederick, that the Board of Education approve the Resolution, dated December 7, 2022, to establish the Pauline Muth Memorial Scholarship, in the amount of \$1,000.00, as submitted. (This resolution is contained as Appendix D to these minutes).

**ROLL CALL**

AYES: 5

NOES: 0

MOTION CARRIED

**RESOLUTION: ACCEPT GIFT AND DONATION FROM THE SCOTIA-GLENVILLE BOOSTER CLUB OF \$250.00**

MOVED by Frederick, SECONDED by K. Talbot, that the Board of Education approve the Resolution, dated December 12, 2022, regarding accepting and appropriating the Gift and Donation from the Scotia-Glenville Booster Club in the amount of \$250.00 for the purpose of purchasing wrestling mats, as submitted. (This resolution is contained as Appendix E to these minutes).

**ROLL CALL**

AYES: 5

NOES: 0

MOTION CARRIED

MOVED by Carbone, SECONDED by K. Talbot, that the Board of Education table the following item:  
**APPROVE THE ELIMINATION OF A REQUIREMENT FROM THE SCOTIA-GLENVILLE HIGH SCHOOL PTSA SCHOLARSHIP IN HONOR OF RICHARD J. MCGUIRE**

Approve the elimination of the requirement "The applicant must be among the top 20% of graduating seniors this spring" from the Scotia-Glenville High School PTSA Scholarship in Honor of Richard J. McGuire, as submitted.

**ROLL CALL**

AYES: 5

NOES: 0

MOTION CARRIED

MOVED by Carbone, SECONDED by Frederick, that the Board of Education approve the following two items:

**APPROVE MEMORANDUM OF AGREEMENT BY AND BETWEEN SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT AND SCOTIA-GLENVILLE ADMINISTRATORS' ASSOCIATION**

Approve the Memorandum of Agreement By and Between the Scotia-Glenville Central School District and Scotia-Glenville Administrators' Association regarding Angela Cerrone, a member of the Scotia Glenville Administrators' Association, be paid \$1,750.00 in recognition of assuming the duties of report card verification, printing and distribution for grades 9 through 12, as submitted. (This agreement is contained as Appendix F to these minutes).

**APPROVE MEMORANDUM OF AGREEMENT BY AND BETWEEN SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT AND SCOTIA-GLENVILLE ADMINISTRATORS' ASSOCIATION**

Approve the Memorandum of Agreement By and Between the Scotia-Glenville Central School District and Scotia-Glenville Administrators' Association regarding Christine Nofri, a member of the Scotia Glenville Administrators' Association, be paid \$1,750.00 in recognition of assuming the duties of report card verification, printing and distribution for grades 6 through 8, as submitted. (This agreement is contained as Appendix G to these minutes).

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

**APPROVE MEMORANDUM OF AGREEMENT BY AND BETWEEN SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT AND SCOTIA-GLENVILLE TEACHERS' ASSOCIATION SCHOOL AIDES AND MONITORS UNIT**

MOVED by K. Talbot, SECONDED by Frederick, that the Board of Education approve the Memorandum of Agreement By and Between the Scotia-Glenville Central School District and Scotia-Glenville Teachers' Association School Aides and Monitors Unit regarding the District's continuing current health insurance contribution rate for Cynthia Orlando, a member of the Scotia-Glenville Teachers' Association School Aides and Monitors Unit, for the months of July, August and September while Ms. Orlando is out on leave, as submitted. (This agreement is contained as Appendix H to these minutes).

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

**REQUEST FOR OVERNIGHT FIELD TRIP: SENIOR HIGH SCHOOL INDOOR TRACK AND FIELD TO NAZARETH COLLEGE – JANUARY 13, 2023 TO JANUARY 14, 2023**

MOVED by Frederick, SECONDED by K. Talbot that the Board of Education approve the request for an overnight field trip of the Senior High School Track and Field Team and chaperones to Nazareth College from January 13, 2023 to January 14, 2023, at no cost to the district, as submitted. (This trip request is contained as Appendix I to these minutes).

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

MOVED by Carbone, SECONDED by K. Talbot, that the Board of Education accept/approve the following items:

**COMMUNICATIONS**

- a. Accept the letter of resignation of Nicole Rausch, Bus Aide (Transportation), effective c.o.b. November 28, 2022, with appreciation for her service to the district, as submitted. (This letter is contained as Appendix J to these minutes).
- b. Accept the letter of resignation of Tim DiCaprio, Cleaner (Senior High School), effective c.o.b. November 29, 2022, with appreciation for his service to the district, as submitted. (This letter is contained as Appendix K to these minutes).
- c. Accept the resignation of Julie Kozak, Monitor (Glendaal Elementary), effective c.o.b. December 9, 2022, with appreciation for her service to the district.

**REPORT OF SUPERINTENDENT**

**a. Staffing**

- 1) Approve the change in title from Dean of Students to Assistant Principal, 11 month, for Angela Cerrone, with no change in pay or contract. This appointment will be retroactive to November 15, 2021.
- 2) Approve the 1.0 FTE probationary appointment of Cynthia Nash as CPSE/CSE Chairperson, effective January 12, 2023 through January 11, 2026, with 2022-2023 salary to be prorated at the rate of \$80,404 (Step 18 +School Psychologist +M +Ed.d). Ms. Nash holds a permanent certificate as a School Psychologist.
- 3) Approve the 1.0 FTE probationary appointment of Philip Dettelis as Technology Teacher (Middle School), effective December 19, 2022 through December 18, 2026, with 2022-2023 salary to be prorated at the rate of \$82,233 (Step 20 +M). Mr. Dettelis has a professional certificate in Technology Education.
- 4) Approve the extension of the appointment for Christine Caffrey as a Reading Teacher (District Wide), **from** November 18, 2022 through January 27, 2023 **to** November 18, 2022 through March 31, 2023, with no change in hourly rate.
- 5) Approve the appointment of Jaime Muscato and Brendan Swider as Co-Reading Department Chairpersons for the 2022-2023 school year to be prorated at the rate of \$1,650.00 each.
- 6) Approve the change in appointment of Julia Pettit, Executive Secretary I (Sacandaga Elementary), in accordance with Civil Service Rules and Regulations, from provisional to permanent, effective December 12, 2022, with no change in current 2022-2023 salary.
- 7) Approve the change in appointment of Jennifer Duane, Executive Secretary I (Senior High School), in accordance with Civil Service Rules and Regulations, from provisional to permanent, effective December 12, 2022, with no change in current 2022-2023 salary.
- 8) Approve the paid leave of absence of Cynthia Orlando, Teacher Aide (Lincoln Elementary), effective on or about April 5, 2023 through May 16, 2023.
- 9) Accept the unpaid leave of absence of Cynthia Orlando, Teacher Aide (Lincoln Elementary), effective May 17, 2023 through June 22, 2023.
- 10) Approve the revised schedule for Seung Yang (Stella Chung), Recess Monitor (Glen-Worden Elementary), **from** 2 hours, 10 minutes a day/5 days a week **to** 2 hours, 10 minutes a day/4 days a week, effective September 26, 2022.
- 11) Approve the change of hours for the following Transportation Department employees to accommodate additional students and/or rerouting for road closures, with no change in hourly rate, effective December 19, 2022:

Chester Boniewski	<b>from</b>	5.50 hours/day	<b>to</b>	6.5 hours/day
Chester Boniewski	<b>temporary midday run as needed</b>			1.50 hours/day
Lisa Cremona	<b>from</b>	6.75 hours/day	<b>to</b>	7.75 hours/day
Melissa DeHart	<b>from</b>	7.50 hours/day	<b>to</b>	7.75 hours/day

Brian Freihofer	<b>from</b>	5.50 hours/day	<b>to</b>	5.75 hours/day
Marilyn Fuller	<b>from</b>	7.50 hours/day	<b>to</b>	7.75 hours/day
Bruce Jones	<b>from</b>	6.25 hours/day	<b>to</b>	6.75 hours/day
Lori Kling	<b>temporary midday run as needed</b> 1.75 hours/day			
Patrick Quillinan	<b>from</b>	6.25 hours/day	<b>to</b>	7.50 hours/day

- 12) Approve the attached list of substitutes for the 2022-2023 school year, as submitted.  
(This list is contained as Appendix L to these minutes).

## **ROUTINE BUSINESS**

### **a. Placements of Children with Disabilities**

Accept the Placement of Children with Disabilities as recommended by the Committee on Special Education and the Committee on Pre-school Special Education in their reports dated December 12, 2022.

#### **ROLL CALL**

AYES: 5

NOES: 0

MOTION CARRIED

### **b. Treasurer's Reports: October 2022**

President Talbot noted receipt of the Treasurer's Reports. (These reports are contained as Appendix M to these minutes).

### **c. Internal Claims Auditor's Report/Warrants/Warrant Report Exceptions:**

#### **Payroll Warrants**

<b>#29</b>	11/18/22	\$1,259,558.82
<b>#31</b>	12/02/22	\$1,154,577.96

#### **Check Warrants**

<b>A-20</b>	10/07/22	\$1,433,372.45
<b>A-23</b>	10/21/22	\$903,262.16
<b>H-6</b>	10/21/22	\$224,180.28
<b>A-25</b>	11/04/22	\$1,147,488.61
<b>H-7</b>	11/04/22	\$157,211.20
<b>A-28</b>	11/18/22	\$696,625.66
<b>H-8</b>	11/18/22	\$9,975.00
<b>A-30</b>	12/01/22	\$514,797.58

President Talbot noted receipt of the Internal Claims Auditor's Report/Warrants/Warrant Report Exceptions. (These reports are contained as Appendix N to these minutes).

**OTHER BUSINESS****a. Legal Invoices – October 2022**

Mr. Frederick asked the board for a future discussion on an indoor sports facility.

**HEARING/PRIVILEGE OF THE FLOOR**

None

MOVED by Frederick, SECONDED by K. Talbot, that the Board of Education adjourn to Executive Session in order to discuss matters relating to personnel.

**ROLL CALL**

AYES: 5

NOES: 0

MOTION CARRIED

The Board adjourned to Executive Session at 7:45 p.m. and returned to Open Session at 8:10 p.m.

MOVED by Carbone, SECONDED by Orr, that the meeting be adjourned.

The meeting adjourned at 8:10 p.m.

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Bobbie DeLong, District Clerk