

Audit Committee Meeting
September 26, 2022
District Office

Meeting commenced at 6:00 p.m.

Attendees: Amy Pedrick, West and Company
Drew Giaquinto, School Business Manager
Susan Swartz, Superintendent
Hal Talbot, Committee Member
Richard Frederick, Committee Member
Kim Talbot, Committee Chair

Ms. Pedrick, West and Company, reviewed the draft Audit Report and defined the scope of the audit with the Committee. Ms. Pedrick noted that the District received a clean opinion, highest opinion. Ms. Pedrick commended the Business Manager and Business Office Staff on a fine audit and having the materials and information available to the audit staff during this process. Ms. Pedrick commended the District Treasurer, Sheri Tyrell, for having items available ahead of schedule and for being well-prepared for the audit.

Ms. Pedrick stated the District achieved the highest (unqualified) opinion possible on the Districtwide financials and Single Audit. The ECAF audit received a qualified opinion due to the cash basis accounting process for those accounts, similar to past audits and other districts that West audits.

Areas of the report were reviewed as follows:

- Main accounting changes; Trust and Agency, Custodial accounts
 - Management Discussion and Analysis pages 4-14 which reviews districtwide financials vs. the fund accounting. Focused discussion on page 8, source and use of funds.
 - Pages 9, commentary on district finances as to proportion of key categorical expenditures to overall spending
 - Pages 15-16, long-term assets and liabilities were reviewed, certain classifications brought into books which are not part of fund accounting. OPEB (GASB 75) impact reviewed as to its impact on net assets of District. Pension valuation per GASB 78 also reviewed.
 - Page 17 reviewed, Balance Sheet for Governmental Funds, more meaningful to BOE to view as it displays solid fund balance position of the District. Reviewed the components of the fund balance, unrestricted (District at 3.86% of 22/23 budget), restricted (reserves), reserved (encumbrance carry forward obligations).
 - Reviewed Page 24 accounting policies
 - Reviewed Page 54-55, General Fund budget to actual activity
 - Reviewed Page 59, Real Property tax limitation
- (over)

- Reviewed page 36-37 Reserves
- Reviewed page 35-36 Accounting policies
- Reviewed page 41 notes to basic financial statements
- Reviewed page 47-53 Notes to the financial statements including , OPEB, pension plans and Long-term debt
- Reviewed page 57-58 schedule of the local gov't proportionate share of the net pension liability
- Reviewed page 55-56, Supplemental financial information on revenue and expense activity in relationship to original and final budget for general fund and schedule of funding process "changes in total post-employment benefits liability and related ratios from 2018-2022.
- Page 63-64: Internal control compliance letter reviewed
- Page 65: internal audit reviewed, no findings, clean audit and included the infusion of CARES act monies.
- ECAF audit reviewed and opinion consistent with prior audits and other school districts

Mr. Fredrick asked questions in the area of pension actuarial reports

The audit committee unanimously accepted the audit reports and for Ms. Pedrick to bring to the board on October 3rd for acceptance.

Meeting adjourned 5:40 P.M.

