

**Regular Meeting Minutes**

A Regular Meeting of the Board of Education of the Scotia-Glenville Central School District was held in the Cafeteria of the Middle School, in said district on October 3, 2022.

President Talbot called the meeting to order at 6:33 p.m.

Present: Carbone, Frederick, H. Talbot, K. Talbot, Superintendent Swartz

Absent: Bucciferro, Massaro, Orr

MOVED by Frederick, SECONDED by K. Talbot that the Board of Education adjourn to Executive Session in order to discuss a personnel matter.

**ROLL CALL**

AYES: 4

NOES: 0

MOTION CARRIED

Ms. Orr arrived at 6:55 p.m.

The Board adjourned to Executive Session and returned to Open Session at 7:06 p.m.

Assistant Superintendent for Curriculum and Instruction Swain, Business Manager Giaquinto and District Clerk DeLong were all present for the Open Session

**PLEDGE OF ALLEGIANCE****HEARING/PRIVILEGE OF THE FLOOR**

None

**SUPERINTENDENT'S COMMENTS (SUSAN M. SWARTZ, SUPERINTENDENT OF SCHOOLS)**

Superintendent Swartz introduced Sarah Adkins, MS Special Education Teacher, who had letters from her students to present to the Board. She also reminded everyone that the Hall of Fame Induction will be this upcoming weekend.

**REPORTS/UPDATES: CAPSBA/LEGISLATIVE LIAISON/PTA COUNCIL/AUDIT COMMITTEE/BOARD OF EDUCATION POLICY COMMITTEE/BOARD OF EDUCATION GOALS/BUDGET**

CAPSBA- no report

Legislative Liaison- resolutions will be discussed at tonight's meeting

PTA- the last meeting focused on fundraising

Audit Committee- Auditor's report is being presented this evening, they will meet again on November 7<sup>th</sup>

Policy Committee- the committee is through the 2000's and 3000's and will continue working on the next series of policies

Board Goals- communication has been updated via Instagram, Superintendent Swartz will invite Julia Likendey to an upcoming board meeting

Budget Update- there will be capital project update at the next board meeting

Amy Pedrick of West and Company, CPAs, gave a brief overview of the auditor's report to the Board. This report was presented to the audit committee at an earlier date.

**ACCEPT AUDITOR'S REPORT FOR 2021-2022 FINANCIAL REPORT, SINGLE AUDIT SUPPLEMENTARY FINANCIAL REPORT, AND THE EXTRA CLASSROOM ACTIVITY FUND FINANCIAL REPORT SUBMITTED BY WEST AND COMPANY, CPAS**

MOVED by Frederick, SECONDED by K. Talbot, that the Board of Education accept the 2021-2022 Financial Report, Single Audit Supplementary Financial Report, and the Extra Classroom Activity Fund Financial Report, as submitted by West and Company, CPAs, and reviewed by Amy Pedrick, as well as the attached corrective actions, as submitted. (This report is contained as Appendix A to these minutes).

**ROLL CALL**

AYES: 5

NOES: 0

MOTION CARRIED

**DISCUSS NYSSBA RESOLUTIONS/SELECT VOTING DELEGATE AND ALTERNATE FOR THE 2022 NYSSBA ANNUAL BUSINESS MEETING OF THE NEW YORK STATE SCHOOL BOARDS ASSOCIATION (NYSSBA) CONVENTION, OCTOBER 27 – OCTOBER 29, 2022, AS SUBMITTED.**

The Board discussed the few resolutions where they did not have a majority vote.

MOVED by K. Talbot, SECONDED by Orr, that Rick Frederick be appointed as the voting delegate for this year's convention.

**ROLL CALL**

AYES: 5

NOES: 0

MOTION CARRIED

MOVED by Frederick SECONDED by Carbone, that Kim Talbot be appointed as the alternate voting Delegate for this year's convention.

**ROLL CALL**

AYES: 5

NOES: 0

MOTION CARRIED

MOVED by Carbone, SECONDED by K. Talbot, that the Board of Education accept/approve the following items, with a change to the minutes from the September 12<sup>th</sup> meeting:

**COMMUNICATIONS**

- a. Accept the verbal resignation of Danielle Seburn, Teacher Aide (Senior High School), effective c.o.b. September 17, 2022, with appreciation to her service.

**REPORT OF SUPERINTENDENT****a. Staffing**

- 1) Approve the appointment of Jihan Saidam as PPS Teacher Aide (Senior High School), in accordance with Civil Service Rules and Regulations, effective October 11, 2022, with 2022-2023 salary to be at the rate of \$13.20/hour, 6.75 hours/day, 33.75 hours per week.
- 2) Approve the *corrected* location of Taylor Spiegel Allen as PPS Teacher Aide *from* the Senior High School *to* Lincoln Elementary, with no change in hours or rate.
- 3) Approve the *revised* list of assignments and salaries for Teaching Aides and School Monitors for the 2022-2023 school year, as submitted. (These lists are contained as Appendix B to these minutes).
- 4) Approve the following Senior High School supplemental appointments for collateral duties for the 2022-2023 school year:

Sophomore Class Advisor  
Pride Club

Jeanne Wiegert  
Pat Zeman & Jessica Balch

Stipend - \$734.27  
No Stipend

- 5) Approve Louis Powell as a Senior High School Intramural Coach for the 2022-2023 school year, at the contractual rate.
- 6) Approve the verbal request from Timothy DiCaprio, Cleaner (Senior High School) for an unpaid leave of absences from September 29, 2022 through September 30, 2022.
- 7) Approve Noelle Natalie as a Substitute Teacher Aide, in accordance with Civil Service Rules and Regulations.

**ROUTINE BUSINESS****a. Placements of Children with Disabilities**

Accept the Placement of Children with Disabilities as recommended by the Committee on Special Education and the Committee on Pre-school Special Education in their reports dated October 4, 2022.

**b. Minutes: Regular Meeting 08/22/2022****Regular Meeting 09/12/2022****ROLL CALL**

AYES: 5

NOES: 0

MOTION CARRIED

**c. Internal Claims Auditor's Report/Warrants/Warrant Report Exceptions:**

Payroll Warrants  
#19        9/23/22        \$1,246,092.22

Check Warrants  
A-18       9/23/22        \$ 738,855.03

President Talbot noted receipt of the Internal Claims Auditor's Report/Warrants/Warrant Report Exceptions. (These reports are contained as Appendix C to these minutes).

**d. Bid**

1. MOVED by Frederick, SECONDED by K. Talbot that the Board of Education approve the bid for Pupil Transportation to Amazing Grace Transportation, in accordance with specifications and their low bid, as submitted. (This bid is contained as Appendix D to these minutes).

ROLL CALL  
AYES: 5  
NOES: 0  
MOTION CARRIED

**OTHER BUSINESS****a. Minutes for Health & Safety Committee Meeting**

Superintendent Swartz reported that the new order of chromebooks have been delivered and the new laptop for streaming has arrived. The District hopes to have it up and running in November. She also reported that the District will be advertising the fact that there are two entrances for home football games, which will hopefully lessen the wait time for entry.

**HEARING/PRIVILEGE OF THE FLOOR**

None

MOVED by K. Talbot, SECONDED by Carbone, that the meeting be adjourned.

ROLL CALL  
AYES: 5  
NOES: 0  
MOTION CARRIED

The meeting adjourned at 7:53 p.m.

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Bobbie DeLong, District Clerk