

Scotia-Glenville School District
Scotia, New York

October 4, 2022

To: Audit Committee Members

From: Andrew Giaquinto, School Business Manager



RE: Audit – 2021-22

Below are the follow-up and or corrective actions regarding the findings in the management letters related to the ECAF audit reports:

Prior year finding #1

Corrective Action Plan: Questar III provided training to advisors and treasurers in the spring of 2022. In addition, Questar III provided a detailed document for advisors and treasurers to refer to as needed. In addition, we share the annual audit with the HS and MS principal, advisors and ECAF treasurers and do so at a meeting at either the HS or MS. We will continue to provide outside training from Questar III this year and will try to schedule this training earlier than we have in the past. We will also share the audit onsite with the ECAF advisors and treasurers.

The corrective action will be on the agenda for the October 24th meeting for board approval.

pc: Amy Pedrick, West and Company
Chris Carusone, Deputy Treasurer
Sheri Tyrell, Treasurer
Karen Swain, Assistant Superintendent for Curriculum and Instruction
Susan Swartz, Superintendent