

# SCOTIA-GLENVILLE CENTRAL SCHOOLS



## Request for Overnight Field Trip

Please provide the following information to the Superintendent of Schools at least six (6) weeks in advance of the scheduled trip.

Person Requesting Trip: Christina Lipp and Katie Jahn

Date: 9/20/22

Class/Organization/Club Requesting Trip: Spanish Travel Club

Destination of Trip: Puerto Rico

Dates of Trip: 4/10/23-4/15/23

# of Overnights: 5 nights

(Mo./Day/Yr.)

(Mo./Day/Yr.)

Estimated Departure Time from Home: \_\_\_\_\_ (AM/PM)

Estimated Arrival time at Destination: \_\_\_\_\_ (AM/PM)

Estimated Departure Time for Home: \_\_\_\_\_ (AM/PM)

Estimated Arrival Time at Home: \_\_\_\_\_ (AM/PM)

We will be traveling with Explorica Airlines and times will be determined at a later date.

Purpose of Trip: This trip will be a language and cultural immersion with service learning at a rural elementary school. Students will be staying in authentic Puerto Rican Hotels and Paradores (bed and breakfasts/converted historic sites).

Number of Students on the Trip: 30

Number of Chaperones on the Trip: 3

Mode of Transportation: plane and charter bus around PR

Teachers in Charge: \*\*Christina Lipp, Katie Jahn, and Diane Sartin

(Please list all names)

Names of Non Staff Chaperones: \_\_\_\_\_

(Please list all names) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Names of Students Participating in Trip\*\* TBD

Attach separate sheet

Plans for Lodging: hotels and paradors booked by the Explorica travel company

Trip Itinerary: See [attached](#)

Anticipated Cost of Trip: \$75,000

Source of Funds: individual

Anticipated Cost per Student: \$2,500

Anticipated Number of Substitutes Needed: 0

This trip will be "at no cost to the district" Yes  No

List "other" School/Groups/Organizations Expected to Travel With You AND the Purpose for their Traveling with You: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Additional Comments: This will be our school's third time traveling to Puerto Rico with all previous trips being a complete success. It is a wonderful opportunity for Scotia students to study the Spanish language and Puerto Rican culture. Past students have found traveling rewarding and beneficial. This tour is educationally driven and focuses on Spanish language immersion.

Approved: Christina Lipp Date: 9/20/22  
Academic Head/Supervisor

Approved: Peter J. Bednarek Date: 9/20/22  
Building Administrator

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Superintendent of Schools

Any changes in the information provided must be brought to the Superintendent's attention immediately.

\*\* Any incomplete information must be provided at least 2 weeks prior to the trip.

Revised: 4/21/2015



## Puerto Rico

[explorica.com/Lipp-7625](http://explorica.com/Lipp-7625)

April 10 - April 15, 2023

### Day 1 Hola San Juan

Meet your tour director and check into hotel  
San Juan city walk: Museo de Casa Blanca, La Muralla, La Fortaleza  
Dinner

### Day 2 San Juan landmarks

Breakfast  
San Juan guided sightseeing tour: Antiguo Casino, Convento de Santo Tomás, Iglesia San Jose, Catedral de San Juan, El Castillo San Cristobal visit, El Castillo del Morro guided visit, San Juan Museum visit, El Capitolio visit  
San Juan Botanical Gardens visit  
Dinner  
*Optional Zipline Canopy Tour*

### Day 3 Fajardo

Breakfast  
El Yunque Caribbean National Forest visit  
Luquillo beach free time  
Dinner  
*Optional Bioluminescent Bay excursion*

### Day 4 San Juan

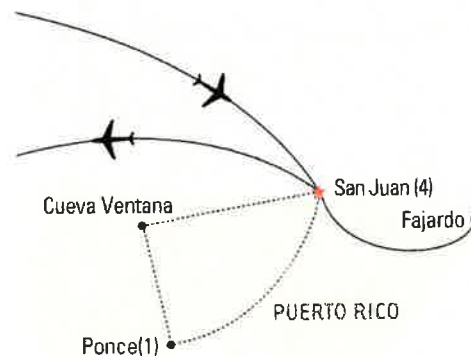
Breakfast  
Island excursion & snorkel trip  
Dinner

### Day 5 Start extension in Ponce

Breakfast  
Cueva Ventana visit  
Travel to Ponce  
Ponce tour director-led sightseeing: Parque de Bombas, Lions Fountain, Ponce Cathedral, Casa Alcaldia  
Taino Ceremonial Park visit  
Dinner

### Day 6 End tour

Breakfast  
Travel to San Juan  
Travel home



# Reserve Your Spot!



Tour Center ID: Lipp-7625  
Registration deadline: September 29, 2022

## What's included

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We provide everything you need for a remarkable trip:

- Round-trip transportation
- 4 overnight stays in hotels (5 with extension)
- Breakfast daily (except arrival day)
- Dinner daily (except departure day)
- Full-time services of a professional Tour Director
- Guided sightseeing tours and city walks as per itinerary
- Visit to select attractions as per itinerary
- Tour Diary™
- Overnight security chaperone
- Note: Tour cost does not include airline-imposed baggage fees, or fees for any required passport or visa. Optional excursions, optional pre-paid Tour Director and multi-day bus driver tipping, among other individual and group customizations will be listed as separate line items in the total trip cost, if included.

## Tour investment

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Students (travelers under the age of 23): \$2,595

Adults (age 23 and over): \$2,865

### Automatic monthly payment plan

Pay just \$50 upon enrollment and the balance will be divided into equal monthly payments, charged automatically to your credit card or checking account. As of September 19, 2022, your monthly payment would be just \$489.80. (Manual plan also available; learn more on [explorica.com/paymentplans](http://explorica.com/paymentplans).)

## Travel protection

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Most Explorica travelers protect their investment with one of our trusted plans, starting from just \$16 per day. To learn more, visit [explorica.com/cfar](http://explorica.com/cfar).

Enroll online,  
by phone, or by mail



Visit [explorica.com/Lipp-7625](http://explorica.com/Lipp-7625)



Use Lipp-7625 to register



1.888.310.7121



Download and complete  
a paper application on  
[explorica.com/resources](http://explorica.com/resources)

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