

SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT

Board of Education Meeting – July 13, 2020
Child Nutrition Program as presented by
HMB Consultants, LLC
Jim & Heather Bigley, Food Service Consultants

2019-20 First of 5 Potential Contract Years

- This 2019-20 School Year will be one to remember.
- This was the second of a potential five-year contract with Chartwells Dining Services operating the District's Child Nutrition Program.
- The renewal for the 2020-21 School Year was generated with a 1.4% increase which represents the May 2020 NY-NJ CPI-U 12-month average. SED requires the May CPI to be used for all Districts whose contracts operate from July 1st – June 30th yearly.

A Challenging Year

- Needless to say, it was a challenging year for both Chartwells and the District. With the Coronavirus arriving in mid March, and subsequent closing of schools, the District and Chartwells devised a plan to continue to service the needs of your students.
- All students of the District were able to obtain both breakfast and lunch meals for all 7 days per week. Multiple meals were issued on Fridays to provide meals for the weekend.
- USDA has supported the Emergency Meal Program with full reimbursement at the highest rate possible for the duration of the program which ended on 6/30/20.
- During the summer your students continue to be afforded meals through the Summer Food Service Program with over 28 locations in Schenectady which are open to all Scotia-Glenville students who are 18 years old and younger.

Student Lunch Participation

As you can see from the below chart, the lunch participation is slightly lower than the last year. However enrollment decreased by approximately 77 students District-wide. If the enrollment remained flat, the participation would actually be higher. The percentage actually increased from 44.7% to 45.9% of total enrollment.

Lunch	Sept-Feb 2019	Sept-Feb 2020	Variance	Percent
High School	359	354	-4	-1.3%
Middle School	279	277	-2	-0.6%
Sacandaga	158	162	4	2.2%
Lincoln	124	129	5	4.0%
Glen-Worden	108	105	-4	-3.3%
Glendaal	103	92	-11	-11.1%
Total District	1132	1119	-13	-1.1%

Student Breakfast Participation

Similar to Lunch, the breakfast participation is lower by just 4 meals per day with the same 77 student decrease in enrollment. On a percentage basis Chartwells actually served 20.9% this year versus 20.3% of all students last year.

Breakfast	Sept-Feb 2019	Sept-Feb 2020	Variance	Percent
High School	172	151	-20.4	-11.9%
Middle School	57	56	-1	-1.3%
Sacandaga	126	130	4	3.4%
Lincoln	68	76	8	11.2%
Glen-Worden	50	59	9	17.5%
Glendaal	48	45	-3	-7.0%
Total District	521	517	-4	-0.7%

Emergency COVID-19 Meals

- Since the beginning of the Emergency Meal Program in March, the District has served over 16,138 breakfast meals and 16,286 lunch meals through June 30th.
- These meals were offered to ALL students 18 years and younger. Chartwells was willing to continue to provide your students daily meals at the same meal rate while preparing and serving the meals at the High School.
- With the reimbursement from USDA the District did not lose money during this time, and actually realized a small return to the C Fund. This is due to the higher reimbursement rates received to offset the Chartwells meal cost.

Contract Compliance

- During the 2019-20 School Year, HMB Consultants performed onsite self-reviews of your schools as well as a contract compliance audit.
- *The self-reviews are required by the USDA as part of the Healthy, Hunger-Free Kids Act of 2012 and shall be completed by the District's designee, and not Chartwells for obvious reasons. These reviews monitor the USDA and SED regulations with regard to portion sizes, number of grains, proteins, fruits and vegetables required. Additionally we complete a contract compliance checklist that ensures that Chartwells is meeting the many contractual requirements therein.*

Reviews and Response

- With each school visit, HMB Consultants reviewed the operation and made positive comments where appropriate and recommendations for improvement where needed.
- These comments and recommendations are conveyed to Mr. Giaquinto who then meets with Mr. Stowell, the Chartwells Food Service Director for any corrective action required.
- Mr. Giaquinto has the ability to contact the Chartwells Regional Manager directly for any contractual or repeated deficiency that may be to be addressed. We are happy to report that any corrective action required is dealt with by Mr. Stowell immediately.

NYS 30% Initiative

- As a follow up to last year's comments on Chartwells meeting the 30% Initiative, it appears that distributors have made inroads but are not able to provide all items to meet this requirement.
- The 30% Initiative is where USDA would add an additional \$.1901 per meal IF the District could prove that 30% of all lunch products were purchased from manufacturers, processors and farmers from NY State. This means that 51% of the product ingredients need to come from NYS. With more farmers producing commercial products along with wineries producing juice cups, Chartwells may be able to reach the 30% goal in the 2020-21 School Year.

Reopening 2020-21

- With reopening plans still being developed, Chartwells is committed to working with the District to provide a safe and positive environment to consume their breakfast and lunch meals.
- When plans are finalized, there may be a need to procure various barriers (Plexiglass-type) to protect both students and staff should the traditional lunch line be used.
- Should the decision be to serve more food in the classrooms, menus will need to be altered somewhat and mobile equipment will need to be purchased for proper temperature control.

Recommendation to Renew

- Based on Chartwells' ability to provide a quality Child Nutrition Program that conforms to the contract specifications, it is HMB Consultants' recommendation that the District renew the Child Nutrition Contract with Chartwells for the 2020-21 school year.
- Renewal pricing (per meal) is based on the May CPI-U = 1.4%
 - *This is the only increase to Chartwells from the District*
 - *Chartwells must still meet or exceed all financial and operational requirements as stated in the contract, including annual labor increases.*