

### **Regular Meeting Minutes**

A Regular Meeting of the Board of Education of the Scotia-Glenville Central School was held in the Cafeteria of the Middle School, in said district on October 6, 2025.

President Talbot called the meeting to order at 7:00 p.m.

Present: Boucher Furnish, Roberts, H. Talbot, K. Talbot, Torelli, Singh, Superintendent Swartz and Business Manger Giaquinto

Absent: Carbone

Also Present: Assistant Superintendent of Curriculum and Instruction Arket, Student Board Member Lape, and District Clerk Smith.

### **PLEDGE OF ALLEGIANCE**

### **HEARING/PRIVILEGE OF THE FLOOR FOR THE BOARD OF EDUCATION MEETING**

None.

### **SUPERINTENDENT'S COMMENTS (SUSAN M. SWARTZ, SUPERINTENDENT OF SCHOOLS)**

Superintendent Swartz deferred her time to the three presentations

#### **Presentation: Overview of Annual External Audit**

Amy Pedrick, of West & Company, CPAs went over a summarized report of the Annual External Audit for the whole Board, after the Audit Committee met and had a more in-depth review where they were able to ask questions and make the suggestion to the whole board to approve or not approve the recommendations to follow.

MOVED by K. Talbot, SECONDED by Torelli, that the Board of Education accept the following Report:

#### **Accept Auditor's Report for 2024-2025 Financial Report, Single Audit Supplementary Financial Report, and the Extra Classroom Activity Fund Financial Report presented by West and Company, CPAs**

Accept the 2024-2025 Financial Report, Single Audit Supplementary Financial Report, and the Extra Classroom Activity Fund Financial Report, as reported on. See Separate Copy. (This report is contained as Appendix A to these minutes).

**Accept Audit Corrective Plan – Audit 2024-2025**

Accept the follow up and/or corrective actions regarding the findings in the management letters related to the ECAF audit reports. See Separate Copy. (This report is contained as Appendix B to these minutes).

**ROLL CALL**

AYES: 5

NOES: 0

ABSTAIN: Roberts

MOTION CARRIED

**Presentation: DEI Presentation – Dr. LB Hannahs – Tangible Development**

LB spoke about the culmination of the work that Tangible Development has done with the district from 2022 until current time. LB also spoke about the work that has been done that will continue within the district. Showing the strategic goals that were set and where we met or didn't meet those goals and where the district as a whole is still working to accomplish them. LB showed the "Our Commitment to Community Statement and the Long-Range Plan"

MOVED by Roberts, SECONDED by K Talbot, that the Board of Education accept the following Report:

**Adopt the Our Commitment to Community Statement and Long-Range Plan**

Adopt the "Our Commitment to Community Statement" and Long-Range Plan, as submitted. See Separate Copy. (This agreement is contained as Appendix C to these minutes).

**ROLL CALL**

AYES: 6

NOES: 0

MOTION CARRIED

**Presentation: Building Projects – SEI Group and Tateo CM Consulting**

Jack Tateo spoke about the building projects that took place over the summer and what will be taking place moving forward and into next summer as a part of the District's Capital project work.

MOVED by Roberts, SECONDED by Singh, that the Board of Education accept the following Resolution:

**RESOLUTION: Approve the Resolution Determining the Proposed Action is a Type II Action for purposes of the New York State Environment Quality Review Act (SEQRA) for Building and Site improvements for Said School District.**

approve the Resolution determining the proposed action is a Type II action for purposes of the New York State Environmental Quality Review Act (SEQRA) for building and improvements for the Scotia-Glenville Central School District – specifically for the gym hoop and wall padding replacement at the High School, as submitted. See Separate Copy. (This agreement is contained as Appendix D to these minutes).

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

MOVED by K. Talbot, SECONDED by Boucher Furnish, that the Board of Education approve the following items:

**Adopt New Board of Education Policy: # 1535 – Opioid Overdose Prevention**

Adopt the new Board of Education Policy #1535 – **Opioid Overdose Prevention**, as submitted. See Separate Copy. (This agreement is contained as Appendix E to these minutes).

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

MOVED by K. Talbot, SECONDED by Singh, that the Board of Education approve the following Resolution:

**RESOLUTION: Appoint Interim Administrator for the District**

Approve the Resolution to appoint Kathleen Spring, per diem Interim Administrator for the District, commencing August 25, 2025, through up to June 30, 2026, in accordance with the attached agreement, as submitted and authorize the President of the board to execute the same. See Separate Copy. (This agreement is contained as Appendix F to these minutes).

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

MOVED by K. Talbot, SECONDED by Roberts, that the Board of Education approve the following items:

## **COMMUNICATIONS**

- a. Accept the resignation of Wendy Thornton, transportation bus aide, effective c.o.b. September 24, 2025, with appreciation for her service to the district, as submitted. See Separate Copy. (This agreement is contained as Appendix G to these minutes).

## **REPORT OF SUPERINTENDENT**

### **a. Staffing**

- 1) Approve the probationary appointment of Heather Marlette as Teaching Assistant at Glen-Worden, effective September 1, 2025 through August 30, 2028, with 2025-2026 salary to be at the rate of \$20.03/hour (Step 3).
- 2) Approve the LOA appointment of Maureen Armstrong as Teacher substitute at Glendaal, effective September 15, 2025, with 2025-2026, salary at the daily per diem rate of \$482.29.
- 3) Approve the provisional appointment of Charlene Garcia as Executive Secretary I in the PPS office, in accordance with Civil Service Rules and Regulations, effective October 1, 2025, with the 2025-2026 salary to be at the rate of \$19/hour, 8 hours/day, 12 months.
- 4) Approve the provisional appointment of Emily Sempf as Executive Secretary I in the Middle School Main Office, in accordance with Civil Service Rules and Regulations, effective October 6, 2025, with the 2025-2026 salary to be at the rate of \$19/hour, 8 hours/day, 12 months.
- 5) Approve the probationary appointment of Mark Cary V, Senior Grounds worker (District Wide), in accordance with Civil Service Rules and Regulations, effective September 22, 2025, with the 2025-2026 salary to be at the rate of \$31.00 /hour (Step 1 + \$.50 longevity), 8 hours/day, 40 hours/week.
- 6) Approve the appointment of Kyleigh Mason as Teacher Aide at Glen-Worden, in accordance with Civil Service Rules and Regulations, effective September 15, 2025, through June 27, 2026, with 2025-2026 salary to be at the rate of \$15.50/hour.
- 7) Approve the supplemental appointment of Katherine LaPorta as Business Department Chair with a stipend of \$3300 for the 2025-2026 school year.

- 8) Approve the following mentoring supplemental appointments for the 2025-2026 school year:

Mentor	Stipend
Kim Weiss	\$1250
Brett Campbell	\$750
John Connolly	\$500
Liz Fawcett	\$500
Brenda Tessier	\$750
Megan Gilligan	\$1250
Melissa Clark	\$500
Holly Gatto	\$750
Lee Ann Napolitano	\$1000
Kim Ogborn	\$500
Regan Gatta	\$500
Serena Barclay	\$250
Kathy Durant	\$1000
Melissa Weitecha	\$500
Jamie Muscato	\$500

- 9) Approve the following individuals, and their stipend, for Glendaal Elementary Cardinal Craft Club for the 2025-2026 school year:

Mary Crandall - \$200 stipend

Lynn Bruce - \$200 stipend

- 10) Approve the following individual and her stipend for Sacandaga Drama Club for the 2025-2026 school year:

Heather Marlette - \$300 stipend

- 11) Approve the following individuals for Lincoln Elementary Student Council for the 2025-2026 school year:

Winnie Valachovic – \$250.00 stipend

Alexis McCarthy - \$250.00 stipend

- 12). Approve the following individuals for intramural supplemental appointments for the 2025-2026 school year with a stipend of \$23.02/hour for assisting with the Talent Show.

Rachel Ciotoli

Lauren Scavullo

Liz O’Neill

Laurel Campbell



- 16) Approve the following staff as High School Athletic Contest Chaperones for 2025-2026 school year, at the rate of \$17.77/hour:

Michael Bellotti      Steve Martin

- 17) Approve the attached updated lists of Aides and Monitors for the 2025-2026 school year, as submitted. See Separate Copy. (This agreement is contained as Appendix H to these minutes).

- 18) Approve the attached list of additional substitutes for the 2025-2026 school year, as submitted. See Separate Copy. (This agreement is contained as Appendix I to these minutes).

**ROUTINE BUSINESS**

**a. Placements of Children with Disabilities**

Accept the Placement of Children with Disabilities as recommended by the Committee on Special Education and the Committee on Pre-school Special Education in their reports dated September 22, 2025.

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

**b. Warrants**

Payroll Warrants

#1	7/3/2025	\$260,099.56
#6	7/18/2025	\$303,597.71
#8	8/1/2025	\$304,157.49
#12	8/15/2025	\$325,404.07
#15	8/29/2025	\$343,852.51

Check Warrants

A-3	7/16/2025	\$305,841.36
A-4	7/21/2025	\$80,787.59
A-5	7/22/2025	\$1,132,992.13
H-1	7/21/2025	\$12,118.31

A-7	8/1/2025	\$380,271.67
H-3	8/1/2025	\$217,344.58
A-10	8/1/2025	\$337,641.58
A-11	8/15/2025	\$134,344.37
A-13	8/15/2025	\$150,502.11
H-4	8/15/2025	\$362,880.05
H-5	8/15/2025	\$46,112.39
A-14	8/18/2025	\$1,122,284.37
A-16	8/29/2025	\$233,235.46
A-17	8/29/2025	\$417,943.34
A-18	8/29/2025	\$0.00
A-19	8/29/2025	\$0.00
H-6	8/29/2025	\$1,444,642.33
H-7	8/29/2025	\$41,349.50

President Talbot noted receipt of the Warrants (This agreement is contained as Appendix J to these minutes).

**c. Treasurer's Report – August 2025 – Tabled until next meeting**

**d. Minutes: August 11, 2025 & Sept 9, 2025 – Tabled until next meeting**

### **OTHER BUSINESS**

Student Board Member Lape spoke about the Student Board Member training he and Caleb Feinburg went to and how it was beneficial and answered many questions he had about this new position on the Board. Student Board Member Lape also gave an update on the project and presentation he is working on.

Roberts spoke about the Color Run that was taking place on the upcoming Friday.

Boucher Furnish congratulated the Unified Team for the Special Olympics Award they received. The first employee of the month will be gifted their award at the next meeting.

Susan announced that the Tenure reception for folks who received tenure starting the new school year will take place at the next meeting as well.

Boucher Furnish also mentioned the first Reimagining our School big group meeting and noted the number of people that were there and looking forward to future meetings.

**HEARING/PRIVILEGE OF THE FLOOR FOR THE BOARD OF EDUCATION MEETING**

Amy Marlette spoke about Reimagining our Schools and wanted to note on the record that we need to close a school to close the \$2.8 million budget gap. Then spoke about the performance of Kid Frankenstein on October 30<sup>th</sup> at Sacandaga.

Christian Stryjek spoke and asked why we are using Wonders and why aren't we using a Science of Reading curriculum as required by the state.

MOVED by K. Talbot, SECONDED by Singh, that the Board move into Executive Session for a Matters of Personnel.

ROLL CALL  
AYES: 6  
NOES: 0  
MOTION CARRIED

Move into executive session at 8:47 p.m.



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Cathleen Smith, District Clerk