

Regular Meeting Minutes

A Regular Meeting of the Board of Education of the Scotia-Glenville Central School District was held in the Library Media Center of the Middle School, in said district on September 12, 2011.

President Carbone called the meeting to order at 7:00 p.m.

Present: Carbone, Benedetto, Bucciferro, Crapo, Normington, Pytlovany, Yagielski, Superintendent Swartz, Director of Curriculum and Instruction Long, Business Manager Giaquinto and District Clerk DeLong

Absent: none

PLEDGE OF ALLEGIANCE**HEARING/PRIVILEGE OF THE FLOOR****OPENING OF SCHOOL UPDATE**

Superintendent Swartz reported that the opening of school went well. The buildings were all ready and there were no problems with the opening due to any of the project work. She reported that at this time she does not have firm enrollment figures, but does expect to have them by the end of the week.

REVIEW/ADOPT THE ANNUAL PROFESSIONAL PERFORMANCE REVIEW PLAN (APPR PLAN) FOR THE 2011-2012 SCHOOL YEAR

MOVED by Crapo that the Board of Education adopt the Annual Professional Performance Review Plan (APPR Plan), in accordance with Education Law 3012-C, for the 2011-2012 school year, as submitted. (This plan is contained as Appendix A to these minutes).

ROLL CALL

AYES: 7

NOES: 0

MOTION CARRIED

DISCUSSION: CURRICULUM REPORTS FOR 2011-2012

Superintendent Swartz asked the Board to provide feedback on topics they would like to hear reported on for this school year. The Board also had a brief discussion on the format for these presentations.

ACCEPT FINANCIAL RISK ASSESSMENT REPORT FOR THE SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT

MOVED by Normington that the Board of Education accept the Financial Risk Assessment Report for the Scotia-Glenville Central School District, as submitted by Questar III. (This report is contained as Appendix B to these minutes).

ROLL CALL

AYES: 7

NOES: 0

MOTION CARRIED

APPROVE AMSTERDAM SCHOOL DISTRICT'S REQUEST TO JOIN THE FOOTHILLS COUNCIL

MOVED by Bucciferro that the Board of Education approve Amsterdam School District's Request to Join the Foothills Council and authorize the Scotia-Glenville Central School District Foothills Athletic Council to cast a vote accordingly.

ROLL CALL

AYES: 7

NOES: 0

MOTION CARRIED

REPORTS/UPDATES: CAPSBA/LEGISLATIVE LIAISON/PTA/AUDIT COMMITTEE/BOARD OF EDUCATION POLICY COMMITTEE/BUILDING PROJECT UPDATE

CAPSBA- The next meeting is on the same night as the Board of Education meeting- the Board opted to attend the CAPSBA meeting on that night

Legislative Liaison- no report

PTA Council- the first meeting is tomorrow night

Audit Committee- no report

Policy Committee- a meeting will be scheduled soon

Building Project Update- no report

MOVED by Yagielski that the Board of Education accept/approve the following items:

COMMUNICATIONS

- a. Approve the request of Michael Turgeon for a ½ time leave of absence from his position as Physical Education Teacher (Senior High School), in order for him to accept a ½ time position as Physical Education Program Grant Coordinator, effective September 1, 2011 through June 30, 2012. (This request is contained as Appendix C to these minutes).
- b. Accept the letter of resignation of April Alex, Typist (Senior High School), effective August 23, 2011, with appreciation for her service to the district. (This resignation is contained as Appendix D to these minutes).
- c. Accept the resignation of Vicki Glenn, Teacher Aide (Transportation), effective September 6, 2011, with appreciation for her service to the district. (This resignation is contained as Appendix E to these minutes).
- d. Accept the letter of resignation of Britt McManus, Remedial Speech Teacher (Glen-Worden Elementary School), effective August 24, 2011, with appreciation for her service to the district. (This resignation is contained as Appendix F to these minutes).
- e. Accept the letter of resignation of Borenza Williams, part-time Teaching Assistant (Senior High

School), effective c.o.b. August 31, 2011, with appreciation for her service to the district. (This resignation is contained as Appendix G to these minutes).

- f. Accept the letter of resignation of Cynthia Rucinski-Marcario, School Monitor (Glendaal Elementary School), effective c.o.b. September 12, 2011, in order for her to accept a Teacher Aide position, effective September 13, 2011. (This resignation is contained as Appendix H to these minutes).

REPORT OF SUPERINTENDENT

a. Staffing

- 1) Approve the probationary appointment of Ashlye Cheely as Speech Language Pathologist (Speech and Hearing Handicapped Certification Area) (Glen-Worden Elementary School), effective September 1, 2011 through August 31, 2014, with 2011-2012 salary to be at the annual rate of \$44,895 (Step 4 +M). Ms. Cheely has permanent certification.
- 2) Approve the part-time appointment of Michael Turgeon as Physical Education Program Grant Coordinator (Districtwide) (50% basis), effective September 1, 2011 through June 30, 2012, with no change in 2011-2012 salary. Mr. Turgeon will continue as Physical Education Teacher (Senior High School), 50% basis. Mr. Turgeon has permanent certification.
- 3) Approve the part-time appointment of Barbara Wurz as Physical Education Program Grant Coordinator (Districtwide), effective September 1, 2011 through June 30, 2012, with 2011-2012 salary to be at the per diem rate of \$220.84/day for each full day of service, not to exceed 93 days. Ms. Wurz has permanent certification.
- 4) Approve the part-time appointment of Jonathan P. George as Physical Education Teacher effective September 1, 2011 through June 30, 2012, with 2011-2012 salary to be at the rate of \$21,268, (Step 3, 50% basis). Mr. George has initial certification.
- 5) Approve the change in part-time appointment of Nancy Felberbaum, effective September 1, 2011 through June 30, 2012, **from** Music Teacher (Strings) (Glendaal Elementary School) with 2011-2012 annual salary at the rate of \$6,232 (Step 15 +M, 10% basis) **to** Music Teacher (Strings) (Glendaal Elementary School), with 2011-2012 annual salary to be at the rate of \$12,464 (Step 15 +M, 20% basis). Ms. Felberbaum has permanent certification.
- 6) Approve the part-time appointment of Rachel Ciotoli as Music Teacher (Classroom Music) (Middle School), effective September 1, 2011 through June 30, 2012, with 2011-2012 annual salary to be at the rate of 8,160.80 (Step 1, 20% basis). Ms. Ciotoli has initial certification. **This appointment is conditioned on the school district's receipt of clearance for the employee from the State Education Department following a criminal history records check in accordance with the provisions of Education Law 3035.*

- 7) Approve the probationary appointment of Kaitlin R. Krichbaum as Teaching Assistant (Glen-Worden), effective September 1, 2011 through August 31, 2014, with 2011-2012 salary to be at the rate of \$19,345.20 (\$14.10/hour, Step 1). Ms. Krichbaum has Level 1 Teaching Assistant certification.
- 8) Approve the part-time appointment of Julie Frasier as Teacher Aide (Glendaal Elementary School), in accordance with Civil Service Rules and Regulations, effective September 19, 2011 through June 30, 2012, with 2011-2012 salary to be at the rate of \$9.00/hour (6.25 hours/day, 31.75 hours/week). **This appointment is conditioned on the school district's receipt of clearance for the employee from the State Education Department following a criminal history records check in accordance with the provisions of Education Law 3035.*
- 9) Approve the appointment of Thomas Fyvie, Sr., as School Monitor (Senior High School), effective September 19, 2011 through June 30, 2012, with 2011-2012 salary to be at the rate of \$9.00/hour, 7 hours/day. **This appointment is conditioned on the school district's receipt of clearance for the employee from the State Education Department following a criminal history records check in accordance with the provisions of Education Law 3035.*
- 10) Approve the part-time appointment of Erin Allen as School Monitor (Sacandaga Elementary School), effective September 9, 2011 through June 30, 2012, with 2011-2012 salary to be at the rate of \$9.00/hour, 3 hours/day. **This appointment is conditioned on the school district's receipt of clearance for the employee from the State Education Department following a criminal history records check in accordance with the provisions of Education Law 3035.*
- 11) Approve the change in effective dates of the following Seasonal Supplemental Help (Laborers, Cleaners) (Buildings and Grounds), **from** effective July 5, 2011 through August 28, 2011 **to** effective July 5, 2011 through September 2, 2011, with hourly rate to be in accordance with the current contract with Local 766:

Nicole Aydlott

Derek Burgess

Jennifer Cafarelli

Michael Callahan

Zach Cary

Jesse DeLong

Benjamin DiCaprio

Misty Feulner

Chad Foster

Michael Giakoumis

Korrina Greeley

Wayne Hartman

Danielle Appel-Hungershafer

Donna LaPoint

Aiden Matthews

Maureen Matthews

Jeffrey Penman

- 12) Approve the following 2011-2012 salary list rates, as submitted:

School Bus Drivers

(This list is contained as Appendix I to these minutes).

- 13) Approve the following revised 2011-2012 salary lists, as submitted:

Teachers

Teaching Assistants

(This list is contained as Appendix J to these minutes).

- 14) Approve the change in assignment of Roberto Oquendo, **from** Lead Cleaner (Sacandaga Elementary School) with 2011-2012 stipend at the rate of \$1,250 **to** Lead Cleaner (Senior High School), with 2011-2012 stipend to be at the rate of \$1,500, effective September 13, 2011, with no change in current annual salary..
- 15) Approve the change in assignment of Gabriel Neander, 2nd shift Cleaner, **from** the Senior High School **to** Sacandaga Elementary School, effective September 13, 2011, with no change in current hourly rate of pay.
- 16) Approve the increase in assignment of Donna Cooke, Teacher Aide (Transportation), **from** 3.75 hours/day **to** 4.0 hours/day, for the 2011-2012 school year, with no change in current hourly rate of pay.
- 17) Approve the following additional supplemental appointment for 2011-2012:

Class AdvisorsFreshmen Class – Senior High School

Janet Mallozzi	\$259.50
Anita Bruinsma	\$259.50

Health Coordinator

Janet Rathjens	Districtwide	\$3,300
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- 18) Approve the following additional fall coaching appointments 2011-2012:

Cross Country

Modified Assistant	Dirk Francois	Step 0	-0-
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Wrestling

Varsity	*Ryan Patrie	Step 1	\$2,846
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**This appointment is conditioned on the school district's receipt of clearance for the employee from the State Education Department following a criminal history records check in accordance with the provisions of Education Law 3035.*

- 19) Approve the following Mentor appointment for the 2011-2012 school year:

<u>Mentor</u>	<u>Stipend</u>
Ronald Ashcraft	\$1,000
Elizabeth Ryan	\$1,000

- 20) Approve the following additional Substitute Lists and Tutor List for the 2011-2012 school year, as submitted:

Substitute Teachers
 Substitute Teaching Assistants
 Buildings and Grounds Substitutes
 Clerical Substitutes
 Substitute School Monitors
 Substitute Teacher Aides
 Substitute Teacher Aides (Transportation)

Substitute School Nurses
Substitute School Bus Drivers

(These lists are contained as Appendix K to these minutes).

- 21)** Approve the attached list of Senior High Athletic Contest Chaperones for 2011-2012, at the rate of \$17.38/hour, as submitted. (This list is contained as Appendix L to these minutes).
- 22)** Approve the increase in hours of Denise Robinson, Teacher Aide (Mekeel Academy), **from** 6.25 hours/day **to** 6.50 hours/day, effective September 8, 2011 through June 30, 2012, with no change in current hourly rate of pay.
- 23)** Approve the part-time appointment of Cynthia Rucinski-Marcario as Teacher Aide (Glendaal Elementary School), in accordance with Civil Service Rules and Regulations, effective September 13, 2011 through June 30, 2012, with 2011-2012 salary to be at the rate of \$9.18/hour (6.25 hours/day, 31.75 hours/week).
- 24)** Approve the part-time appointment of Tracell VanWormer as Teacher Aide (Transportation), in accordance with Civil Service Rules and Regulations, effective September 13, 2011 through June 30, 2012, with 2011-2012 salary to be at the rate of \$9.18/hour (3.5 hours/day).

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

(Mr. Pytlovany had to leave the meeting at 8:30 p.m., Mr. Yagielski abstained from voting on Item #20)

MOVED by Crapo that the Board of Education accept the following items:

ROUTINE BUSINESS

a. Placement of Children with Disabilities

Accept the Placement of Children with Disabilities as recommended by the Committee on Preschool Special Education in their report dated 9/12/11 and by the Committee on Special Education in their report dated 9/12/11.

b. Board of Education Meeting Minutes: Special Meeting August 22, 2011

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

c. Internal Claims Auditor's Report/Warrants/Warrant Report Exceptions

Warrants: Payroll

#4	\$284,562.93
#5	\$635,172.42

President Carbone noted receipt of the Internal Claims Auditor's Report/Warrants/Warrant Report Exceptions. (These reports are contained as Appendix M to these minutes).

d. Bid

- 1) MOVED by Yagielski that the Board of Education award the bid for a Genie Trailer Mounted Z-boom to United Rentals, Inc., in accordance with specifications and their low bid. (This bid is contained as Appendix N to these minutes).

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

OTHER BUSINESS

The Board of Education briefly discussed the following items:

- The Board walkabout
- The summer school report
- The status of the administrative changes
- The secretarial position in the Superintendent's office
- The Beukendaal field
- Nova Net
- Document Management

MOVED by Benedetto that the meeting be adjourned.

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

The meeting adjourned at 9:00 p.m.

Bobbie DeLong, District Clerk