

Special Meeting Minutes

A Special Meeting of the Board of Education of the Scotia-Glenville Central School District was held in the Board Room of the District Office, in said district on July 25, 2011.

President Carbone called the meeting to order at 6:15 p.m.

Present: Carbone, Benedetto, Bucciferro, Crapo, Pytlovany, and Superintendent Swartz

Absent: Normington, Yagielski

MOVED by Benedetto that the Board of Education adjourn to Executive Session in order to discuss matters relating to personnel.

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

The Board of Education adjourned to Executive Session at 6:15 p.m. and returned to Open Session at 7:00 p.m.

Director of Curriculum and Instruction Long, Business Manager Giaquinto and District Clerk DeLong were present during the Open Session.

PLEDGE OF ALLEGIANCE**HEARING/PRIVILEGE OF THE FLOOR****PRESENTATION: UPDATE REGARDING NEW APPR REQUIREMENTS (EVALUATION FOR PRINCIPALS AND TEACHERS)**

Superintendent Swartz gave a presentation to the Board regarding the new APPR requirements. She explained what these new requirements entail and how it will impact the District for the upcoming year. More information will be provided to the Board as it becomes available from State Ed.

REQUEST FOR OVERNIGHT FIELD TRIP – SCOTIA-GLENVILLE HIGH SCHOOL VARSITY CHEERLEADERS TO “CONTEST OF CHAMPIONS” CHEERLEADING NATIONALS – ORLANDO, FLORIDA, FEBRUARY 23 – FEBRUARY 27, 2012

MOVED by Pytlovany that the Board of Education approve the request for the overnight trip of the Scotia-Glenville High School Varsity Cheerleaders to participate in the “Contest of Champions” Cheerleading Nationals in Orlando, Florida, February 23 – February 27, 2012, at no expense to the district. (This request is contained as Appendix A to these minutes).

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

MOVED by Bucciferro that the Board of Education approve the following two items:

ADOPT THE POLICY STATEMENT FOR 2011-2012 FREE AND REDUCED PRICE MEALS OR FREE MILK

Adopt the 2011-2012 Free and Reduced Price Meals or Free Milk Policy Statement and authorize the School Board President to sign the Certificate of Acceptance. (This policy statement is contained as Appendix B to these minutes).

APPROVAL OF 2011-2012 SCHOOL BREAKFAST AND LUNCH MEAL PRICE LIST

Approve the 2011-2012 School Breakfast and Lunch Meal Price List, as submitted. (This list is contained as Appendix C to these minutes).

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

APPROVAL OF 2011-2012 FEE SCHEDULE FOR COMMUNITY USE OF SCHOOL FACILITIES

MOVED by Benedetto that the Board of Education approve the 2011-2012 fee schedule for community use of school facilities and regulations governing use of such facilities, as submitted. (This schedule is contained as Appendix D to these minutes).

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

MOVED by Bucciferro that the Board of Education approve the following two items:

APPROVAL OF FINAL AS-7 CONTRACTS FOR 2010-2011 BOCES SERVICES AND APPROVAL OF PRELIMINARY AS-7 CONTRACTS FOR 2011-2012 BOCES SERVICES

Approve the Final AS-7 Contracts for 2010-2011 for BOCES Services and authorize the district to contract with BOCES for services for the 2011-2012 school year and approve the Preliminary AS-7 Contracts, as submitted. (These contracts are contained as Appendix E to these minutes).

APPROVE CLASSROOM RENTAL & ANCILLARY SERVICES AGREEMENT WITH BOCES

Approve a classroom rental and ancillary services agreement with the Capital Region BOCES for 2011-2012 (for lease of 5 classrooms and the Distance Learning classroom), as submitted, and authorize the President of the Board to execute same. (This agreement is contained as Appendix F to these minutes).

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

MOVED by Benedetto that the Board of Education accept the following two items:

APPOINT COMMITTEE ON SPECIAL EDUCATION (CSE) (REVISED LIST)

Appoint the revised list of members to the Committee on Special Education for the 2011-2012 school year, as submitted. (This list is contained as Appendix G to these minutes).

APPOINT COMMITTEE ON PRESCHOOL SPECIAL EDUCATION (CPSE) (REVISED LIST)

Appoint the revised list of members to the Committee on Preschool Special Education (CPSE) for the 2011-2012 school year, as submitted. (This list is contained as Appendix H to these minutes).

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

APPROVE AGREEMENT BETWEEN SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT AND CDB CONNECTIONS (CAPITAL DISTRICT BEGINNINGS, INC. DBA CDB CONNECTIONS)

MOVED by Benedetto that the Board of Education approve the Agreement between the Scotia Glenville Schools and CDB Connections (Capital District Beginnings, Inc. dba CDB Connections) for Summer 2011, and the 2011-2012 school year, as submitted. (This agreement is contained as Appendix I to these minutes).

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

DESIGNATE HSBC AS AN APPROVED BANK FOR CERTIFICATES OF DEPOSIT AND MONEY MARKET ACCOUNTS

MOVED by Benedetto that the Board of Education designate HSBC as an additional approved bank for certificates of Deposit and Money Market Accounts for the Scotia-Glenville Central School District.

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

MOVED by Benedetto that the Board of Education approve the following items:

COMMUNICATIONS

- a. Accept the letter of resignation for retirement purposes of Deborah Quick, Teacher Aide (Senior High School), effective c.o.b. June 30, 2011, with appreciation for her service to the district. (This letter is contained as Appendix J to these minutes).

- b. Accept the letter of resignation of Deborah K. Cieslak, Typist (Sacandaga Elementary School/Middle School), effective c.o.b. July 25, 2011, in order for her to accept a probationary Executive 1 Secretary position. (This letter is contained as Appendix K to these minutes).
- c. Accept the letter of resignation of Norma LaCombe-Provenzano, Teacher Aide (Lincoln Elementary School), effective c.o.b. August 31, 2011, in order for her to accept a probationary Teaching Assistant position with the district. (This letter is contained as Appendix L to these minutes).

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

**APPROVE MEMORANDUM OF AGREEMENT BY AND BETWEEN SCOTIA-GLENVILLE
CENTRAL SCHOOL DISTRICT AND SCOTIA-GLENVILLE SECRETARIAL ASSOCIATION**

MOVED by Bucciferro that the Board of Education approve the Memorandum of Agreement By and Between Scotia-Glenville Central School District and Scotia-Glenville Secretarial Association, dated July 25, 2011, as submitted. (This agreement is contained as Appendix M to these minutes).

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

MOVED by Bucciferro that the Board of Education approve the following items:

ROUTINE BUSINESS

a. Tenure Recommendations

- 1) That Anne Ashcraft, permanently certified as a Teacher of Speech and Hearing Handicapped, be granted tenure as a Remedial Speech Teacher, effective September 1, 2011.
- 2) That Brett Campbell, initially certified as a Physical Education Teacher, be granted tenure as a Physical Education Teacher, effective September 1, 2011.
- 3) That Bridget Crowley, initially certified as a Childhood Education Teacher (Grades 1-6), be granted tenure as an Elementary Teacher, effective September 1, 2011.
- 4) That Thomas Fyvie, provisionally certified as a School Administrator/Supervisor, be granted tenure as Dean of Students, effective September 1, 2011.
- 5) That James Giammattei, permanently certified as a Physical Education Teacher, be granted tenure as a Physical Education Teacher (2nd Tenure area), effective September 1, 2011.

- 6) That Megan Gilligan, initially certified in Literacy (Birth-Grade 6), be granted tenure as an Elementary Teacher, effective September 1, 2011.
- 7) That Kenneth Handin, permanently certified as a School District Administrator, be granted tenure as Director of Pupil Personnel Services, effective September 9, 2011.
- 8) That Katherine Jahn, initially certified as a Spanish Teacher (Grades 7-12), be granted tenure as a Foreign Language Teacher, effective September 1, 2011.
- 9) That Christina Jordy, professionally certified as a Biology Teacher, be granted tenure as a Biology Teacher, effective September 1, 2011.
- 10) That Kristen Rooney, who is permanently certified as a Special Education Teacher, be granted tenure as a Teaching Assistant, effective September 1, 2011.
- 11) That Annette Boland Rougeau, initially certified as a Teacher of Literacy (Birth-Grade 6), be granted tenure as an Elementary Teacher, effective September 1, 2011.
- 12) That Deborah Shephard, permanently certified as a School Social Worker, be granted tenure as a School Social Worker, effective September 1, 2011.
- 13) That Darren VanHeusen, permanently certified as a Physical Education Teacher, be granted tenure as a Physical Education Teacher (2nd Tenure area), effective September 1, 2011.
- 14) That Kevin Warren, initially certified as a Teacher of Students with Disabilities (Grades 7-12) be granted tenure as a Teacher of Children with Handicapping Conditions (General Special Education Tenure Area), effective September 1, 2011.

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

MOVED by Benedetto that the Board of Education accept/approve the following items:

b. Staffing

- 1) Approve the change in salary of Tracy E. Graziano, Elementary Teacher (Glen-Worden Elementary School), **from** Step 2 +M **to** Step 3 +M when teachers' salaries for 2011-2012 are set.
- 2) Approve the probationary appointment of Ryan Alescio as Mathematics Teacher (Senior High School), effective September 1, 2011 through August 31, 2014, with 2011-2012 salary to be at Step 2, when teachers' salaries for 2011-2012 are set. Mr. Alescio has initial certification. **This appointment is conditioned on the school district's receipt of clearance for the employee from the State Education Department following a criminal history records check in accordance with the provisions of Education Law 3035.*
- 3) Approve the probationary appointment of Norma LaCombe-Provenzano as Teaching Assistant (Glen-Worden Elementary School), effective September 1, 2011 through August

31, 2014, with 2011-2012 salary to be at the annual rate of \$19,345.20 (\$14.10/hour, Step 1). Ms. LaCombe-Provenzano has Level 1 Teaching Assistant certification.

- 4) Rescind the following 2010-2011 secondary summer school appointment:

David Gildersleeve 1 Section – Social Studies 8
\$1,650 (Step 5)

- 5) Approve the following additional appointment for the 2010-2011 secondary summer school session:

Secondary Summer School Teacher

Briannne Montano 1 Section – Nova Net \$1,400 (Step 1)

- 6) Approve the following additional appointment for the 2010-2011 Summer Special Education Extended School Year Program:

Alternate Teacher

Bonnie Myers

- 7) Approve the increase in the number of days of summer curriculum work for the following employees:

Colleen Carnevale **from** 5 days **to** 6 days \$125/day, for each full day of service
Sandra Page **from** 2 days **to** 3 days \$91.84/day, for each full day of service

- 8) Approve the following revised lists of employees in the Transportation Department for the 2010-2011 summer school session, as submitted:

School Bus Drivers

Substitute School Bus Drivers

Teacher Aides

Substitute Teacher Aides

(These lists are contained as Appendix N to these minutes).

- 9) Approve the change in assignment of Andrea O'Connor, in accordance with Civil Service Rules and Regulations, **from** Executive Secretary I, (10 months, 7.5 hours/day) (Middle School) **to** Executive Secretary I, (10 months, plus 20 days, 7.5 hours/day) (Sacandaga Elementary School), effective July 26, 2011, with 2011-2012 salary as submitted.
- 10) Approve the probationary appointment of Deborah K. Cieslak, in accordance with Civil Service Rules and Regulations, as Executive Secretary I (10 months, plus 20 days, 7.5 hours/day) (Glendaal Elementary School), effective July 26, 2011, with 2011-2012 salary as submitted.
- 11) Approve the following 2011-2012 salary list rates, as submitted:

Administrators

Teachers

Nurses

10 Month Clerical

(These lists are contained as Appendix O to these minutes).

12) Approve the following supplemental appointments for 2011-2012:

- | | | |
|--|--|--|
| a) <u>Publication Advisors</u>
Middle School Yearbook | Cindy Markham | \$1,649 |
| b) <u>Student Council Advisor</u>
Middle School | Katie Christiansen
David Gildersleeve | \$824.50
\$824.50 |
| c) <u>AV Coordinator</u>
Middle School | Sarah Hunt | \$1,286 |
| d) <u>Other</u> | | |
| 1) <u>National Honor Society</u>
Middle School | Aimee McGinniss | \$589 |
| 2) <u>Ski Club – Middle School</u> | Sharon Fellner | \$653 |
| 3) <u>Teen Town – Middle School</u> – Paid through Teen Town Extra-Curricular Club | | |
| Co-Director | Brenda Coelho | |
| Co-Director | Diana Myers | |
| Chaperones | Maureen Matthews
Teresa Smith
Andrea O'Connor
Helen Phillips (Alternate)
Pamela DiPietro (Alternate)
Richard Matthews (Alternate) | |
| e) <u>Drama Club</u>
Middle School Advisor/Director/
Treasurer | Heather Higgins | \$1,075 |
| f) <u>SADD</u>
Middle School | Joy Barcome
Michelle Jevitt | <i>No stipend</i>
<i>No stipend</i> |
| g) <u>8th Grade Science Club</u>
Middle School | Sheryl Matthews
Corinna DuCharme | <i>No stipend</i>
<i>No stipend</i> |
| h) <u>8th Grade Club</u>
Middle School | Sharyll Keller | <i>No stipend</i> |
| i) <u>7th Grade Club</u>
Middle School | Brenda Coelho | <i>No stipend</i> |

j) <u>Library Club</u>	Debra Collins	<i>No stipend</i>
k) <u>Science Bowl</u>	David Swain	<i>No stipend</i>
l) <u>GIVE Club</u>	Allen Calhoun	<i>No stipend</i>
m) <u>Miscellaneous Club</u>	Allen Calhoun	<i>No stipend</i>
n) <u>Holiday Club</u>	Marianne Burke	<i>No stipend</i>
o) <u>Juice Fund</u>	Phyllis Macfee-Cranston	<i>No stipend</i>
p) <u>Agenda Sales & Coordination</u>	Neal Cummings	<i>No stipend</i>
q) <u>Fuel Up to Play 60</u>	Kevin Warren	<i>No stipend</i>
r) <u>Auditor</u>	Maureen McCloud	<i>No stipend</i>
s) <u>Treasurer</u>	Allen Calhoun	<i>No stipend</i>

- 13) Approve up to 6 days of summer curriculum work for Alyssa M. Perna-Britt at the rate of \$125 per day for each full day of service this summer.

c. Placement of Students with Disabilities

ROLL CALL
 AYES: 5
 NOES: 0
 MOTION CARRIED

President Carbone noted receipt of the warrants.

d. Warrants

Payroll: #27 \$2,113,113.32
#1 \$ 295,274.98

(These warrants are contained as Appendix P to these minutes).

e. Bids

- 1) MOVED by Bucciferro that the Board of Education award the bid for sidewalk replacement at Lincoln Elementary School to the lowest qualified bidder, in accordance with bid specifications, to M.A. Schafer Construction. (This bid is contained as Appendix Q to these minutes).

ROLL CALL
 AYES: 5
 NOES: 0
 MOTION CARRIED

OTHER BUSINESS

The Board of Education briefly discussed the following items:

- Requests from Board members for specific reports from the Administration
- Minor vandalism on the playground at Sacandaga
- The School Boards Convention
- The status of the fields at Beukendaal

MOVED by Benedetto that the meeting be adjourned.

ROLL CALL

AYES: 5

NOES: 0

MOTION CARRIED

The meeting adjourned at 8:30 p.m.

Bobbie DeLong, District Clerk