

**SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT
DISTRICT OFFICE**



**Special Meeting of the Board of Education
Monday, July 25, 2011
6:15 PM – Executive Session
7:00 PM - Open Session
District Office**

Scotia-Glenville Mission Statement

The Scotia-Glenville Central School District is committed to providing an environment which allows students to realize their full potential and thus prepares them for life in an ever-changing world. In the tradition of excellence, Board of Education, administration, staff, parents, business and community members will continue to ensure that our educational system fulfills the needs of our students.

AGENDA

- 1. Roll Call: Carbone, Benedetto, Bucciferro, Crapo, Normington, Pytlovany, Yagielski**
- 2. Pledge of Allegiance**
- 3. Hearing/Privilege of the Floor**

In accordance with Policy #1230, privilege of the floor will be extended at this time to any person in attendance. The time allowed, protocol and procedures are outlined in the "Welcome to a Meeting of the Board of Education" brochure.

- 4. Presentation: Update Regarding New APPR Requirements (Evaluation for Principals and Teachers)**
- 5. Request for Overnight Field Trip – Scotia-Glenville High School Varsity Cheerleaders to "Contest of Champions" Cheerleading Nationals -- Orlando, Florida, February 23 – February 27, 2012**

Superintendent's Recommendation: That the Board of Education approve the request for the overnight trip of the Scotia-Glenville High School Varsity Cheerleaders to participate in the "Contest of Champions" Cheerleading Nationals in Orlando, Florida, February 23 – February 27, 2012, at no expense to the district.

6. Adopt the Policy Statement for 2011-2012 Free and Reduced Price Meals or Free Milk

Superintendent's Recommendation: That the Board of Education adopt the 2011-2012 Free and Reduced Price Meals or Free Milk Policy Statement and authorize the School Board President to sign the Certificate of Acceptance.

7. Approval of 2011-2012 School Breakfast and Lunch Meal Price List

Superintendent's Recommendation: That the Board of Education approve the 2011-2012 School Breakfast and Lunch Meal Price List, as submitted

8. Approval of 2011-2012 Fee Schedule for Community Use of School Facilities

Superintendent's Recommendation: That the Board of Education approve the 2011-2012 fee schedule for community use of school facilities and regulations governing use of such facilities, as submitted.

9. Approval of Final AS-7 Contracts for 2010-2011 BOCES Services and Approval of Preliminary AS-7 Contracts for 2011-2012 BOCES Services

Superintendent's Recommendation: That the Board of Education Approve the Final AS-7 Contracts for 2010-2011 for BOCES Services and authorize the district to contract with BOCES for services for the 2011-2012 school year and approve the Preliminary AS-7 Contracts, as submitted.

10. Approve Classroom Rental & Ancillary Services Agreement with BOCES

Superintendent's Recommendation: That the Board of Education approve a classroom rental and ancillary services agreement with the Capital Region BOCES for 2011-2012 (for lease of 5 classrooms and the Distance Learning classroom), as submitted, and authorize the President of the Board to execute same.

11. Appoint Committee on Special Education (CSE) (Revised List)

Superintendent's Recommendation: That the Board of Education appoint the revised list of members to the Committee on Special Education for the 2011-2012 school year, as submitted.

12. Appoint Committee on Preschool Special Education (CPSE) (Revised List)

Superintendent's Recommendation: That the Board of Education appoint the revised list of members to the Committee on Preschool Special Education (CPSE) for the 2011-2012 school year, as submitted.

13. Approve Agreement between Scotia-Glenville Central School District and CDB Connections (Capital District Beginnings, Inc. dba CDB Connections)

Superintendent's Recommendation: That the Board of Education approve the Agreement between the Scotia-Glenville Schools and CDB Connections (Capital District Beginnings, Inc. dba CDB Connections) for Summer 2011, and the 2011-2012 school year, as submitted.

14. Designate HSBC as an Approved Bank for Certificates of Deposit and Money Market Accounts

Superintendent's Recommendation: That the Board of Education designate HSBC as an additional approved bank for certificates of Deposit and Money Market Accounts for the Scotia-Glenville Central School District.

15. Communications

- a. Superintendent's Recommendation: That the Board of Education accept the letter of resignation for retirement purposes of Deborah Quick, Teacher Aide (Senior High School), effective c.o.b. June 30, 2011, with appreciation for her service to the district.
- b. Superintendent's Recommendation: That the Board of Education accept the letter of resignation of Deborah K. Cieslak, Typist (Sacandaga Elementary School/Middle School), effective c.o.b. July 25, 2011, in order for her to accept a probationary Executive 1 Secretary position.
- c. Superintendent's Recommendation: That the Board of Education accept the letter of resignation of Norma LaCombe-Provenzano, Teacher Aide (Lincoln Elementary School), effective c.o.b. August 31, 2011, in order for her to accept a probationary Teaching Assistant position with the district.

16. Approve Memorandum of Agreement By and Between Scotia-Glenville Central School District and Scotia-Glenville Secretarial Association

Superintendent's Recommendation: That the Board of Education approve the Memorandum of Agreement By and Between Scotia-Glenville Central School District and Scotia-Glenville Secretarial Association, dated July 25, 2011, as submitted.

17. Routine Business

a. Tenure Recommendations

- 1) Superintendent's Recommendation: That Anne Ashcraft, permanently certified as a Teacher of Speech and Hearing Handicapped, be granted tenure as a Remedial Speech Teacher, effective September 1, 2011.

- 2) Superintendent's Recommendation: That Brett Campbell, initially certified as a Physical Education Teacher, be granted tenure as a Physical Education Teacher, effective September 1, 2011.
- 3) Superintendent's Recommendation: That Bridget Crowley, initially certified as a Childhood Education Teacher (Grades 1-6), be granted tenure as an Elementary Teacher, effective September 1, 2011.
- 4) Superintendent's Recommendation: That Thomas Fyvie, provisionally certified as a School Administrator/Supervisor, be granted tenure as Dean of Students, effective September 1, 2011.
- 5) Superintendent's Recommendation: That James Giammattei, permanently certified as a Physical Education Teacher, be granted tenure as a Physical Education Teacher (2nd Tenure area), effective September 1, 2011.
- 6) Superintendent's Recommendation: That Megan Gilligan, initially certified in Literacy (Birth-Grade 6), be granted tenure as an Elementary Teacher, effective September 1, 2011.
- 7) Superintendent's Recommendation: That Kenneth Handin, permanently certified as a School District Administrator, be granted tenure as Director of Pupil Personnel Services, effective September 9, 2011.
- 8) Superintendent's Recommendation: That Katherine Jahn, initially certified as a Spanish Teacher (Grades 7-12), be granted tenure as a Foreign Language Teacher, effective September 1, 2011.
- 9) Superintendent's Recommendation: That Christina Jordy, professionally certified as a Biology Teacher, be granted tenure as a Biology Teacher, effective September 1, 2011.
- 10) Superintendent's Recommendation: That Kristen Rooney, who is permanently certified as a Special Education Teacher, be granted tenure as a Teaching Assistant, effective September 1, 2011.
- 11) Superintendent's Recommendation: That Annette Boland Rougeau, initially certified as a Teacher of Literacy (Birth-Grade 6), be granted tenure as an Elementary Teacher, effective September 1, 2011.
- 12) Superintendent's Recommendation: That Deborah Shephard, permanently certified as a School Social Worker, be granted tenure as a School Social Worker, effective September 1, 2011.
- 13) Superintendent's Recommendation: That Darren VanHeusen, permanently certified as a Physical Education Teacher, be granted tenure as a Physical Education Teacher (2nd Tenure area), effective September 1, 2011.

- 14) Superintendent's Recommendation: That Kevin Warren, initially certified as a Teacher of Students with Disabilities (Grades 7-12) be granted tenure as a Teacher of Children with Handicapping Conditions (General Special Education Tenure Area), effective September 1, 2011.

b. Staffing

- 1) Superintendent's Recommendation: That the Board of Education approve the change in salary of Tracy E. Graziano, Elementary Teacher (Glen-Worden Elementary School), **from** Step 2 +M **to** Step 3 +M when teachers' salaries for 2011-2012 are set.
- 2) Superintendent's Recommendation: That the Board of Education approve the probationary appointment of Ryan Alescio as Mathematics Teacher (Senior High School), effective September 1, 2011 through August 31, 2014, with 2011-2012 salary to be at Step 2, when teachers' salaries for 2011-2012 are set. Mr. Alescio has initial certification. **This appointment is conditioned on the school district's receipt of clearance for the employee from the State Education Department following a criminal history records check in accordance with the provisions of Education Law 3035.*
- 3) Superintendent's Recommendation: That the Board of Education approve the probationary appointment of Norma LaCombe-Provenzano as Teaching Assistant (Glen-Worden Elementary School), effective September 1, 2011 through August 31, 2014, with 2011-2012 salary to be at the annual rate of \$19,345.20 (\$14.10/hour, Step 1). Ms. LaCombe-Provenzano has Level 1 Teaching Assistant certification.
- 4) Superintendent's Recommendation: That the Board of Education rescind the following 2010-2011 secondary summer school appointment:

David Gildersleeve 1 Section – Social Studies 8
\$1,650 (Step 5)

- 5) Superintendent's Recommendation: That the Board of Education approve the following additional appointment for the 2010-2011 secondary summer school session:

Secondary Summer School Teacher
Briannne Montano 1 Section – Nova Net \$1,400 (Step 1)

- 6) Superintendent's Recommendation: That the Board of Education approve the following additional appointment for the 2010-2011 Summer Special Education Extended School Year Program:

Alternate Teacher
Bonnie Myers

- 7) Superintendent's Recommendation: That the Board of Education approve the increase in the number of days of summer curriculum work for the following employees:

Colleen Carnevale **from** 5 days **to** 6 days \$125/day, for each full day of service
 Sandra Page **from** 2 days **to** 3 days \$91.84/day, for each full day of service

- 8) Superintendent's Recommendation: That the Board of Education approve the following revised lists of employees in the Transportation Department for the 2010-2011 summer school session, as submitted:

School Bus Drivers
Substitute School Bus Drivers
Teacher Aides
Substitute Teacher Aides

- 9) Superintendent's Recommendation: That the Board of Education approve the change in assignment of Andrea O'Connor, in accordance with Civil Service Rules and Regulations, **from** Executive Secretary I, (10 months, 7.5 hours/day) (Middle School) **to** Executive Secretary I, (10 months, plus 20 days, 7.5 hours/day) (Sacandaga Elementary School), effective July 26, 2011, with 2011-2012 salary as submitted.
- 10) Superintendent's Recommendation: That the Board of Education approve the probationary appointment of Deborah K. Cieslak, in accordance with Civil Service Rules and Regulations, as Executive Secretary I (10 months, plus 20 days, 7.5 hours/day) (Glendaal Elementary School), effective July 26, 2011, with 2011-2012 salary as submitted.
- 11) Superintendent's Recommendation: That the Board of Education approve the following 2011-2012 salary list rates, as submitted:

Administrators
 Teachers
 Nurses
 10 Month Clerical

- 12) Superintendent's Recommendation: That the Board of Education approve the following supplemental appointments for 2011-2012:

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|-----------------------------------|--------------------|----------|
| a) <u>Publication Advisors</u> | | |
| Middle School Yearbook | Cindy Markham | \$1,649 |
| b) <u>Student Council Advisor</u> | | |
| Middle School | Katie Christiansen | \$824.50 |
| | David Gildersleeve | \$824.50 |
| c) <u>AV Coordinator</u> | | |
| Middle School | Sarah Hunt | \$1,286 |

d) <u>Other</u>			
1) National Honor Society Middle School	Aimee McGinniss		\$589
2) <u>Ski Club – Middle School</u>	Sharon Fellner		\$653
3) <u>Teen Town – Middle School</u>	– Paid through Teen Town Extra-Curricular Club		
Co-Director	Brenda Coelho		
Co-Director	Diana Myers		
Chaperones	Maureen Matthews		
	Teresa Smith		
	Andrea O'Connor		
	Helen Phillips (Alternate)		
	Pamela DiPietro (Alternate)		
	Richard Matthews (Alternate)		
e) <u>Drama Club</u>			
Middle School Advisor/Director/ Treasurer	Heather Higgins		\$1,075
f) <u>SADD</u>			
Middle School	Joy Barcome		<i>No stipend</i>
	Michelle Jevitt		<i>No stipend</i>
g) <u>8th Grade Science Club</u>			
Middle School	Sheryl Matthews		<i>No stipend</i>
	Corinna DuCharme		<i>No stipend</i>
h) <u>8th Grade Club</u>			
Middle School	Sharyll Keller		<i>No stipend</i>
i) <u>7th Grade Club</u>			
Middle School	Brenda Coelho		<i>No stipend</i>
j) <u>Library Club</u>	Debra Collins		<i>No stipend</i>
k) <u>Science Bowl</u>	David Swain		<i>No stipend</i>
l) <u>GIVE Club</u>	Allen Calhoun		<i>No stipend</i>
m) <u>Miscellaneous Club</u>	Allen Calhoun		<i>No stipend</i>
n) <u>Holiday Club</u>	Marianne Burke		<i>No stipend</i>
o) <u>Juice Fund</u>	Phyllis Macfee-Cranston		<i>No stipend</i>
p) <u>Agenda Sales & Coordination</u>	Neal Cummings		<i>No stipend</i>

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|------------------------------|-----------------|-------------------|
| q) <u>Fuel Up to Play 60</u> | Kevin Warren | <i>No stipend</i> |
| r) <u>Auditor</u> | Maureen McCloud | <i>No stipend</i> |
| s) <u>Treasurer</u> | Allen Calhoun | <i>No stipend</i> |

13) Superintendent's Recommendation: That the Board of Education approve up to 6 days of summer curriculum work for Alyssa M. Perna-Britt at the rate of \$125 per day for each full day of service this summer.

c. Placement of Students with Disabilities

d. Warrants

Payroll:	#27	\$2,113,113.32
	#1	\$ 295,274.98

e. Bids

1) Superintendent's Recommendation: That the Board of Education award the bid for sidewalk replacement at Lincoln Elementary School to the lowest qualified bidder, in accordance with bid specifications, to M.A. Schafer Construction.

18. Other Business

The Board may adjourn to Executive Session in order to discuss matters relating to personnel and/or negotiations.