

**Scotia-Glenville Central School District
District Office**



**Regular Meeting of the Board of Education
Monday, November 14, 2011
5:00 PM – Board/Administrative Council Retreat
7:00 PM – Open Session
Middle School
Library Media Center**

Scotia-Glenville Mission Statement

The Scotia-Glenville Central School District is committed to providing an environment which allows students to realize their full potential and thus prepares them for life in an ever-changing world. In the tradition of excellence, Board of Education, administration, staff, parents, business and community members will continue to ensure that our educational system fulfills the needs of our students.

AGENDA

- 1. Roll Call:** Carbone, Benedetto, Bucciferro, Crapo, Normington, Pytlovany, Yagielski
- 2. Pledge of Allegiance**
- 3. Hearing/Privilege of the Floor**

In accordance with Policy #1230, privilege of the floor will be extended at this time to any person in attendance. The time allowed, protocol and procedures are outlined in the "Welcome to a Meeting of the Board of Education" brochure.

- 4. Recognition of School Board Members**
- 5. Presentation: Capital Project Update (John JoJo, Mosaic Associates Architects, and Bruce Boice, B.A. Construction Services, LLC)**
- 6. Approve Contract Change Order for the Extension of the Construction Management Contract with B.A. Construction Services, LLC, for the Excel Capital Project**

Superintendent's Recommendation: That the Board of Education approve the Contract Change Order, #00C, in the amount of \$10,500, for the extension of the Construction Management Contract with B.A. Construction Services, LLC, for the Excel Capital Project for the period November 1, 2011 through November 30, 2011, as submitted

- 7. Discussion: First Fiscal Projection 2011-2012**

8. Accept 2011 Annual Fire Inspection Report Summary

Superintendent's Recommendation: That the Board of Education accept the 2011 Annual Fire Inspection Report Summary, as submitted.

9. Resolution: Accept and Appropriate Gift and Donation from the Scotia-Glenville Cheer Fund

Superintendent's Recommendation: That the Board of Education approve the Resolution, dated November 14, 2011, regarding accepting and appropriating the gift and donation of \$3,218 from the Scotia-Glenville Cheer Fund to the Scotia-Glenville District General Fund in support of Cheerleading stipends for the 2011-2012 fall season, as submitted.

10. Resolution: Accept and Appropriate Gift and Donation from the Glenville Rotary

Superintendent's Recommendation: That the Board of Education approve the Resolution, dated November 14, 2011, regarding accepting and appropriating the gift and donation from the Glenville Rotary of 208 Webster's Thesauruses to 5th graders, as submitted.

11. Resolution: Accept and Appropriate the American Dairy Association and Dairy Council, Inc. and America's Dairy Farmers Fuel Up to Play 60 Funds Grant to Lincoln Elementary School

Superintendent's Recommendation: That the Board of Education approve the Resolution, dated November 14, 2011, regarding accepting and appropriating the gift and donation of \$1,300 from the American Dairy Association and Dairy Council, Inc. and America's Dairy Farmers Fuel Up to Play 60 Funds Grant to Lincoln Elementary School, as submitted.

12. Resolution: Proposed Revisions to Capital Area Health Insurance Consortium (CASHIC) Trust Agreement

Superintendent's Recommendation: That the Board of Education approve the Resolution, dated November 14, 2011, regarding consenting to adoption of a revised Trust Agreement by the Board of Trustees of the Capital Area Schools Health Insurance Consortium (CASHIC), as submitted.

13. Approve Proposed Senior High School Student Club: *Student Nutrition Activity Council (SNACs) Club*

Superintendent's Recommendation: That the Board of Education approve the following organization for Senior High School student participation:

Student Nutrition Activity Council (SNACs) Club

14. Approve Proposed Middle School Student Club: *Family Career Community Leaders of America (FCCLA) Club*

Superintendent's Recommendation: That the Board of Education approve the following organization for Middle School student participation:

Family Career Community Leaders of America (FCCLA) Club.

15. Approve Proposed Middle School Student Club: *Cooking Club*

Superintendent's Recommendation: That the Board of Education approve the following organization for Middle School student participation:

Cooking Club

16. Approve Proposed Middle School Student Club: *Dance Club*

Superintendent's Recommendation: That the Board of Education approve the following organization for Middle School student participation:

Dance Club

17. Reports/Updates: CAPSBA/Legislative Liaison/PTA/Audit Committee/Board of Education Policy Committee/Building Project Update

18. Communications

a. Superintendent's Recommendation: That the Board of Education accept the letter of resignation of Julie Frasier, Teacher Aide (Glendaal Elementary School), effective October 17, 2011.

19. Report of Superintendent

a. Staffing

- 1) Superintendent's Recommendation: That the Board of Education approve the regular substitute appointment of Alyssa Perna-Britt as School Psychologist (Sacandaga/Glen-Worden Elementary Schools), effective November 28, 2011 through June 30, 2012, with 2011-2012 salary to be at the annual rate of \$43,317, plus School Psychologist supplemental pay of \$13.25/day.
- 2) Superintendent's Recommendation: That the Board of Education approve the appointment of Jean B. Ellis as substitute Executive Secretary II (District Office), effective November 1, 2011, as needed, for up to 30 hours for the 2011-2012 school year, at the rate of \$25/hour for each hour of service.

- 3) Superintendent's Recommendation: That the Board of Education approve the appointment of Dana Legere as substitute Payroll Audit Clerk (Business Office), effective November 1, 2011, as needed, for up to 30 hours for the 2011-2012 school year, at the rate of \$25/hour for each hour of service.
- 4) Superintendent's Recommendation: That the Board of Education approve the appointment of Nancy Pierce as Teacher Aide (Glendaal Elementary School), in accordance with Civil Service Rules and Regulations, effective November 15, 2011 through June 30, 2012, with 2011-2012 salary to be at the rate of \$9.00/hour (7 hours/day, 35 hours/week).
- 5) Superintendent's Recommendation: That the Board of Education approve the change in assignment of Donna Cooke **from** Teacher Aide (Transportation), (4 hours/day), **to** Teacher Aide (Glendaal Elementary School) (6.25 hours/day, 31.75 hours/week), in accordance with Civil Service Rules and Regulations, effective November 7, 2011 through June 30, 2012, with no change in current hourly rate of pay.
- 6) Superintendent's Recommendation: That the Board of Education approve the part-time appointment of Ashley Keatley as Teacher Aide (Transportation), in accordance with Civil Service Rules and Regulations, effective November 15, 2011 through June 30, 2012, with 2011-2012 salary to be at the rate of \$9.00/hour, 4 hours/day. **This appointment is conditioned on the school district's receipt of clearance for the employee from the State Education Department following a criminal history records check in accordance with the provision of Education Law §3035.*
- 7) Superintendent's Recommendation: That the Board of Education approve the following additional supplemental appointments for the 2011-2012 school year:

a) **Senior High School**

<i>Ski Club Advisor</i>	Ryan Ross	\$954
<i>Fall Play Director/Producer</i>	Deborah May	\$1,536
<i>SNACs Club Advisors</i>	Jaime Muscato	No stipend
	Elaine Geniti	No stipend
	Mischelle Gustafson	No stipend
	Connie Zack	No stipend

b) **Middle School**

*FCCLA Club Advisors	*Cheryl Ferraro	*No additional stipend
	*Cheryl Miller	*No additional stipend

**Note: This club already exists at the high school level, with Ms. Ferraro and Ms. Miller serving as the advisors with a stipend of \$725 each. The club will now also be at the Middle School, with no additional stipend.*

<i>Cooking Club Advisors</i>	Joy Barcome	No stipend
	Cynthia Markham	No stipend
<i>Dance Club Advisor</i>	Joy Barcome	No stipend

- 8) Superintendent's Recommendation: That the Board of Education approve the following change in the following supplemental appointment for the 2011-2012 school year:

Middle School

8th Grade Club Advisor Sharyll Keller **from** 2011-2012 school year **to** effective 9/1/11-12/31/11; No stipend

 Molly Irvine Effective 1/1/12 – 6/30/12; No stipend

- 9) Superintendent's Recommendation: That the Board of Education approve the following provisional winter coaching appointment for 2011-2012, pending receipt of monies to be donated by the Cheerleading Extracurricular Account Fund for the funding of these positions:

Cheerleading

Varsity (Head Coach) *Megan Barcomb Step 3 \$2,705

**This appointment is conditioned on the school district's receipt of clearance for the employee from the State Education Department following a criminal history records check in accordance with the provision of Education Law §3035.*

- 10) Superintendent's Recommendation: That the Board of Education approve the following additional substitutes for the 2011-2012 school year:

*Substitute Teachers
Substitute Teaching Assistants
Substitute Teacher Aides
Substitute School Monitors
Tutors*

- 11) Superintendent's Recommendation: That the Board of Education approve the following additional coaching appointment for the 2011-2012 winter coaching season:

Bowling

Michael Callahan Step 1 \$1,352

20. Routine Business

a. Placements of Children with Disabilities

b. Treasurer's Report: July and August 2011

c. Internal Claims Auditor's Reports/Warrants:

Warrants

Capital Fund Warrants

#3 \$ 538,373.68

Payroll Warrants

#8 \$1,082,305.37

#9 \$1,033,640.58

#10 \$1,096,087.43

General Fund Warrants

#12 \$ 586,453.28

#14 \$ 856,423.14

d. Minutes: Board of Education - Special Meeting October 24, 2011

21. Other Business

The Board may adjourn to Executive Session in order to discuss matters relating to personnel and/or negotiations.